



Microsoft Word 2013 User Guide

Kapil Arya



Microsoft Word 2013 User Guide:

Microsoft Word 2013 Level 2 (English version) AMC College, This manual will show you the advanced functions of new version of word processing MS Word 2013 It teaches you on how to use the tools with pictures videos charts and graphs as well as the ways of producing webpages blogs email and other kinds of output meant to be read online *Word 2013 Absolute Beginner's Guide* Sherry Kinkoph Gunter,2013-03-18 Make the most of Word2013 without becoming a technical expert Word 2013 Absolute Beginner s Guide is the fastest way to get comfortable and productive with the newest version of Word use its powerful new tools and extend it to the web and the latest mobile devices Whether you re new to Wordor you re one of the millions who ve used previous versions this practical approachable book will show you how to do exactly what you want one incredibly clear and easy step at a time World renowned Wordtutorial author Sherry Kinkoph Gunter reveals Word2013 s power helps you quickly master and customize its updated interface and covers everything you need to know to create edit format build review and share documents You ll find easy practical coverage of new Word features and techniques including Using New Live Layout and alignment grids Running Word from Windows RT Windows 8 tablets and the web Inserting Web pictures and video into documents Editing PDF files Saving documents to SkyDrive cloud storage Using Word s simplified new markup tools Taking advantage of Word s improved Reading Mode And much more **SharePoint 2013 User's Guide** Anthony Smith,Tony Smith,2013-06-11 Provides an examination of the next generation of Microsoft SharePoint technologies explaining how to use the technologies to extend the information sharing and collaboration capabilities to develop enterprise information management sharing and collaboration solutions **MOS 2013 Study Guide for Microsoft Word Expert** John Pierce,2013-09-15 Demonstrate your expertise with Microsoft Office Designed to help you practice and prepare for the 2013 Word Expert Microsoft Office Specialist MOS exams this all in one study guide features Full objective by objective exam coverage Easy to follow procedures and illustrations to review essential skills Hands on practice tasks to apply what you ve learned Includes downloadable practice files **Word 2013 to the Point** scott deloach,2013-01-14 This easy to use and comprehensive book provides answers to over 400 Microsoft Word questions Each answer includes a description of the solution and step by step instructions The invaluable tips and tricks will help you get started fast and he comprehensive list of keyboard shortcuts will help you use Word 2013 like a pro Word 2013 Bible Lisa A. Bucki,2013-04-08 Top to bottom coverage of the top selling Microsoft Office application If you want to use Microsoft Word to create more than just simple documents start with this ultimate Word guide Packed with the in depth content that is the hallmark of all Wiley Bibles this book covers it all You ll first find out what s new in Word 2013 on the features level formatting styles tables and more before you dive into the big stuff that can help you become more efficient From document design to creating master documents to applying security to collaborating in the Cloud you ll learn not just how to do tasks but the best ways to do them and why Details everything you need to know to get the most out of Word 2013 Walks you

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Formatting 3D Models CHAPTER 14 DRAWING OBJECTS 14 1 Inserting Shapes 14 2 Inserting WordArt 14 3 Inserting Text Boxes 14 4 Formatting Shapes 14 5 The Format Shape Task Pane 14 6 Inserting SmartArt 14 7 Design and Format SmartArt 14 8 Inserting Charts CHAPTER 15 USING BUILDING BLOCKS 15 1 Creating Building Blocks 15 2 Using Building Blocks CHAPTER 16 Styles 16 1 About Styles 16 2 Applying Styles 16 3 Showing Headings in the Navigation Pane 16 4 The Styles Task Pane 16 5 Clearing Styles from Text 16 6 Creating a New Style 16 7 Modifying an Existing Style 16 8 Selecting All Instances of a Style in a Document 16 9 Renaming Styles 16 10 Deleting Custom Styles 16 11 Using the Style Inspector Pane 16 12 Using the Reveal Formatting Pane CHAPTER 17 Themes and style sets 17 1 Applying a Theme 17 2 Applying a Style Set 17 3 Applying and Customizing Theme Colors 17 4 Applying and Customizing Theme Fonts 17 5 Selecting Theme Effects CHAPTER 18 PAGE BACKGROUNDS 18 1 Applying Watermarks 18 2 Creating Custom Watermarks 18 3 Removing Watermarks 18 4 Selecting a Page Background Color or Fill Effect 18 5 Applying Page Borders CHAPTER 19 BULLETS AND NUMBERING 19 1 Applying Bullets and Numbering 19 2 Formatting Bullets and Numbering 19 3 Applying a Multilevel List 19 4 Modifying a Multilevel List Style CHAPTER 20 Tables 20 1 Using Tables 20 2 Creating Tables 20 3 Selecting Table Objects 20 4 Inserting and Deleting Columns and Rows 20 5 Deleting Cells and Tables 20 6 Merging and Splitting Cells 20 7 Adjusting Cell Size 20 8 Aligning Text in Table Cells 20 9 Converting a Table into Text 20 10 Sorting Tables 20 11 Formatting Tables 20 12 Inserting Quick Tables CHAPTER 21 Table formulas 21 1 Inserting Table Formulas 21 2 Recalculating Word Formulas 21 3 Viewing Formulas Vs Formula Results 21 4 Inserting a Microsoft Excel Worksheet CHAPTER 22 Inserting page elements 22 1 Inserting Drop Caps 22 2 Inserting Equations 22 3 Inserting Ink Equations 22 4 Inserting Symbols 22 5 Inserting Bookmarks 22 6 Inserting Hyperlinks CHAPTER 23 Outlines 23 1 Using Outline View 23 2 Promoting and Demoting Outline Text 23 3 Moving Selected Outline Text 23 4 Collapsing and Expanding Outline Text CHAPTER 24 MAILINGS 24 1 Mail Merge 24 2 The Step by Step Mail Merge Wizard 24 3 Creating a Data Source 24 4 Selecting Recipients 24 5 Inserting and Deleting Merge Fields 24 6 Error Checking 24 7 Detaching the Data Source 24 8 Finishing a Mail Merge 24 9 Mail Merge Rules 24 10 The Ask Mail Merge Rule 24 11 The Fill in Mail Merge Rule 24 12 The If Then Else Mail Merge Rule 24 13 The Merge Record Mail Merge Rule 24 14 The Merge Sequence Mail Merge Rule 24 15 The Next Record Mail Merge Rule 24 16 The Next Record If Mail Merge Rule 24 17 The Set Bookmark Mail Merge Rule 24 18 The Skip Record If Mail Merge Rule 24 19 Deleting Mail Merge Rules in Word CHAPTER 25 SHARING DOCUMENTS 25 1 Sharing Documents in Word Using Co authoring 25 2 Inserting Comments 25 3 Sharing by Email 25 4 Presenting Online 25 5 Posting to a Blog 25 6 Saving as a PDF or XPS File 25 7 Saving as a Different File Type CHAPTER 26 CREATING A TABLE OF CONTENTS 26 1 Creating a Table of Contents 26 2 Customizing a Table of Contents 26 3 Updating a Table of Contents 26 4 Deleting a Table of Contents CHAPTER 27 CREATING AN INDEX 27 1 Creating an Index 27 2 Customizing an Index 27 3 Updating an Index CHAPTER 28 CITATIONS AND BIBLIOGRAPHY 28 1 Select a Citation Style 28 2 Insert a Citation 28 3 Insert a Citation

Placeholder 28 4 Inserting Citations Using the Researcher Pane 28 5 Managing Sources 28 6 Editing Sources 28 7 Creating a Bibliography CHAPTER 29 CAPTIONS 29 1 Inserting Captions 29 2 Inserting a Table of Figures 29 3 Inserting a Cross reference 29 4 Updating a Table of Figures CHAPTER 30 CREATING FORMS 30 1 Displaying the Developer Tab 30 2 Creating a Form 30 3 Inserting Controls 30 4 Repeating Section Content Control 30 5 Adding Instructional Text 30 6 Protecting a Form CHAPTER 31 MAKING MACROS 31 1 Recording Macros 31 2 Running and Deleting Recorded Macros 31 3 Assigning Macros CHAPTER 32 WORD OPTIONS 32 1 Setting Word Options 32 2 Setting Document Properties 32 3 Checking Accessibility CHAPTER 33 DOCUMENT SECURITY 33 1 Applying Password Protection to a Document 33 2 Removing Password Protection from a Document 33 3 Restrict Editing within a Document 33 4 Removing Editing Restrictions from a Document

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PDFs 2 Full Screen Mode 3 The Edit Panel in Acrobat 4 Adding Formatting Resizing Rotating and Moving Text 5 Editing Text
 6 Managing Text Flow with Articles 7 Adding and Editing Images 8 Changing the Page Number Display 9 Cropping Pages
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 Adding Headers and Footers 4 Attaching Files to a PDF 5 Adding Metadata 6 Optimizing a PDF for File Size and
 Compatibility Bookmarks 1 Using Bookmarks in a PDF 2 Modifying and Organizing Bookmarks 3 Assigning Actions to
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 Moving and Copying Pages 5 Combining PDFs Exporting and Converting Content 1 Exporting Text 2 Exporting Images 3
 Exporting PDFs to Microsoft Word 4 Exporting PDFs to Microsoft Excel 5 Exporting PDFs to Microsoft PowerPoint Sharing
 and Collaborating 1 Sharing a PDF as an Email Attachment 2 Sharing a File in Acrobat 3 Adding Comments 4 The Comments
 Panel 5 Using Drawing Tools 6 Stamping and Creating Custom Stamps Creating and Working With Portfolios 1 Creating a
 PDF Portfolio 2 Managing Portfolio Content 3 Changing the View of a PDF Portfolio Forms 1 Creating a Form from an
 Existing PDF 2 Designing a Form in Microsoft Word 3 Creating a Form from a Scanned Document 4 Creating Text Fields 5
 Creating Radio Buttons and Checkboxes 6 Creating Drop Down and List Boxes 7 Creating Buttons 8 Creating a Digital
 Signature Field 9 General Properties of Form Fields 10 Appearance Properties of Form Fields 11 Position Properties of Form
 Fields 12 Options Properties of Form Fields 13 Actions Properties of Form Fields 14 Selection Change and Signed Properties
 of Form Fields 15 Format Properties of Form Fields 16 Validate Properties of Form Fields 17 Calculate Properties of Form
 Fields 18 Align Center Match Size and Distribute Form Fields 19 Setting Form Field Tab Order 20 Enabling Users and
 Readers to Save Forms 21 Distributing Forms 22 Collecting Distributed Form Responses 23 Using Tracker with Forms 24
 Sending a Form for One or More Signatures in Acrobat 25 Sending a Form in Acrobat for Signature in Bulk 26 Manually
 Signing a PDF in Acrobat Professional Print Production 1 Overview of Print Production Support 2 Previewing Color
 Separations 3 Color Management and Conversion 4 Using the Object Inspector 5 Using the Preflight Dialog Box 6 Correcting
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Office 2013 For Dummies Wallace Wang, 2013-02-13

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Table of Contents Microsoft Word 2013 User Guide

1. Understanding the eBook Microsoft Word 2013 User Guide
 - The Rise of Digital Reading Microsoft Word 2013 User Guide
 - Advantages of eBooks Over Traditional Books
2. Identifying Microsoft Word 2013 User Guide
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Microsoft Word 2013 User Guide
 - User-Friendly Interface
4. Exploring eBook Recommendations from Microsoft Word 2013 User Guide
 - Personalized Recommendations

- Microsoft Word 2013 User Guide User Reviews and Ratings
- Microsoft Word 2013 User Guide and Bestseller Lists
- 5. Accessing Microsoft Word 2013 User Guide Free and Paid eBooks
 - Microsoft Word 2013 User Guide Public Domain eBooks
 - Microsoft Word 2013 User Guide eBook Subscription Services
 - Microsoft Word 2013 User Guide Budget-Friendly Options
- 6. Navigating Microsoft Word 2013 User Guide eBook Formats
 - ePub, PDF, MOBI, and More
 - Microsoft Word 2013 User Guide Compatibility with Devices
 - Microsoft Word 2013 User Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Microsoft Word 2013 User Guide
 - Highlighting and Note-Taking Microsoft Word 2013 User Guide
 - Interactive Elements Microsoft Word 2013 User Guide
- 8. Staying Engaged with Microsoft Word 2013 User Guide
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Microsoft Word 2013 User Guide
- 9. Balancing eBooks and Physical Books Microsoft Word 2013 User Guide
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Microsoft Word 2013 User Guide
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Microsoft Word 2013 User Guide
 - Setting Reading Goals Microsoft Word 2013 User Guide
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Microsoft Word 2013 User Guide
 - Fact-Checking eBook Content of Microsoft Word 2013 User Guide

- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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