

# PLANNING AND CONTROL USING MICROSOFT® PROJECT

## AND PMBOK® GUIDE THIRD EDITION

A user guide and training manual written for Project Management Professionals in any industry who wish to learn or improve their Planning and Control skills using Microsoft® Project in conjunction with the PMBOK® Guide Third Edition and discover how to get the most out of the software up to an intermediate level.



This book has been written using Microsoft® Project 2003 but may be used with Microsoft® Project 2002 and 2000 and the differences in the versions are outlined in the book.

PAUL E. HARRIS

# Microsoft Pmbok Guide

**Paul E. Harris**



## **Microsoft Pmbok Guide:**

Planning and Control Using Microsoft® Project 2010 and PMBOK Guide® Fourth Edition Paul Eastwood Harris, 2010 The book is designed for users of earlier versions to upgrade their skills and for new planners to learn the software **Planning and Control Using Microsoft® Office Project and PMBOK® Guide Fourth Edition** Paul E. Harris, 2010 This book is principally a Microsoft Project book aimed at Project Management Professionals who understand the PMBOK r Guide Fourth Edition processes and wish to learn how to use Microsoft Office Project to plan and control their projects in a PMBOK r Guide environment and discover how to gain the most from the softw *Planning and Control Using Microsoft® Office Project and Pmbok® Guide* Paul E. Harris, 2010 This book is principally a Microsoft Project book aimed at Project Management Professionals who understand the PMBOK Guide Fourth Edition processes and wish to learn how to use Microsoft Office Project to plan and control their projects in a PMBOK Guide environment and discover how to gain the most from the software This book is may be used for learning Microsoft Project in an environment utilizing the PMBOK Guide processes and may be used as a self teach book or a user guide or for a two day training course A Microsoft Project user guide and training manual written for Project Management Professionals following the PMBOK Guide Fourth Edition who wish to learn how to schedule projects in a single project environment with or without Resources with Microsoft Project The book is packed with screen shots constructive tips and is suitable as a training course handout for learning the software or as a reference book The book contains workshops with solutions at the end of each chapter for the reader to practice the skills taught in the chapter The book is based on the Microsoft Project 2007 but may be used with Microsoft Project 2000 2002 or 2003 as the book points out the differences **Planning and Control Using Microsoft Project 2010 and PMBOK Guide Fifth Edition** Paul E. Harris, 2014-07-01 This book is principally a Microsoft Project book aimed at Project Management Professionals who understand the PMBOK Guide Fifth Edition processes and wish to learn how to use Microsoft Office Project 2010 to plan and control their projects in a PMBOK Guide environment and discover how to gain the most from the software The book is designed for users of earlier versions to upgrade their skills and for new planners to learn the software It starts with the basics required to create a schedule through resource planning and on to the more advanced features A chapter is dedicated to the new functions and it outlines the differences from the earlier versions throughout the book A Microsoft Project user guide and training manual written for Project Management Professionals following the PMBOK Guide Fifth Edition who wish to learn how to schedule projects in a single project environment with or without Resources with Microsoft Project The book is packed with screen shots constructive tips and is suitable as a training course handout for learning the software or as a reference book The book contains workshops with solutions at the end of each chapter for the reader to practice the skills taught in the chapter Microsoft Project 2010 is an extensive software update with many new functions and as a result this is a complete rewrite of the author s previous book It is primarily a Microsoft Project book and

has been written for people learning to use Microsoft Project in a project environment applying the PMBOK Guide Fifth Edition processes. It aims to teach readers how to plan and control projects created within the software package and stays focused on explaining how to use Microsoft Project to schedule projects by explaining which PMBOK Guide processes the software will support and which it will not support. Concentrating on the core functions required to plan a project, it presents workable solutions to real day to day planning and scheduling problems and contains practical advice on how to set up the software.

Planning and Control Using Microsoft Project and PMBOK® Guide Paul Eastwood Harris, 1999 *Planning and Control Using Microsoft Project 2013 PMBOK Guide* Paul E Harris, 2014-10-15

This book is principally a Microsoft Project book aimed at Project Management Professionals who understand the PMBOK Guide Fifth Edition processes and wish to learn how to use Microsoft Office Project 2013 to plan and control their projects in a PMBOK Guide environment and discover how to gain the most from the software. The book is designed for users of earlier versions to upgrade their skills and for new planners to learn the software. It starts with the basics required to create a schedule through resource planning and on to the more advanced features. A chapter is dedicated to the new functions and it outlines the differences from the earlier versions throughout the book. A Microsoft Project user guide and training manual written for Project Management Professionals following the PMBOK Guide Fifth Edition who wish to learn how to schedule projects in a single project environment with or without Resources with Microsoft Project. The book is packed with screen shots, constructive tips and is suitable as a training course handout for learning the software or as a reference book. The book contains workshops with solutions at the end of each chapter for the reader to practice the skills taught in the chapter. Microsoft Project 2013 is an extensive software update with many new functions and as a result this is a complete rewrite of the author's previous book. It is primarily a Microsoft Project book and has been written for people learning to use Microsoft Project in a project environment applying the PMBOK Guide Fifth Edition processes.

**BOOK REVIEWS** Project Management tools and standards keep evolving so it is great to see the Paul Harris books are also evolving. Paul has been writing these excellent references for some time now but the quality and depth of content just keeps getting better and better. There is plenty of information out there in the internet relating to PMBOK and MS Project but none as comprehensive and in depth as this book. Covering the PMBOK process steps relating to scheduling it explains both the how and the why when it comes to MS Project. Sure you can self teach, sure you can trawl the internet discussion forums. The smart investment of time and effort is in one of Paul's books. They meet the needs of the novice right through to the advanced user, helping people plan, update and report consistently. The book is a guide, it is a reference, it is a self-paced training course, it is so much more.

Martin Vaughan, Director Core Consulting Group, Melbourne, AU.

About the Author: Paul Harris holds an Honours Degree in Civil Engineering obtained in the UK and is a Certified Cost Engineer through AACEI International, a PRINCE2 Registered Practitioner, an Approved PRINCE2 Trainer and a Managing Successful Programmes Registered Practitioner. He has worked in the project controls industry for a number of

years and has assisted many companies in a range of industries to set up and run project controls systems His Melbourne Australia based company Eastwood Harris Pty Ltd offers project controls consulting and training services worldwide with a strong focus on Microsoft Project and Primavera software

*Planning and Control Using Microsoft Project and PMBOK® Guide, Third Edition* Paul Eastwood Harris,2005

*The Project Managers Guide to Microsoft Project 2019* Gus Cicala,2020-04-29

Learn Microsoft Project 2019 from the perspective of the project manager This guide is an all in one training resource and reference that covers all versions found in the Microsoft Project 2019 suite It is not a how to manual covering the features and functions of the software but is designed to explain and demonstrate why those features and functions are important to you as a project manager allowing you to maximize the value of Microsoft Project 2019 Each aspect of project manager specific coverage was selectively compiled by author and Microsoft Project expert Cicala over more than two decades of consulting project management training and managing real world projects using Microsoft Project Readers will appreciate the robust index and intuitively organized and learning oriented chapters and sub sections for quick reference and problem solving Try it exercises at the close of every chapter help ensure understanding of the content What You Will Learn Understand key components to the Microsoft Project 2019 solution Reinforce learning via hands on exercises with step by step illustrations Build a plan and work breakdown structure and manage resources and assignments Utilize enterprise project management for creating a project monitoring controlling and tracking Export and communicate project information to an external audience Who This Book Is For Project managers with limited time and resources who need to maximize their efficiency with Microsoft Project Answer keys and supporting PowerPoint slides are available for academic instructors upon request

*Planning and Control Using Microsoft Project and PMBOK® Guide Third Edition* Paul E. Harris,2007

Aimed at Project Management Professionals who understand the PMBOK registered Guide Third Edition processes and wish to learn how to use Microsoft Office Project to plan and control their projects in a PMBOK registered environment this user guide and training manual helps them discover how to gain the most from the software

Planning and Scheduling Using Microsoft Office Project 2007 Paul E. Harris,2007

This book is a straightforward practical guide on how to use Microsoft Project 2000 up to an intermediate level in a single project environment It is aimed at any industry including building construction oil and gas software development government and defense

**Planning and Control Using Microsoft Project 2013, 2016 Or 2019 & PMBOK Guide Sixth Edition** Paul E. Harris,2019-02-15

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**Mastering Resource Management Using Microsoft® Project and Project Server 2010** Collin Quiring,Tanya Foster,2011-08-15 This title features step by step instructions on using Microsoft Project and Project Server 2010 to best utilize and manage scarce resources devoted to project portfolios [Ultimate Learning Guide to Microsoft Office Project 2007](#) Dale A. Howard,Gary Chefetz,2007 Designed for professionals seeking a complete learning experience and reference manual for managing projects using the Microsoft Office Project 2007 desktop application this book can teach them how to use the software effectively

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