

Government of Pakistan Ministry of National Health Services, Regulations & Coordination Common Management Unit (CMU) Block-F, EPI Building, Prime Minister's National Health Complex, Near National Institute of Health, Islamabad



SITUATIONS VACANT

Applications are invited from eligible candidates to fill-up the following PSDP funded project posts in development project titled: "STRENGTHENING COMMON MANAGEMENT UNIT FOR AIDS, TB AND MALARIA AND ACCELERATING RESPONSE TO CONTROL THE THREE DISEASES IN PAKISTAN" under the Ministry of NHSR&C Islamabad for appointment on purely contract

| S. | Name of Post | PPS | No. of Posts | Age Limit Maximum | Educational Qualification & Experience | Regional/ Provincial Quota |
|------------|---|-------|-----------------|---|--|---|
| | Deputy National Coordinator (HIV/AIDS) | 19 | - | 40 + (05 years General age relaxation) - 45 years | MBBS (Recognized by PMC/PMDC) MPH/MSPH or equivalent recognized by HEC/PMC with 10 years of experience in Public | Merit-1 |
| 2 | Deputy National Coordinator (TB) | | - | 40 + (05 years General age relaxation) - 45 years | Health Programs. • MtBSS (Recognized by PMtC/PMDC) • MtPH/MSPH or equivalent recognized by HEC/PMC with 10 years of experience in Public | Merit-1 |
| 31_ | Public Sector Investment Advisor (CMU) | 9 | | 40 + (05 years General age relaxation) = 45 years | Master Degree in Finance, Business or related field with 07 years' experience in relevant field | Merit-1 |
| s_ | Treatment Coordinator | - 194 | | 35 + (05 years General age relaxation) - 40 | MBBS (Recognized by PMC/PMDC) Master's in Public Health with 05-07 years' experience in Public Health or HIV/AIDS Program. | Merit-1 |
| 5- | DSTB/DRTB/TB HIV Coordinator (TB) | - 18- | | 35 + (05 years General age relaxation) = 40 | MBBS (Recognized by PMC/PMDC) Master's in Public Health with 07 years' experience | Merit-1 |
| >- | Deputy Director Procurement | -8 | - | 35 + (05 years General age relaxation) = 40 | MBBS (Recognized by PMC) Postgraduate Higher Diploma in Medical Faculty/ Public Health with 10-year relevant experience. | Merit-1 |
| F- | HIV PPCT Officer (HIV/AIDS) | - | | 30 + (05 years General age resexation) - 35 | MBBS (Recognized by PMC/PMDC) Masters in Public Health with 05 years' experience in HIV/AIDS Program. | Merit-1 |
| 8 | Program Officer (HFV/AIDS) | 7 | - | 30 + (05 years General age relaxation) = 35 years | Master Degree in Public Health from recognized University and/or Master in Finance / Accounting/ Minimum 3-5 years experience of working in public health; or 1-2 years' experience of working. | Merit-1 |
| 9 - | (HIV/AIDS) | - | 6 | 30 + (05 years General age relaxation) - 35 years | Master in Psychology, 01-year work experience in Counseling, relating to Public Health, preferably HIV/AIDS | Merit-1 Punjab/ICT-3 Sindh (Urban)- Sindh (Fural)- |
| 0. | Site Officer-CBO (HIV/AIDS) | 7 | 6 | 30 + (05 years General age relaxation) = 35 years | Masters in Social sciences with 02 years' experience. | Pumpab/ICT-3 Sindh (Urban)- Sindh (Fbural)- |
| | Pharmaco- vigilance Officer (TB) | - 7 | 1 | 30 + (05 years General age relaxation) = 35 | D-Pharmacy, 05-year refevant experience. | Automit- 1 |
| 2 | (PMDT TB) | 7 | | years 30 + (05 years General age relaxation) = 35 years | Master in Social Sciences or related discipline, 05-year relevant experience | Authorit- 1 |
| 3. | Behavior Change Communication Officer (HIV. TB. Stataria) | | | years 30 + (05 years refaxation) = 35 years | Master Degree in Public Health or other related area (Mass Communications /Sociology/Anthropology) Menimum 7 years experience of working in public health area (Section 1) years experience of working for health area (Section 1) years experience of working for health area (Section 1) years experience of working for experience, knowledge and skills of effective behavior change communication. Ability to analyze information, evaluate options and to think and plan ability to lead, motivate and develop others. | Morit-1 |
| 4 | Pharmacist (HIV, TB and Malaria) | - | | 30 + (05 years General age relaxation) = 35 years | M-Pharmacy, 05 years' relevant experience. | North-1 |
| 5 | Admin Officer (CMU) | - | | 30 + (05 years General age relaxation) = 35 years | M.Corrv/MBA with 03-years' relevant experience preferably in Public Health vertical Programs/ Projects in government or semi government | Subscrit- 1 |
| 6. | Admin/Fin/Logistic Asst - CBO (HIV/AIDS) | 6 | 6 | 28 + (05 years General age relaxation) - 33 years | organization. Graduation, 02-03 years' work experience with command in MS Office in Logistics/ | Pumjab/ICT-3 Sindh (Urban)- Sindh (Fbural)- |
| 7. | Assistant Personal Secretary (CMU) | 6 | - | 28 + (05 years General age relaxation) - 33 | Graduate with sufficient knowledge of Computer working. 3-years' experience of relevant filed/ office management. | Nerit-1 |
| 8. | Operator (CMU) | 6 | - | 28 + (05 years General age relaxation) - 33 | Bachelor preferably in Computer Sciences, with 01 year work experience of DATA entry in reputed organization. | Merit-1 Punjab/ICT-2 Sindh (Urban)- |
| 9. | DEOS - CBO (HIV/AIDS) | 5 | 6 | 25 + (05 years General age relaxation) - 30 years | BSC/ BBA preferably in Computer Sciences, 01 year work experience of DATA entry in reputed organization. | ICT-2 AJK-2 GB-2 |
| | Social Mobilizer cum Case Manager at CBO (HIV/AIDS) | 5 | 6 | 25 + (05 years General age relaxation) - 30 years | Bachelor in Social Sciences with 03 years' experience | (O1 For Wormen AJK-2 (O1 For Wormen GB-2 (O1 For Wormen |
| | Paramedic -CBO (HIV/AIDS) | 5 | 6 | 25 + (05 years General age retaxation) - 30 years | Bachelor in Medical Technology with O1-year relevant experience. | ICT-2 AJK-2 G8-2 |
| 2 | Office Assistant (CMU) | 5 | 5 | years 25 + (05 years General age relaxation) = 30 years | Graduation, Diploma in computer Sciences along with 03-years' experience. | RCT-2 AJK-1 GB-2 |
| 3. | Store Keeper (CMU) | 4 | | General age | Graduate Degree with 03 years' relevant experience or intermediate with 05 years relevant experience. | BCT-1 |
| 4 | Out Reach Worker - CBO (HEV/AIDS) | 3 | 24 | years 25 + (05 years General age relaxation) = 30 years | Matriculation, minimum 03 years working experience in relevant field | (02 For Wormen (02 For Wormen (02 For Wormen |
| 5. | Driver - CBO (HIV/AIDS) | 2 | 6 | 25 + (05 years General age retaxation) - 30 years | Matriculation, Valid LTV License, 03 years of driving experience after issuance of license | ICT-2 AJK-2 GB-2 |
| 16 | Driver (CMU) | 2 | 3 | 25 + (05 years General age | Matriculation, Valid LTV License, 03 years of driving experience after issuance of license | (Local Based) |
| 7. | Naib Qasid (CMU) | | 3 | years 25 + (05 years General age relaxation) = 30 years | Middle, with relevant 03 years relevant experience | (Local Based) BCT (Disable) - 1 (Local |
| 18: | Sweeper | | 3 | 25 + (05 years General age relaxation) - 30 years Ninety Nine | Literate, Experience of working in govt. offices is preferred. | ICT- Minorities-2 (Local Based) ICT- Minorities (W)- (Local Based) |

- EFFERAL INSTRUCTIONS INFORMATION:

 1. The duration of the compact appointment will be up to 30th June 2025 or till the completion of project whichever is earlier.

 2. Relaxation of age will be admissible as per (Relaxation of Upper Age Limit) Rules, 1993 of Establishment Division.

 3. Advance copy of the application will not be entertained.

 4. Advance copy of the application will not be entertained.

 5. Applicants who have already applied on the said posts previously advertised are required to apply afresh.

 6. Candidates already in Govt, service should send their applications through proper channel.

 7. Information provided in the application forms will be verified in case of appointment of the officer(official). In case of any false or forge information, Common Management Unit (MiN NH-SR&C) reserves the right to cancel your candidature at any stage (even after employment, if so revealed later) and to initiate a legal action against the applicant.

 9. Only shortlisted applicants will be called for test/interview.

 10. Only shortlisted application will be called for test/interview.

 11. The competent authority reserves the right to cancel/postpone recruitment process at any stage.

 12. Last date of applying for submission of application form is 15 days from the date of publication of this advertisement.

 14. Without photography complete CV of application shall not be entertained.

 15. HOW TO APPLY:

- HOW TO APPLY:
- Index 10 APPLY:
 Index states may apply online on https://careers.atp.gov.pk/JobWizard/Careers, https://nhsrc.gov.pk/Jobs within sites (15) days of the publication of this advertisement. (Contact person is Mr. Arhar Nadeem, Admin Officer 051-9255387, 9255384)
 By hand submission of application form is not allowed. Dr. M. Wasim Tariq (Section Officer (Admin-III)

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