

Computer  
Keyboarding  
Week of 2/27/17 to  
3/3/17

Should be finished with  
sessions 1 & 2 and  
getting Session 3  
wrapped up and  
working on Session 4.

Turn in the 7  
Session 1  
projects. Attach  
them to an email.  
Due today

You will need  
your earphones  
every day.

Students will complete the Gmetrix.net LearnKey Microsoft Word 2016 Sessions 1-5 lessons and workbook activities to pass the Microsoft Office Specialist Certification Test.

1. Timed Writings: 1 Five minute timed writing, Zebra: Africa's striped horse.
2. Log into your Gmetrix.net account.
3. Begin Gmetrix LearnKey Word 2016 Sessions.
4. Follow Gmetrix lesson plans and Activities in order
  1. Take Pre assessment test.
  2. Watch the training videos and complete the fill in the blanks sheet for each lesson.
  3. Complete the exercise labs for each lesson.
  4. Complete Session activities in student workbook for each lesson.
  5. Take post assessment test.
5. Create separate folders for **each session** in your LearnKey folder and save the workbook activities for **each session** in those folders.
6. Log off at: 8:53/9:50/10:52/11:49 (Monday, Tuesday, Thursday, Friday)
7. Wednesday: Log off at: 9:24/10:21/11:23/12:20

1



2

## Session 1-Lesson 3 (Approximately 8.5 hours)

### Topic

Create Documents

### Subtopic

Create a Blank Document

Create a Document from a Template

Open a PDF in Word

# Learny Key Sessionanswer Key Word

**Annelies Wilder-Smith**



**Learnny Key Sessionanswer Key Word:**

## Decoding **Learny Key Sessionanswer Key Word**: Revealing the Captivating Potential of Verbal Expression

In an era characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its ability to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**Learny Key Sessionanswer Key Word**," a mesmerizing literary creation penned with a celebrated wordsmith, readers embark on an enlightening odyssey, unraveling the intricate significance of language and its enduring affect our lives. In this appraisal, we shall explore the book is central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

[https://staging.conocer.cide.edu/public/uploaded-files/fetch.php/Illuminating\\_Tomorrows\\_War.pdf](https://staging.conocer.cide.edu/public/uploaded-files/fetch.php/Illuminating_Tomorrows_War.pdf)

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### **Learny Key Sessionanswer Key Word Introduction**

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