

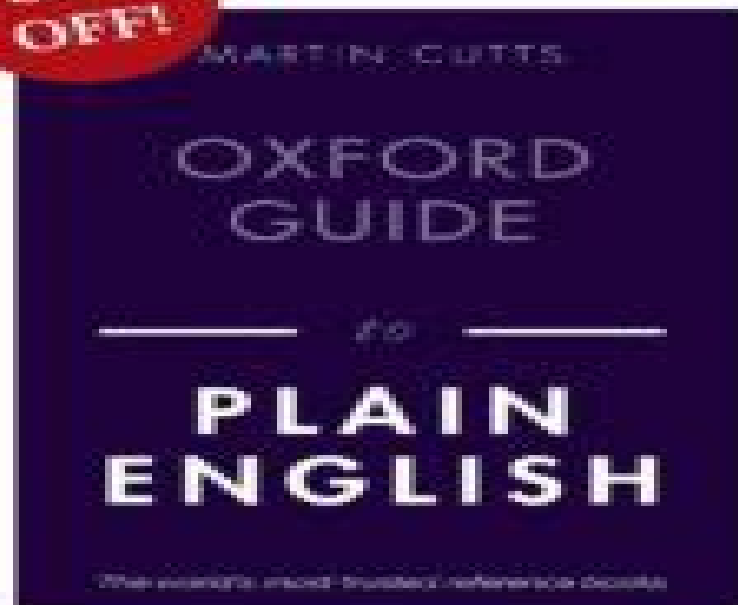
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Plain English is the art of writing clearly, concisely, and in a way that precisely communicates your message to your intended audience. This book offers expert advice to help writers of all abilities improve their written English. With 30 chapters, each centred around a practical guideline, its coverage is extensive, including lessons on vocabulary, punctuation, grammar, layout, proofreading, and organization. There are also hundreds of real examples to show how it's done, with handy 'before' and 'after' versions. All this is presented in a straightforward and engaging way.

This new edition has been fully revised, reorganized, and updated to make its content even more accessible. There are now chapters discussing customer-service writing and common blunders in the workplace, while other sections have been amended to update examples and provide easier routes through the book. The chapter on sexism, in particular, has been heavily expanded to advise on the use of inclusive language in general.

FEATURES

- Fully reorganized and revised to address of use
- A new appendix covering the history of plain English, as well as a detailed sources-and-notes section to enable further reading

Martin Cutts, Writer, editor, and teacher

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English Oxford Guide For Standard 5th

Lauren Gardner



English Oxford Guide For Standard 5th:

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In a world defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their power to kindle emotions, provoke contemplation, and ignite transformative change is truly awe-inspiring. Enter the realm of "**English Oxford Guide For Standard 5th**," a mesmerizing literary masterpiece penned with a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve into the book's central themes, examine its distinctive writing style, and assess its profound effect on the souls of its readers.

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