

Employee handbook template

Table of contents

1. INTRODUCTION

- Welcome from leadership team
- Information about the organisation
- Mission/values
- Strategic plan
- Organisational chart and national structure

2. JOINING THE ORGANISATION

- Signing up – forms to complete
- Working hours
- Access to building/car parking
- Business Cards
- Dress code

3. REMUNERATION AND BENEFITS

- Salary and wage payments
- Salary review process
- Salary deductions
- Time in lieu policy

4. TRAVEL POLICY

- Authorisation and bookings
- Use of credit cards
- Expense reimbursement
- Personal effects/insurance

5. VEHICLE POLICY

- Use of company cars
- Use of own car – reimbursement

6. PERFORMANCE DEVELOPMENT

- Annual appraisal process
- Performance Development Plan
- Competencies
- Training and development – study support

7. CODE OF CONDUCT

- Conflict of interest
- Confidentiality
- Copyright and protection of intellectual property
- Dealing with media/giving interviews
- Privacy relating to treatment of personal information

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Manual, 1993 **Making Microfinance Work** Craig Farren Churchill, Cheryl Frankiewicz, 2006 This training manual provides an overview of the key management principles necessary to optimize the services of microfinance institutions MFIs and brings together useful lessons from numerous MFIs worldwide to help managers strengthen the performance of their unit branch or institution Either used alone or as part of a management training course Making Microfinance Work offers various tools and advice The markets and marketing of MFIs are examined and looks at the different ways in which managers can communicate the value of their products and services It introduces effective methods for enhancing efficiency and productivity which minimize the trade offs MFIs invariably face as they try to provide services over the long term The topic of managing risks is also covered This manual offers strategies to prevent risk from occurring and if it does occur explains how to rectify the situation Practical techniques for allocating costs and determining prices are also highlighted as well as the importance of plans budgets and reports Illustrations and case studies are used to assist managers in applying the concepts outlined in the text An extensive list of additional reading and useful Internet resources is also provided **Tool and**

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Table of Contents Hr Manual Samples

1. Understanding the eBook Hr Manual Samples
 - The Rise of Digital Reading Hr Manual Samples
 - Advantages of eBooks Over Traditional Books
2. Identifying Hr Manual Samples
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Hr Manual Samples
 - User-Friendly Interface
4. Exploring eBook Recommendations from Hr Manual Samples
 - Personalized Recommendations

- Hr Manual Samples User Reviews and Ratings
- Hr Manual Samples and Bestseller Lists
- 5. Accessing Hr Manual Samples Free and Paid eBooks
 - Hr Manual Samples Public Domain eBooks
 - Hr Manual Samples eBook Subscription Services
 - Hr Manual Samples Budget-Friendly Options
- 6. Navigating Hr Manual Samples eBook Formats
 - ePub, PDF, MOBI, and More
 - Hr Manual Samples Compatibility with Devices
 - Hr Manual Samples Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Hr Manual Samples
 - Highlighting and Note-Taking Hr Manual Samples
 - Interactive Elements Hr Manual Samples
- 8. Staying Engaged with Hr Manual Samples
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Hr Manual Samples
- 9. Balancing eBooks and Physical Books Hr Manual Samples
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Hr Manual Samples
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Hr Manual Samples
 - Setting Reading Goals Hr Manual Samples
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Hr Manual Samples
 - Fact-Checking eBook Content of Hr Manual Samples

- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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