TEST 1 COMMUNICATION MANAGEMENT N4

QUESTION 1: BASIC COMMUNICATION PRINCIPLES

1.1 Choose a term from COLUMN B that matches a description in COLUMN A. Write only the letter (A–J) next to the question number (1.1.1–1.1.10) in the ANSWER BOOK.

COLUMN A			COLUMN B	
1.1.1	Hesitation markers like um and ah used during communication	,04,	mass communication	
1.1.2	Body movements like gestures,	B	filler sounds	
	facial expressions and body posture	C	noise	
.1.3	Distance of over three metres maintained between the sender	D	kinesics	
	and audience	E	public zone	
1.1.4	Umbrella term for communication barriers			
1.5	Minister of Health announces the Covid regulations on SABC 2			

 $(5 \times 1) (5)$

1.2 Listening is a skill one can learn and perfect to improve communication.

Distinguish between attentive listening and critical listening. (2+2)

1.3 What are the elements of the communication process, list and explain them (6)

Management Communication Nquestion Papers 1

Dheeraj Kumar Singh

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Table of Contents Management Communication Nquestion Papers 1

- 1. Understanding the eBook Management Communication Nauestion Papers 1
 - The Rise of Digital Reading Management Communication Nauestion Papers 1
 - Advantages of eBooks Over Traditional Books
- 2. Identifying Management Communication Nquestion Papers 1
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - $\circ\,$ Features to Look for in an Management Communication Nquestion Papers 1
 - User-Friendly Interface
- 4. Exploring eBook Recommendations from Management Communication Nauestion Papers 1

- Personalized Recommendations
- Management Communication Nquestion Papers 1 User Reviews and Ratings
- Management Communication Nguestion Papers 1 and Bestseller Lists
- 5. Accessing Management Communication Nquestion Papers 1 Free and Paid eBooks
 - Management Communication Nquestion Papers 1 Public Domain eBooks
 - Management Communication Nquestion Papers 1 eBook Subscription Services
 - Management Communication Nquestion Papers 1 Budget-Friendly Options
- 6. Navigating Management Communication Nquestion Papers 1 eBook Formats
 - o ePub, PDF, MOBI, and More
 - Management Communication Nquestion Papers 1 Compatibility with Devices
 - Management Communication Nguestion Papers 1 Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Management Communication Nquestion Papers 1
 - Highlighting and Note-Taking Management Communication Nquestion Papers 1
 - Interactive Elements Management Communication Nauestion Papers 1
- 8. Staying Engaged with Management Communication Nquestion Papers 1
 - o Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Management Communication Nguestion Papers 1
- 9. Balancing eBooks and Physical Books Management Communication Nguestion Papers 1
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Management Communication Nquestion Papers 1
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Management Communication Nquestion Papers 1
 - Setting Reading Goals Management Communication Nquestion Papers 1
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Management Communication Nquestion Papers 1

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- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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