

Independent Challenge 3 (continued)

- L. Add a total row to the table and display the totals for appropriate columns. Adjust the column widths as necessary. Compare your table to **FIGURE 7-24**. (Your table style may differ.)

FIGURE 7-24

	A	B	C	D	E
1	Account Number	Budget	Expenses	Contact	Balance
2	1084	\$ 275,000	\$ 215,000	Cindy Boil	\$ 60,000
3	5431	\$ 375,000	\$ 250,000	Cindy Boil	\$ 125,000
4	9624	\$ 650,000	\$ 550,000	Cindy Boil	\$ 100,000
5	2117	\$ 550,000	\$ 525,000	Kathy Jenkins	\$ 25,000
6	5647	\$ 750,000	\$ 600,000	Kathy Jenkins	\$ 150,000
7	6671	\$ 175,000	\$ 150,000	Maureen Lang	\$ 25,000
8	1097	\$ 250,000	\$ 210,000	Maureen Lang	\$ 40,000
9	4301	\$ 350,000	\$ 210,000	Maureen Lang	\$ 140,000
10	7814	\$ 410,000	\$ 320,000	Maureen Lang	\$ 90,000
11	4113	\$ 550,000	\$ 400,000	Maureen Lang	\$ 150,000
12	Total	\$ 4,335,000	\$ 3,430,000		\$ 905,000
13					
14					

- m. Enter your name in the center section of the worksheet footer, add a center section header of **Accounts** using formatting of your choice, change the page orientation to landscape, then save the workbook.
- n. Preview your workbook, submit the workbook to your instructor, close the workbook, then exit Excel.

Excel F 2013 Independent Challenge 3

Julia Schneider



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