

# MANAGEMENT INFORMATION SYSTEM TO HELP MANAGERS FOR PROVIDING DECISION MAKING IN AN ORGANIZATION

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## ABSTRACT

Management Information System (MIS) provides information for the managerial activities in an organization. The main purpose of this research is, MIS provides accurate and timely information necessary to facilitate the decision-making process and enable the organizations planning, control, and operational functions to be carried out effectively. Management Information System (MIS) is basically concerned with processing data into information and is then communicated to the various Departments in an organization for appropriate decision-making. MIS is a subset of the overall planning and control activities covering the application of humans, technologies, and procedures of the organization. . The information system is the mechanism to ensure that information is available to the managers in the form they want it and when they need it.

**KEYWORDS:** *Management Information Systems (MIS), Information Technology, Decision Making And MIS In An Organization.*

## 1. INTRODUCTION:

MIS provides several benefits to the business organization: the means of effective and efficient coordination between Departments; quick and reliable referencing; access to relevant data and documents; use of less labor; improvement in organizational and departmental techniques; management of day-to-day activities (as accounts, stock control, payroll, etc.); day-to-day assistance in a Department and closer contact with the rest of the world.

MIS provides a valuable time-saving benefit to the workforce. Employees do not have to collect data manually for filing and analysis. Instead, that information can be entered quickly and easily into a computer program. As the amount of raw data grows too large for employees to analyze, business analysts can build programs to access the data and information in response to queries by management. With faster access to needed information, managers can make better

decisions about procedures, future directions, and developments by competitors, and make them more quickly.

We are living in a time of great change and working in an Information Age. Managers have to assimilate masses of data, convert that data into information, form conclusions about that information and make decisions leading to the achievement of business objectives. For an organization, information is as important resource as money, machinery and manpower. It is essential for the survival of the enterprise.

## 2 INFORMATION TECHNOLOGIES:

Management Information System (MIS) is basically concerned with processing data into information. Data collection involves the use of Information Technology (IT) comprising: computers and telecommunications networks (E-Mail, Voice Mail, Internet, telephone, etc.).Computers are important for more

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