

G.O.O.D. Performance Review

Use this template to help guide an effective one-on-one conversation

GOALS

- a. Did the employee accomplish their short-term goals?
- b. Has the employee made progress toward their long-term goals?
- c. What are the goals the employee should work toward going forward?
- d. How do those goals align with the company's goals?

OBSTACLES

- a. What obstacles has the employee encountered?
- b. What can the employee do better to tackle future obstacles?
- c. How can the manager help the employee deal with obstacles?

OPPORTUNITIES

- a. Is the employee making progress toward their career goals?
- b. How could the company better support the employee?

DECISIONS

- a. What should the employee do before the next review?
- b. What will the manager do before the next review?

G.O.O.D. Feedback is:

Specific

Can you give me an example?

Frequent

Wish I'd known this sooner.

Outcome-Focused

Why does this matter?

Positive

What am I doing well?

Conversational

When do I get to talk?

Guide To Writing Effective Performance Review

KJ Lindholm-Leary



Guide To Writing Effective Performance Review:

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In a fast-paced digital era where connections and knowledge intertwine, the enigmatic realm of language reveals its inherent magic. Its capacity to stir emotions, ignite contemplation, and catalyze profound transformations is nothing in short supply of extraordinary. Within the captivating pages of **Guide To Writing Effective Performance Review** a literary masterpiece penned with a renowned author, readers embark on a transformative journey, unlocking the secrets and untapped potential embedded within each word. In this evaluation, we shall explore the book's core themes, assess its distinct writing style, and delve into its lasting affect the hearts and minds of those who partake in its reading experience.

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