

Welcome Back!

Dear _____,

Hello! I am very excited to be your _____ grade teacher! I hope you have enjoyed your summer and are looking forward to coming back to school. We will be learning many new things this year. I know this will be the best year yet!

I have been waiting all summer to find out who was in my class. Now that I know it's you, we are going to have a wonderful time getting to know one another! Here are just a few things about myself:

Number of years teaching: _____

Grades taught: _____

Favorite subject: _____

I look forward to meeting you at orientation on _____. We are going to ROCK this year!

Love,

Faculty Welcome Back Letter

Robert Ricken, Michael Terc, Ida Ayres

Faculty Welcome Back Letter:

Guide to Best Practices for New School Administrators Sheila E. Sapp, 2000-03-22 As a new administrator navigating through the maze of difficult responsibilities is daunting at best and nerve wracking at worst Sapp offers readers a guide to make the job less stressful She provides a variety of activities for self assessment and for creating opportunities for interaction among administrators faculty students and parents A must read for all new school administrators and seasoned veterans looking to become more effective

The High School Principal's Calendar Robert Ricken, Richard Simon, Michael Terc, 2000-06-21 This is one of the most useful plainly written yet comprehensive step by step plan that I have seen This is a must have management book Donna Trevathan Principal Warren County Middle School McMinnville TN Strategic planning can help you be a truly effective principal Get off on the right foot in July and set your course for a successful school year with this month by month planning tool developed by veteran administrators Developed for both new and experienced principals this book lays out everyday challenges and administrative necessities to help you plan strategically for the academic year The High School Principal's Calendar provides a month to month guide to make the school year run smoothly from opening to closing Chapters cover key tasks for each month beginning in July Overview of tasks Communications letters memos correspondence media relations Planning workshops orientations field trips fundraising activities Personnel assignments schedules rosters tenure recommendations Checklists to monitor progress with an assortment of tasks A handy checklist for each month offers flexibility for modifications and the monthly calendar helps busy administrator avoid reinventing the wheel each year The High School Principal's Calendar is essential for every principal faced with juggling the varied tasks of school administration

The Elementary School Principal's Calendar Robert Ricken, Michael Terc, Ida Ayres, 2006-03-24 Get organized plan effectively and keep your school running smoothly Developed for both aspiring and experienced elementary school principals this unique resource updated from the top selling first edition lays out everyday challenges and administrative necessities to help you plan strategically for the academic year This month by month planning tool designed by veteran administrators helps you get off on the right foot in July to set your course for a successful school year Its emphasis is to help principals develop the skills to foresee future calendar events and to put into operation specific plans to maintain a calm learning environment Chapters cover key tasks for each month beginning in July and contain Overview of tasks Communications letters memos correspondence media relations including sample documents Planning workshops orientations field trips fundraising activities Personnel assignments schedules rosters tenure recommendations Checklists to monitor progress with an assortment of tasks Resources to proactively plan and execute effective and decisive leadership The Elementary School Principal's Calendar offers a handy checklist for each month and the flexibility for modification helping busy administrators avoid reinventing the wheel each year It's an essential handbook for every principal faced with the complex challenge of managing all aspects of school administration

The Principal's Companion Pam

Robbins,Harvey B. Alvy,2009-03-18 In the heroic effort to improve our nation s schools this newly revised volume is a gift to the profession and to the professionals Roland S Barth Former Public School Teacher and Principal Founding Director Harvard Principals Center The Principal s Companion is rightfully regarded as the bible of resource books for current and aspiring principals No other single source provides such a thorough treatment of the multiple roles and dimensions involved in effective school leadership Jay McTighe Author and Educational Consultant A guide on the side to help you excel in all areas of the principalship This third edition of a bestseller serves as a personal mentor for principals providing the practical resources and tools to help inservice and aspiring administrators manage the challenges of leading a learning organization and facilitating school improvement Educational leadership consultant Pam Robbins and experienced principal Harvey B Alvy guide school leaders on such critical areas as leadership skills developing vision and a mission teacher evaluation and supervision curriculum technology use and conducting faculty meetings This revised and updated guide reflects recent changes in a wide range of educational issues including data driven decision making and high stakes accountability instructional implications of brain research federal legislation cyberbullying and social responsibility This book provides Research based strategies for succeeding with issues deemed critical to the principalship by practicing principals An interactive format with reflective questions at the end of each chapter A matrix that aligns practices with ISLLC standards The Principal s Companion is the principal s ideal accompaniment for creating an environment that supports teachers efforts to bring about successful student performance

194 High-Impact Letters for Busy Principals Marilyn L.

Grady,2006-07-21 This expanded collection of letters is truly a time saving starter kit providing busy principals with easy to personalize templates on a PC and Mac compatible CD ROM to revitalize your communications repertoire

The Elementary School Principal's Guide to a Successful Opening and Closing of the School Year Barbara

Skeeters,Susan Lumley,2011-03 This guide for elementary principals will provide a fingertip resource that will offer principals a systematic approach to the managerial and instructional aspects of opening and closing a school It provides specific comprehensive tools such as how to plan a strategic planning retreat timelines checklists agendas etc

How to Thrive as a Teacher Leader John G. Gabriel,2005 A former high school English department chair provides practical strategies and proven resources for becoming an effective teacher leader

Launching Your First Principalship Barbara L. Brock,Marilyn L. Grady,2003-10-16 Effectively hone your leadership skills reduce stress manage time and staff and resolve conflicts with these confidence boosting tips and tools

School Administrator's Complete Letter Book ,2003-04-30 The School Administrator s Complete Letter Book with CD ROM Second Edition offers a comprehensive selection of model letters and memos for a wide variety of educational purposes and situations This book and its accompanying CD contain a gold mine of tested usable letters and other communiques some of which can be used practically word for word from the book while others can be adapted to your specific needs The book s letters and memos represent the contributions of more than 60

outstanding school administrators throughout the United States including superintendents principals supervisors guidance counselors and others all of them with well earned reputations for solid professional communication Many types of letters are included letters addressed to parents teachers students teacher applicants other school administrators businesspeople and the community at large In addition this handy resource is clearly organized designed for easy use and filled with the best letters of the best communicators in modern American education The CD ROM makes the letters easy to modify to fit your own situations

The Marginal Teacher C. Edward Lawrence, 2005-04-13 Updated Edition of Bestseller Simplify complicated teacher dismissals by doing your homework Are you faced with the difficult task of teacher evaluations Does the burden of proof fall to you in cases of teacher dismissals For over a decade principals have turned to The Marginal Teacher as a resource for ensuring instructional competency in their schools This third edition of The Marginal Teacher offers timely solutions for successfully dealing with marginal teachers Lawrence illustrates the proper actions that principals should integrate into the evaluation processes to successfully gather documentation to help improve or terminate an ineffective teacher Complete with tools and resources to streamline the evaluation process you ll find An updated PC or Mac CD ROM with customizable forms checklists calendars and teacher dismissal documentation Understanding the evaluation process procedures policies and new legislation Handling nontenured teacher dismissal Integrating classroom observation techniques Dealing with teacher misconduct Incorporating action steps for conducting the school level dismissal meeting Let this time tested guide ease the difficult task of teacher dismissal

Undergraduate Global Education: Issues for Faculty, Staff, and Students Ann Highum, 2014-06-04 Find practical research strategies and advice in this issue on the power of global education for 21st century college learners This volume assists campus professionals and faculty members as they Design courses for study abroad Implement programs of various lengths and types Consider their own professional development Evaluate global learning experiences It also discusses the legal and ethical aspects of providing educational opportunities all over the world with advice on administrative structures important principles of risk management and predeparture orientation for students and program leaders Covering the history of global learning programs faculty development experiential learning culture shock upon returning home and program assessment this volume also includes a wealth of resource information including websites checklists and other publications

The Middle School Principal's Calendar Robert Ricken, Michael Terc, 2003-08-13 Be a leader of leaders Get organized and set a positive tone for the upcoming school year Developed by veteran administrators the nuts and bolts described in the monthly chapters will give both new and experienced middle school principals the effective tools they need to help ensure a smooth opening to the school year This living document categorizes the challenges as well as the solutions to the many situations that administrators face every day during the academic school year The Middle School Principal s Calendar can be utilized year after year to ensure a smooth transition from new student orientation straight through to the end of the year newsletter Chapters cover key tasks for each

month beginning in July

Nine essential skills for effective school leadership

Overview of key tasks

faculty meetings

budget process

evaluations

Communications

letters

memos

correspondence

social activities

Planning

workshops

field trips

standardized tests

fundraising activities

Personnel

orientation

schedules

rosters

tenure

recommendations

A handy checklist for personalized use at the end of chapter offers flexibility for modification to help avoid reinventing the wheel

Also included is a rich resource of sample documents to help with a variety of communication needs from sample letters to the incoming class and new staff members to PTA presentations and board of education meetings

The Middle School Principal's Calendar is essential for the multitasking professional whose goal is to foster a positive educational environment for staff and students alike

Deliberate and Courageous Principal Rhonda J. Roos, 2021-10-15 Fully step into your power as a school principal By delving deep into five essential leadership actions and five essential leadership skills you will learn how to grow in your role and accomplish incredible outcomes for your students and staff

Author Rhonda J. Roos provides clear direction for establishing a vision reframing conflict leaning into the positive and much more

Study the five essential actions and five essential skills all leaders must adopt to develop successful high achieving schools

Discover how to create a collective vision and learn next steps to move progress forward

Observe strategies to maintain a positive outlook as you hone your leadership skills

Review the most effective ways to manage time organize meetings and address other common concerns shared by principals at every level

Receive reflection questions next steps and reproducible templates to deepen understanding of effective leadership

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Other Duties as Assigned Jan Burgess, Donna Bates, 2010-09-21 There's a lot more to being a teacher leader than any job description can capture

When action must be taken new goals must be set and new standards must be met the administration depends on teacher leaders to tackle dozens of other duties as assigned and do whatever it takes to help their peers function as a team improve as educators and further student learning

In this book you'll find varied and engaging guidance for mastering both the concrete and intangible aspects of the essential teacher leader role including

Thriving in a modern shared leadership environment

Building positive team culture focused on student learning and achievement

Strengthening professional practice

Gauging your team's progress

Authors and veteran educators Jan Burgess and Donna Bates highlight key research findings provide prompts for reflection address the common dilemmas of teacher leaders and give real world answers to the most pressing leadership challenges

Along with lists of easily accessible resources to extend your professional learning you'll find a collection of practical downloadable tools surveys templates and checklists to help you translate the book's advice into action

Whether you are thinking about becoming a

teacher leader are new to the teacher leadership role or are a veteran teacher leader committed to the professional growth of your peers and yourself you ll find something in Other Duties as Assigned to challenge you make you think validate your work enhance your leadership skills and move your team and students forward **Getting Started** Robert Eaker,Richard DuFour,2009-11-01 Get answers to the most common question posed by educators seeking to build and sustain a PLC Where do we begin Access a solid conceptual framework and concrete illustrations of how schools operate when they are functioning as PLCs Two case studies examine schools that have made the transformation showcasing district and curriculum level efforts to focus on student learning **The Nebraska Teacher** ,1916 **The Rookie's Playbook** Autumn Tooms,Autumn Tooms Cyprès,2005 Most principals have little or no time to reflect in their first year on the job Leadership books that are heavy on text are not as attractive to busy administrators Here Autumn Tooms offers tips for those new to the principalship and those who support them Designed in an easy to read format this handy guidebook provides clear practical advice with concrete examples Includes Tips on the daily aspects of managing Insights concerning politics implementing change and finding a sense of personal balance Brief anecdotes from experienced principals in the field An Instant Replay at the end of each chapter to summarize information While the dialogue is woven through sports metaphors the ideas behind the insights are strongly grounded in the best practices in leadership This book will be of interest to new and aspiring principals graduate students superintendents administrators school board members and teacher leaders *Leadership Connectors* La Vern Burmeister,Phyllis Hensley,2013-10-18 This book will help you connect with your faculty and staff and develop the relationships necessary for student success With practical examples and specific strategies it will help you thrive as an effective school leader It will help you communicate better bring out the best in your staff and build strong relationships in your schools Love Was There Susan Patrice Guarascio,2022-07-29 For everyone who needs and believes or doesn t believe in miracles my memoir Love Was There A Testimony of Faith is a must read If you need God s divine mercy you should read this book If you need a reminder of how much God loves you you should read this book If you need to know that God is with you every step of the way on your journey of a lifetime you should read this book If you need to believe that prayer is powerful read this book I wrote this spiritual memoir to give testimony to God s love and mercy and to give my readers hope and inspiration It s a true story tracing my spiritual growth from childhood through my personal Pentecost transformation My faith evolved and deepened after being miraculously cured of stage four cancer at a Catholic Healing Mass where I rested in the Spirit The focus of my memoir is on miracles I ve witnessed throughout my life the faith that sustained me during my suffering the love manifested in suffering and my evolving relationship with God *Get Organized Digitally!* Frank Buck,2021-12-28 In today s world we re often overwhelmed by our digital devices and the volume of available digital information Get Organized Digitally outlines a complete digital organizational system for the busy educator and helps you harness the power of technology to save time This book is your go to source presenting the nuts and bolts of

exactly how to make technology work for you in both your personal and professional life Special features of Get Organized Digitally Details of how to get started with the best digital organizational tools available today Principles of digital organization that make all the components of your system work together Stories that inspire and show how technology can make our lives easier Time is the most precious resource we have managing it well leads to greater productivity and less stress Get Organized Digitally shows educators how to harness the power of technology to spend time on what matters most your school and your students

Whispering the Strategies of Language: An Emotional Journey through **Faculty Welcome Back Letter**

In a digitally-driven world where displays reign great and quick interaction drowns out the subtleties of language, the profound secrets and psychological subtleties hidden within phrases frequently move unheard. However, nestled within the pages of **Faculty Welcome Back Letter** a captivating literary treasure pulsing with natural thoughts, lies an exceptional journey waiting to be undertaken. Composed by a talented wordsmith, that enchanting opus invites viewers on an introspective journey, lightly unraveling the veiled truths and profound affect resonating within the material of each word. Within the psychological depths with this touching review, we shall embark upon a genuine exploration of the book's key subjects, dissect its captivating publishing design, and succumb to the powerful resonance it evokes deep within the recesses of readers' hearts.

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ether solvent and the brown cloudy mixture was filtered by gravity filtration with fluted fast flow filter paper in a powder funnel into a 250 ml round bottom flask rbf leaving light brown residue and beige filtrate diethyl ether was

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web read standard reflux on page 201 of the organic chem lab survival manual prelab question 1 trimyristin is a triglyceride what are triglycerides prelab question 2 how do microwaves heat microwave procedure add approximately 2.5 g of ground nutmeg record exact mass and 15 ml of diethyl ether to microwave vessel

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web trimyristin is found in the fixed oil of nutmeg the fixed oil comprises approximately 24 40 of the nutmeg seed trimyristin comprises 73 of the fixed oil overall trimyristin should have percent recovery of 18 29 1 figure 1 shows how trimyristin is triester formed from the dehydration reaction between glycerol and myristic acid oh

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web purpose the purpose of this lab is to extract trimyristin from nutmeg as well as synthesizing myristic acid from the extracted trimyristin using base hydrolysis and naoh acidification using hcl is necessary to characterize the product by finding the melting point

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web in this lab trimyristin is extracted from ground nutmeg occurring in many vegetable oils as well as myristic acid trimyristin consists of long saturated hydrocarbon chains and it is relatively nonpolar thus using a relatively nonpolar solvent trimyristin can be easily extracted by the concept of like dissolves like

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web the desired components of solids are dissolved in a solvent then the remaining solid is filtered so that the selected element and solvent are left over in this lab the trimyristin was dissolved into the solvent and the remainder of the nutmeg was filtered out

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