

To

The General Manager

Human Resources Department

SB Companies Pvt. Ltd.

New York, USA

Date: 25.04.2014

Sub: Complaint letter concerning management issues

Respected Sir,

My name is Helen Fernandes and I am working as Sales Executive for SB Companies Pvt. Ltd for last 2 years. I am writing this letter to inform you that it has been a week since I had applied for a five-day leave, from 2nd May, 2014 to 7th May, 2014 but unfortunately, there hasn't been any response yet and hence I was compelled to write to you one more time to ensure my plea is looked after properly. I have always been an admirer of your managerial abilities and the organizational skills you exhibit in the tasks concerning the company. I have never faced such a condition earlier where my request or petition(s) had been overlooked. I am sure there has been some sort of miscommunication for which the appeal still remains unattended to. But I would like to inform you that it is extremely urgent for me to have this leave granted as I have to leave station for a very important personal issue. I would understand if there's a problem related to the same, but please do let me know within this week, for I would then have a scope to revise the plans accordingly.

I would be obliged if you could deal with this issue at the earliest, as I would again like to state that this leave is very important for me. I would be looking forward to your reply.

Yours sincerely,

Helen Fernandes

How To Write A Discrimination Complaint Letter

B Lingard



How To Write A Discrimination Complaint Letter:

War on Women Administrators EEOC Documentation Dr. Roselinda Johnson, Ed.D.,2014-05 This book is dedicated to all the Potential Female Administrators from Superintendent in Education to President of the United States of America After not being hired for the Position of Superintendent in Arkansas Schools I decided to use my degree and knowledge to change the hiring policies which were mainly in the area of application question that asked for sex age and disability status None of these victories helped me but it helped other over forty females or disabled people obtain jobs The process of using EEOC Equal Employment Opportunity Commission with charges of discrimination against the Arkansas School Districts took from 1993 to 2012 The process changed all the application in Arkansas School Districts One of the main reasons given as to why I had not been hired or interviewed as a Superintendent was that I had not been a Superintendent before Since I had never been hired as a Superintendent I had nothing to lose Thus I turned my attention to writing this book which will help other females know how to fight discrimination when they apply to be in upper administration Equal Employment Opportunity Discrimination Complaints United States. Department of the Army,1993 *The Essential Guide to Handling Workplace Harassment & Discrimination* Deborah C. England,2021-09-01 Keep harassment and discrimination out of your workplace Discrimination and harassment can poison the work environment prevent employees from succeeding undermine company diversity efforts and even lead to costly investigations and lawsuits But it doesn't have to be that way Armed with the information and strategies in this book you can protect your employees and your company from illegal harassment and discrimination This book explains how to prevent harassment and discrimination and quickly and effectively handle any incidents that arise You'll learn how to recognize harassment and discrimination develop an effective policy against discrimination and harassment train employees and managers conduct a fair and thorough investigation document your company's response take action against wrongdoers respond to agency complaints investigations and even lawsuits Filled with real world cases answers to common questions and tools you can use immediately in your company *The Essential Guide to Handling Workplace Harassment Discrimination* is your go to guide for preventing and managing harassment and discrimination claims *The Code of Federal Regulations of the United States of America* ,1987 The Code of Federal Regulations is the codification of the general and permanent rules published in the Federal Register by the executive departments and agencies of the Federal Government **Code of Federal Regulations** ,1993 Special edition of the Federal Register containing a codification of documents of general applicability and future effect with ancillaries **Department of State News Letter** United States. Department of State,1977 Writing Matters Kristine Brown,Susan Hood,1989-02-16 Writing skills and strategies for students of English *Twenty Years of the Age Discrimination in Employment Act* United States. Congress. Senate. Special Committee on Aging,1988 Legislative Establishment Appropriation Bill United States. Congress. House. Committee on Appropriations,1984 *Working with Your School* United

States Commission on Civil Rights. Arkansas State Advisory Committee, 1978

How To Write A Discrimination Complaint Letter Book Review: Unveiling the Power of Words

In some sort of driven by information and connectivity, the energy of words has become more evident than ever. They have the capability to inspire, provoke, and ignite change. Such could be the essence of the book **How To Write A Discrimination Complaint Letter**, a literary masterpiece that delves deep into the significance of words and their impact on our lives. Published by a renowned author, this captivating work takes readers on a transformative journey, unraveling the secrets and potential behind every word. In this review, we will explore the book's key themes, examine its writing style, and analyze its overall effect on readers.

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