

the secret to **BEING ASSERTIVE** at work



Joining a new organisation or starting a different role at work? Want to come across confidently and make the very best start?

To deal with challenging people and situations, to be noticed, to look impressive and speak with confidence, you need to come across assertively.

Is something holding you back?

Don't let self-doubt stop you from being assertive

how?

who?

why?

what?

Don't over-analyse

Stop yourself over-analysing by complimenting an aspect of your personality. There's always something good about what you're doing or saying.



Learn to love mistakes

Accept that things may go wrong sometimes. Recognise failure as a positive thing. Learn from your mistakes and keep trying until you succeed.



I can



Believe in yourself

Recognise your own abilities and have firm self-belief. You will then be in the driving seat and be able to control the perception people form of you.

3 simple steps to being assertive

Subtle changes make

A BIG DIFFERENCE



How To Be Confident And Assertive At Work

Richard Bailey



How To Be Confident And Assertive At Work:

Delve into the emotional tapestry woven by in Experience **How To Be Confident And Assertive At Work** . This ebook, available for download in a PDF format (*), is more than just words on a page; itis a journey of connection and profound emotion. Immerse yourself in narratives that tug at your heartstrings. Download now to experience the pulse of each page and let your emotions run wild.

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were her best friends and helped her as much as they could