

## Sample 10 Minute Meeting Email

From: You

To: MSEA members in your building

Subject: Funding & Testing

Please join us for a short 10 minute meeting to learn more about important issues that will impact our funding, our contract, and the amount of testing our students will face.

This will be a great opportunity to find out how you can take action to make sure that educators' voices are heard loud and clear in these debates.

We will be meeting at \_\_\_\_\_ (time) on \_\_\_\_\_ (date) in the \_\_\_\_\_ (location).

Thanks,

Your MSEA Building Representative

# Email Draft Sample Of A Staff Meeting

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Wright,Mr Bob Dignen,Mike Hogan,Mr  
Author (Mr)**

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