Sample Chart Documentation: Progress Notes

Agencies may have their own specific guidelines for writing progress notes that reflect activities conducted with a client or on their behalf. Here are some sample progress note entries. Progress notes should tell a story. For instance, if there is a two-month gap in notes, the person reading the chart should be able to understand the reason for the gap in services. Also, note writing should be simple, because we won't want employment specialists spending more time than necessary working on paperwork, however, they should include the location of the service, duration of service and description of services provided.

Programs can augment progress notes by including client-specific employer contact logs in the chart.

Finally, these notes were not written in a way to demonstrate the medical necessity of the service. If your agency is billing some services to Medicaid, please contact your state Medicaid office to talk about requirements for Medicaid notes.

SAMPLE NOTES BY EMPLOYMENT SPECIALIST FOR GEORGE W.

Date: 1/23/20

Duration: 0 minutes

Location: phone

Client: George Washington

Attempted to call George to set up first meeting. Left message.

Sanah Swanson

Sarah Swanson

Date: 1/25/20

Duration: 0 minutes

Location: phone

Client: George Washington

Attempted to call George. Left message.

Good Progress Note

Abraham M. Nussbaum

Good Progress Note:

Learning Group Leadership Jeffrey A. Kottler, Matt Englar-Carlson, 2009-02-19 The writing is both highly personable and also very specific about techniques and attitudes students may take on as they experiment with membership leadership I think my students will like it and will use it to engage even more fully with the experiential group It most certainly fills a niche that needed filling Adam L Hill Sonoma State University Now Accompanied by a DVD Focusing on how to conduct and lead groups in a variety of therapeutic settings Learning Group Leadership An Experiential Approach Second Edition covers theory process leadership techniques ethics special populations and challenges as they relate to group work The Second Edition introduces important conceptual and practical information and then uses exercises field study assignments and personal application questions to help students apply concepts to their work and lives The Second Edition now includes student voices throughout each chapter to provide descriptions of actual experiences Key Features Takes an experiential approach helping readers understand how the concepts they learn in class can be applied to their own work in conducting groups Offers a conversational practical and realistic writing style Includes relevant examples drawn from the authors more than 25 years of teaching and leading experience Is accompanied by a new DVD bound in the back of the book which contains scripted sessions corresponding with every chapter The password protected instructor's site is available with test questions at http www sagepub com kottler2einstr main htm Learning Group Leadership An Experiential Approach Second Edition is ideal for use in introductory courses in Group Therapy or Group Work in the disciplines of counseling human services psychology and social work The Adolescent Psychotherapy Progress Notes Planner Arthur E. Jongsma, Jr., Katy Pastoor, David J. Berghuis, Timothy J. Bruce, 2024-01-11 Save hours of time consuming paperwork with the bestselling planning system for mental health professionals The Adolescent Psychotherapy Progress Notes Planner Sixth Edition provides more than 1 000 complete prewritten session and patient descriptions for each behvioral problem in The Adolescent Psychotherapy Treatment Planner Sixth Edition Each customizable note can be guickly adapted to fit the needs of particular client or treatment situation An indispensable resource for psychologists therapists counselors social workers psychiatrists and other mental health professionals working with adolescent clients The Adolescent Psychotherapy Progresss Notes Planner Sixth Edition Provides over 1 000 prewritten progress notes describing client presentation and interventions implemented Covers a range of treatment options that correspond with the behavioral problems and current DSM TR diagnostic categories in the corresponding Adolesecent Psychotherapy Treatment Planner Incorporates DSM 5 TR specifiers and progress notes language consistent with evidence based treatment interventions Addresses more than 35 behaviorally based presenting problems including social anxiety suicidal ideation conduct disorder chemical dependence bipolar disorder low self esteem ADHD eating disorders and unipolar depression Includes sample progress notes that satisfy the requirements of most third party payors and accrediting agencies including JCOA CARF and NCQA Features new and updated information

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