

Lighting Inspection Checklist

Automated Form Number

☐ Template Library-Example Template Project-Example Team-DP-PEA-0047-1

Inspection Area

Building, Site or Area	Location/Address	Contact Info
Prioria Factory	13 Camden Road, Australia	0400123456

Date of Inspection Thursday, 21 November 2019, 8:30:00 am

Inspector Dave Hodgson

Checkbox	Is there good general illumination (with no glare) throughout the work area?	Yes	Action required:
Checkbox	Is there regular cleaning and maintenance of lights and windows?	Yes	Action required:
Checkbox	Where necessary, are windows or skylights whitewashed or shaded to avoid glare?	Yes	Action required:
Checkbox	Is there local lighting for close work to reduce eye strain and fatigue?	No	Action required: Flag lack of local lighting with facilities manager to get purchased and installed
Checkbox	Are "flickering" fluorescent tubes replaced as soon as possible?	No	Action required: Multiple flickering bulbs need replacing
Checkbox	Are the walls and ceilings painted in light colours and kept clean?	Yes	Action required:
Checkbox	Is there adequate emergency lighting in all areas?	Yes	Action required:
Checkbox	Are outside areas satisfactorily lit for work and access during hours of darkness for security as well as safety?	Yes	Action required:
Checkbox	Are computer screens positioned so that ceiling lighting is not reflected to produce glare for users?	Yes	Action required:
Checkbox	Do windows have blinds to prevent sunlight producing glare on computer screens?	Yes	Action required:

Actions Required

Issue	Action Required	Next Steps
Local lighting not adequate	Buy and install local lighting	Full inspection with facilities manager and procurement
Flickering bulbs	Replace bulbs in Zone 3B and 4A, flickering	Completed

Signature of Inspector



Dave Hodgson, Sitemate, Friday, 01 November 2019, 9:30:23 am

Emergency Lighting Maintenance Checklist

Siddappa N.Byrareddy



Emergency Lighting Maintenance Checklist:

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