

HVAC Preventative Maintenance Checklist

Location	
Building	
ID #	
Completed By	
Date	

Monthly Tasks	Done
Check and replace air filters if dirty	
Inspect the thermostat for accuracy and proper operation	
Inspect the indoor unit for any visible signs of damage or leaks	
Clear any obstructions blocking the airflow around the indoor unit	

Seasonal Tasks	Done
Spring	
Clean the outdoor condenser unit, removing debris and vegetation	
Inspect the condensate drain line and clear any clogs	
Check electrical connections and tighten if necessary	
Lubricate moving parts as recommended by the manufacturer	
Test the system's performance and measure refrigerant levels	
Summer	
Monitor the system's performance and listen for any unusual sounds	
Check refrigerant levels and adjust if needed	
Inspect and clean the outdoor condenser coils	
Verify the accuracy of the thermostat settings	
Fall	
Inspect and clean the combustion chamber (for gas furnaces)	
Check and clean the burner assembly and ignition system (for gas furnaces)	
Examine the heat exchanger for cracks or corrosion (for gas furnaces)	
Test the ignition system and safety controls (for gas furnaces)	
Inspect and clean the blower assembly	
Winter	
Inspect the heat exchanger for any signs of damage (for gas furnaces)	
Check the flue system for proper ventilation (for gas furnaces)	
Lubricate the blower motor if necessary	
Inspect and clean the air ducts, removing any dust or debris	
Monitor the system for efficient heating	

Hvac Service Checklist Form

Barrett Williams, ChatGPT

A red circular graphic with a gradient, appearing as a partial circle or a thick arc, located to the right of the text 'Barrett Williams, ChatGPT'.

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included in its underlying criteria rating process strategies for compliance and the documentation and evaluation procedure

Salient features The following are the salient features of the new version of GRIHA rating Indigenous rating system Adoption of holistic approach towards sustainability Process driven and performance oriented Integrated team approach Contents

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GRIHA Version 2019: The Sustainable Habitat Handbook (6 Volume Set) A GRIHA Council Publication,2022-01-14 GRIHA V 2019 is the 5th updated version of the GRIHA Rating system which addresses relevant present day concerns of the green building fraternity by encapsulating concepts such as water performance index life cycle cost analysis life cycle analysis liveability index etc It captures social aspects of sustainability and aids the design of healthy and comfortable habitats This set of GRIHA manuals provides a detailed understanding of the GRIHA Rating system its underlying criteria rating process strategies for compliance and the documentation and evaluation procedure It serves as a handbook for multiple stakeholders like architects service engineers landscape designers project managers and contractors involved in the design and construction of sustainable buildings Salient features The following are the salient features of the new version of GRIHA rating Indigenous rating system Adoption of holistic approach towards sustainability Process driven and performance oriented Integrated team approach Table of Contents

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