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RESTAURANT CUSTOMER SERVICE TRAINING MANUAL

1. INTRODUCTION

1.1 PURPOSE AND SCOPE

1.2 TARGET AUDIENCE

1.3 DOCUMENT STRUCTURE

This manual is designed to provide a comprehensive overview of the training program.

2. GENERAL INFORMATION

This manual is intended to be used as a reference for all employees and is subject to the **RESTAURANT POLICY**. It is not to be used as a contract.

2.1 DOCUMENTATION AND RECORDS

2.1.1 DOCUMENTS

3. EMPLOYMENT AND MANAGEMENT

3.1 Hiring Process

All new hires must complete all required training before being allowed to work. This manual is subject to the **RESTAURANT POLICY**. It is not to be used as a contract.

3.2 DOCUMENTATION AND RECORDS

3.2.1 DOCUMENTS

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