

6 Strategies for Answering Interview Questions

1

Keep your answers short, limited to a couple of sentences to avoid losing your listener.



Avoid "yes" or "no" responses. Always provide examples demonstrating your skills and/or experience.

2

3

Don't use the words "but" or "however" as these words negate everything that came before them, i.e., avoid saying "I enjoy working in a team environment, but..."



Look directly at the interviewer and speak with interest and enthusiasm. Above all, stay positive!

4

5

Answer "the question behind the question." What is the interviewer really asking?



Don't apologize for lack of experience. Instead, emphasize what you can offer.

6



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Interview Questions Guide

Terry C. Jones



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