

#### **Final Discussion Guide**

Objective	This guide will help you, the support person, lead the final conversation with a new Use your knowledge and experience to help answer participants questions and to gauge their understanding of the topics covered in the course. The following is a suggested approach with sample conversation questions.
	This session takes approximately 30 minutes.
Preparation	Do the following before the session starts:  Complete all three training courses.  Review the learning objectives for each course.  Review the answer keys for each course, specifically the scenarios.  should be reminded to bring their completed workbooks to this session (four in total).
Ask	Ask the about their experience completing the training.
	<ul> <li>Discuss their experience and clarify, as needed.</li> </ul>
	<ul> <li>Encourage them to share by asking about specific parts of the training courses.</li> </ul>
Ask	Ask the what general questions they have about the topics covered in the training.
	<ul> <li>This is a precursor to reviewing the scenarios and discussing the answers to the questions.</li> </ul>
Discuss Scenario #1	Ask to explain their understanding of the first scenario. You can use the following questions and the answer key, as needed. The answer key is available at the location noted in the Answer Keys section of this document.
	<ul> <li>What happened in this situation?</li> </ul>
	<ul> <li>How would you respond?</li> </ul>
	<ul> <li>What follow-up activities would you recommend in this instance?</li> </ul>
	<ul> <li>What questions did you have about this scenario?</li> </ul>
Discuss Scenario #2	Ask to explain their understanding of scenario #2. You can use the questions from scenario #1 and the answer key, as needed.
Discuss Scenario #3	Ask to explain their understanding of scenario #3.
Discuss Scenario #4	Ask to explain their understanding of scenario #4.
	<ul> <li>Ask how their recommended response/follow-up might change if instead of that he was</li> </ul>
Ask	Ask the if they have other questions or any aspects of that they would like to review.
Wrap-Up	Inform the that the session is complete.  Let them know that they can come back to you if they have further questions or concerns.

# **Meeting Discussion Guide Example**

**Dongcheng Li** 

#### **Meeting Discussion Guide Example:**

Understanding Focus Group Discussions Monique M. Hennink, 2014 This volume guides readers on practical and theoretical considerations in conducting focus group research Separate chapters are devoted to writing focus group methods and presenting findings Strategies for assessing the quality of focus group research are included and case study examples of field research are provided throughout Focus Group Discussions Monique M. Hennink, 2013-12-13 The Understanding Research series focuses on the process of writing up social research. The series is broken down into three categories Understanding Statistics Understanding Measurement and Understanding Qualitative Research The books provide researchers with guides to understanding writing and evaluating social research Each volume demonstrates how research should be represented including how to write up the methodology as well as the research findings Each volume also reviews how to appropriately evaluate published research Focus Group Discussions addresses the challenges associated with conducting and writing focus group research It provides detailed guidance on the practical and theoretical considerations in conducting focus group discussions including designing the discussion guide recruiting participants training a field team moderating techniques and ethical considerations Monique Hennink describes how a methodology section is read and evaluated by others such as journal reviewers or thesis advisors She provides readers with guidance on specific aspects of presenting research findings such structuring narrative accounts developing an argument using guotations reporting focus group interaction visual presentation formats and strategies for grounding study results She describes the challenges in assessing focus groups and details practical strategies for assessing scientific rigor. The book includes case study examples of field research across a range of disciplines and international contexts Hennink concludes the volume with an overview of current debates relating to the evaluation of qualitative research suggesting ways to critique the research design methodology and results of focus group research Discussion Guide for "A Video Presentation of Pursuing Excellence" .1997 Walking with God Leader's Guide Don Cousins, Judson Poling, 1992 This leader's manual covers the first three guides in the Walking with God series Reproduces the materials in the students guides and includes additional background material suggestions insights questions and projects that add interest to discussions Small-Group Leader's Quick Guide to (Almost) Everything Syler Thomas, Steven Tighe, 2020-08-18 The goal of youth ministry is real transformation But polite youth ministry when teenagers show up say nice things to each other yet never get real with one another is not how transformational discipleship happens Authors Tighe and Thomas believe leading young people into an intimate abiding relationship with Jesus is the most important investment small group leaders can make in life And they truly believe that anyone who cares for teenagers can do it Real ministry happens when volunteers small group leaders are equipped and empowered to reach and develop relationships that make a difference in the lives of the teenagers But so many don't feel like they really know how Small Group Leader's Quick Guide to Almost Everything gives your volunteers the practical training

they need in the bite size format they ll appreciate This book is like a satisfying protein bar for youth ministry volunteers It s made for busy people who want to make a big difference in the lives of teenagers. Here s some of what you ll find packed into this guick guide Why relationships are EVERYTHING in youth ministry and how to pour fuel on that fire How to decode teenagers behavior in the moment and respond in a meaningful way Why experiencing a relationship with Jesus matters more than just knowing facts How to help hurting teenagers How to set healthy boundaries for you and the teenagers And so much more If you re a volunteer youth worker who cares for teenagers you don't have to be cool or wear skinny jeans or have a theological degree You just need to have a desire to be present in the lives of students and feel equipped to respond This book helps you do that Qualitative Research Methods Monique Hennink, Inge Hutter, Ajay Bailey, 2020-01-09 Practical and straightforward this book is a multidisciplinary introduction to the process of planning conducting and analysing qualitative research from selecting appropriate methods to publishing your findings Built around the authors Qualitative Research Cycle consisting of the design data collection and analytic cycles this pragmatic quide clearly demonstrates the steps you need to take to ensure your research is rigorous and robust Drawing on decades of experience teaching workshops the book is packed with techniques and tools to help you turn theory and method into research practice This second edition Showcases the importance of linking research design to data analysis helping you avoid potential pitfalls and get the most out of your data Highlights the relevance and wide application of qualitative methods with an array of international examples of real field research and interdisciplinary case studies Gives clear guidance on writing qualitative research including how to respond to critiques of qualitative methods Has a renewed focus on evaluating quality in qualitative research ensuring your work is valid reflexive and ethical Offering tried and tested research tools like interview guides that you can apply to your own projects and supported by online resources including checklists and reflective questions this book is the perfect companion for anyone looking to complete a successful project using qualitative research methods A New Era in Focus **Group Research** Rosaline S. Barbour, David L. Morgan, 2017-08-18 This volume provides a critical approach to using focus groups examining how focus groups have been utilized to research a diverse set of research questions covering a broad spectrum of substantive fields The collection acknowledges the tensions between different research traditions disciplinary emphases funding climates cultural political and ethical contexts and the ever changing policy backdrop Contributors to this book encourage researchers to question and surmount disciplinary and terminological labels and disputes in order to capitalize on the full potential of focus groups to illuminate the complex collaborative processes involved in forming debating contesting and revising opinions making decisions and forging identities. The four sections that comprise this collection address respectively using focus groups in novel contexts employing focus groups in mixed methods research designs innovations in generating focus group data and new theoretical developments A New Era in Focus Group Research will be of interest to students and scholars across disciplines as well as focus group practitioners outside of academia The Field

Guide for Small Group Leaders Sam O'Neal, 2023-06-06 The Field Guide for Small Group Leaders provides basic training and support to help small group leaders succeed in the critical mission of leading others toward spiritual growth and transformation The premise of serving as a small group leader sounds simple Invite people to join you in studying the Bible But the real world implications of that role are incredibly complex Today's small group leaders are asked to function as semi experts in theology psychology evangelism worship applogetics counseling education and nutrition all in service to God and His church Most of today s group leaders receive little or no training on how to carry out this important work They are told to Go and make disciples then left to figure out the details on their own Sam O Neal a small group leader himself wrote The Field Guide for Small Group Leaders to help fellow leaders navigate this confusion and map out a plan for successful transformational and rewarding meetings The Field Guide provides helpful information on Curriculum and planning Learning styles Icebreakers and learning activities Crafting discussion questions Worship and prayer What to do when things don t go as planned And more Whether you lead a small group life group or Sunday school class this guide will give you confidence and practical tools for fostering meaningful connections genuine community and spiritual growth that so many are desperate The Handbook for Focus Group Research Thomas L Greenbaum, 1998 As one of the most popular tools for gathering information in today s marketplace focus groups require understanding of purpose and good grounding in the technique to be effective In The Handbook for Focus Group Research Second Edition Tom Greenbaum provides the latest information on conducting effective focus groups Uninvited Bible Study Guide plus Streaming Video Lysa TerKeurst, 2022-09-13 Do you ever feel left out lonely less than loved Most of us have Many of us do now Sometimes you simply need to be reminded how loved you really are that every day with every breath you are loved with such precision that every hair every molecule of you is known counted invited and welcomed This six session video study guide video streaming included is that reminder Best selling author and speaker Lysa TerKeurst will walk you through the Holy Land in order to come closer to Jesus words that will help you enter a place of healing and new perspective You and your group are invited to Explore the roots of rejection and learn practical ways to process your pain in a safe space Dwell on the majestic declarations of God's love in the Bible Discover a deep assurance of your adoption into Christ's family that leads to new life Be a part of this biblical learning process of living loved Uninvited will remind you and your group that you are destined for a love that can never be diminished tarnished shaken or taken a love that does not reject or uninvite This study guide has everything you need for a full Bible study experience including The study guide itself with discussion and reflection questions video notes and a leader s guide An individual access code to stream all six video sessions online DVD also available separately Sessions and video run times Living Loved 25 30 Empty or Full 15 30 The Yoke of God is Freedom 16 00 Set Apart 12 30 Remembering God s Presence 24 00 Lessons from the Olive 21 00 Bonus Session Review and Celebration no video Watch on any device Streaming video access code included Access code subject to expiration after 12 31 2027 Code may be redeemed only by the recipient

of this package Code may not be transferred or sold separately from this package Internet connection required Void where prohibited taxed or restricted by law Additional offer details inside **Small Group and Team Communication** Thomas E. Harris, John C. Sherblom, 2018-05-10 Much of contemporary communication occurs between and among small groups whether in person in a work setting or on the Internet via email Facebook or instant messages How we engage in our small group communication in each medium matters To be effective we have to consider our group roles norms cohesion process and phases of development as well as our personal verbal and nonverbal communication and listening styles To succeed as a member of a team we need to consider the limits of our personal experience and perspective recognize the creative strength of diverse perspectives in decision making and problem solving develop our conflict management skills and strengthen our leadership skills To be successful necessitates an understanding of group process participation style ethical group behavior and the influences of the medium Small Group and Team Communication explores all these different interconnections and the communication strategies we use in our work and social groups The authors use the systems perspective as their core approach throughout the text treating small groups as complex open systems reliant upon communication to achieve success Many chapters highlight the importance of considering ethics and diversity in relation to a variety of topics Harris and Sherblom address the growing influence of computer mediated communication to this discipline Real world applied examples show students that what they re learning aren t simply abstract concepts but knowledge that will serve them outside the classroom **Student's Guide to Auditing Practice**, Group Discussion Guide ,1944 **Marketing Research** Methods Mercedes Esteban-Bravo, Jose M. Vidal-Sanz, 2021-01-28 Covering both quantitative and qualitative methods this book examines the breadth of modern market research methods for upper level students across business schools and social science faculties Modern and trending topics including social networks machine learning big data and artificial intelligence are addressed and real world examples and case studies illustrate the application of the methods This text examines potential problems such as researcher bias and discusses effective solutions in the preparation of research reports and papers and oral presentations Assuming no prior knowledge of statistics or econometrics discrete chapters offer a clear introduction to both opening up the quantitative methods to all students Each chapter contains rigorous academic theory including a synthesis of the recent literature as well as key historical references applied contextualization and recent research results making it an excellent resource for practitioners Online resources include extensive chapter bibliographies lecture slides an instructor guide and extra extension material and questions Global Perspectives on Project-Based Language Learning, **Teaching, and Assessment** Gulbahar Beckett, Tammy Slater, 2019-10-08 This volume provides a comprehensive account of project based language learning PBLL which showcases key theoretical approaches empirical research technological tools and research based frameworks to help further PBLL implementation and research Taking its cue from the conclusions drawn from project based learning more broadly which point to the impact of project based work on learning and

development discourse socialization subject engagement and collaborative skills the book highlights how these discussions might be extended and enhanced within the context of language learning. The volume begins with discussions of philosophical and theoretical models of PBLL and is followed by case studies from contributors from a range of learning contexts and geographic regions which demonstrate these models in practice with a focus on the implementation of technology in such instances. The book also introduces resources for aligning projects with government standards in the classroom but also frameworks for researching and assessing PBLL. This comprehensive collection is essential reading for students and researchers in language learning and teaching language education curriculum design and applied linguistics. Employee Engagement and Communication Research Susan Walker, 2012-11-03. There is a well known saying what doesn t get measured doesn t get done. So it is no surprise that communicators human resource and change managers and other professionals recognise the need to measure and evaluate their work particularly its worth to their organization and seek the most effective ways to achieve this Whether you re already involved in research planning your first project or commissioning an external research company Employee Engagement and Communication Research covers everything you need to know in order to conduct robust reliable research Whether it is a full scale employee survey or research focusing on a particular subject area such as communication engagement change or corporate social responsibility Employee Engagement and Communication Research is your essential guide covering all the tools strategy and actions to make your project a success

The Skills System Instructor's Guide Julie F. Brown, 2011-04 Having the capacity to benefit from emotions rather than being paralyzed by them offers people the opportunity to navigate difficulties while being able to face life relationships and themselves with courage grace and strength In The Skills System Instructor's Guide author Julie F Brown provides a curriculum for helping people improve emotion regulation capacities which allows the person to actively participate in both joyful and challenging aspects of life The guide presents nine simple user friendly adaptive coping skills effective for individuals of diverse learning abilities Based on Dialectic Behavior Therapy principles the Skills System helps people of all ages learn to effectively regulate emotions thoughts and actions to reach personal goals PRAISE FOR The Skills System Instructor's Guide In this instructor's guide Julie Brown provides a clear step by step introduction to the emotion regulation skills curriculum that she has developed over the course of two decades of work with individuals with learning challenges and emotional difficulties Brown succeeds admirably where few others have even dared to set foot Complex emotion regulation challenges are broken down into manageable problems using a series of steps that people of many different skill levels can apply for themselves At once simple and sophisticated this guide is a must for anyone who works with or cares for someone with emotion regulation difficulties James J Gross PhD professor of psychology Stanford University editor Handbook of Emotion Regulation This practical Skills Training Handbook fills a critical need of providing Dialectical Behavior Therapy based techniques and related treatment procedures to individuals with emotional and intellectual challenges KUDOS Julie

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innovative and comprehensive guide that bridges the ancient wisdom of Traditional Chinese Medicine TCM with modern research methods in social and health sciences Authored by an expert with a background in Chinese medicine and a doctorate in education from Johns Hopkins University this book is set to revolutionize the way TCM is studied and practiced in the contemporary world Designed for a diverse readership from TCM students and practitioners to those in social sciences and holistic medicine the book provides a unique integration of traditional techniques and modern research approaches It offers invaluable resources for Doctor of Acupuncture and Herbal Medicine DAHM students helping them deepen and refine their research skills Additionally it serves as an essential academic tool for educators in TCM and related fields perfectly suited for course adoption in over 50 accredited acupuncture schools within the U S and extending its reach globally Research Design in Chinese Medicine Linking Social and Health Sciences offers a balanced emphasis on both qualitative and quantitative research approaches This holistic methodology ensures that readers gain a full spectrum of knowledge from formulating research questions to conducting ethical studies The step by step guide provided in the book is supplemented with a wealth of resources including a dedicated website downloadable templates and case studies making it not just a book but a complete learning experience The book is positioned to be a key resource in the field of TCM research Its interdisciplinary approach and practical guidance make it invaluable to anyone looking to conduct meaningful research in TCM The combination of the author's expertise and the practical tools offered makes this book a must have for students practitioners and researchers in the field

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