

Answer Key

Self-Evaluation Exam 2: *Molni Medical Assisting Review 4e*

1. (D) In this example, twenty-eight capsules of a 250-mg dose of erythromycin should be dispensed to the patient. The formula is the following: $28 \times 250 \text{ mg} = 7,000 \text{ mg}$, which is the same total amount as the original prescription (500 mg twice a day for seven days: $500 \times 2 \times 7 = 7,000 \text{ mg}$ total).
2. (C) Registered Mail is the most secure service offered by the post office. Registered Mail provides insurance coverage for valuable items and is controlled from the point of mailing to the point of delivery. This service should be reserved for mailing items of tangible value, such as gifts or items that cannot be replaced in case of loss or damage. First Class Mail and Priority Mail can be registered.
3. (C) Denial is an unconscious defense mechanism in which a person avoids emotional conflict and anxiety by refusing to acknowledge thoughts, feelings, desires, or facts that are consciously unacceptable.
4. (C) A speculum is used to examine the vagina. This instrument is a retractor used to separate the vaginal walls to allow for examination of internal structures.
5. (E) Induration, which is the hardening of the skin caused by inflammation (a reaction to the tuberculin protein derivative), indicates a positive result of a tuberculin test.
6. (E) The soleus muscle is located in the leg.
7. (E) Night blindness is caused by a deficiency in vitamin A. Vitamin B₁ deficiency may lead to Wernicke-Korsakoff syndrome. Hemorrhage can be a symptom of vitamin K deficiency. Pernicious anemia may be caused by vitamin B₁₂ deficiency.
8. (C) Afferent neurons conduct nerve impulses toward the spinal cord and brain.
9. (B) When using a modified-block letter style, begin all lines at the left margin, with the exception of the date line, complimentary closure, and keyed signature, which usually begin at the center position.
10. (C) Under the old classification system, Third Class Mail included books and catalogues of twenty-four or fewer bound pages, manuscript copies, identification cards, circulars, and other printed materials, as well as all other matter weighing less than 16 ounces that was not sent First or Second Class.
11. (E) Calls that require the attention of the physician include emergency calls, calls from other doctors and physicians, calls from patients who want to discuss test results (particularly abnormal results), calls from patients who want to discuss symptoms with the physician, reports from patients concerning unsatisfactory progress, requests for prescription renewals when they have not been previously authorized by the physician, and personal calls. In general, all emergencies should be routed to the physician immediately. Calls from other physicians should also be routed to the doctor immediately if possible.

Medical Assisting Workbook Answer Key

**Barbara Ramutkowski, Abdulai
Barrie, Laurie Dazarow, Cindy Abel**

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Workbook for Clinical Medical Assisting

Frazier,Margaret Schell Frazier,Connie Morgan,2008-01-05

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Connie Krebs,Barbara A. Wise,1994-03

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guidelines It retains its thorough coverage of procedures It trains students on medical office administrative procedures and equipment infection control and much more **Glencoe Administrative Procedures for Medical Assisting: A**

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Medical Assisting Barbara Ramutkowski, Kathryn A Booth, Donna Jeanne Pugh, Sharion Thomson, Kathryn Booth, Leesa Whicker, Ramutkowski Barbara, Pugh Donna, Thomson Sharion, Whicker Leesa, 2004-07 *Student Workbook to Accompany Clinical Procedures for Medical Assisting* Barbara Ramutkowski, Kathryn A Booth, Donna Jeanne Pugh, Sharion Thomson, Kathryn Booth, Leesa Whicker, Ramutkowski Barbara, Pugh Donna, Thomson Sharion, Whicker Leesa, 2004-08 Clinical Procedures for Medical Assisting 2nd edition addresses the most current competencies for CMA certification CPR procedures coding and insurance billing requirements HIPAA regulations OSHA guidelines and clinical diagnostic testing such as hemoglobin A1c diabetes testing It also includes coverage of procedures and the coverage of Anatomy and Physiology is increased significantly It trains students on clinical procedures infection control anatomy and physiology assisting with patients medical emergencies and first aid laboratory procedures nutrition pharmacology diagnostic equipment and much more Vocational Division Bulletin, 1961 **Workbook for Elsevier's Veterinary Assisting Textbook - E-Book** Margi

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