

# Advanced Excel Skills

What are they & How to become  
Advanced Excel user?



# Microsoft Excel 2010 Advanced Skills Checklist

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*Pivot Table Data Crunching* Bill Jelen, Michael Alexander, 2010-10-20 PivotTables may be Excel's most powerful feature, but Microsoft has estimated that only 15% of Excel users take advantage of them. That's because PivotTables and their companion feature PivotCharts have a reputation for being difficult to learn. Not any more. In this book, Excel legends Bill Jelen (MrExcel) and Michael Alexander teach PivotTables and PivotCharts step by step using realistic business scenarios that any Excel user can intuitively understand. Jelen and Alexander go far beyond merely explaining PivotTables and PivotCharts; they present practical recipes for solving a wide range of business problems. Drawing on more than 30 combined years of Excel experience, they provide tips and tricks you won't find anywhere else and show exactly how to sidestep common mistakes. Coverage includes: Creating PivotTables, customizing them, and changing the way you view them; Performing calculations within PivotTables; Using PivotCharts and other visualizations; Analyzing multiple data sources with PivotTables; Sharing PivotTables with others; Working with and analyzing OLAP data; Making the most of Excel 2010's powerful new PowerPivot feature; Using Excel 2010's Slicer to dynamically filter PivotTables; Enhancing PivotTables with macros and VBA code. This book is part of the new MrExcel Library series, edited by Bill Jelen, world-renowned Excel expert and host of the enormously popular Excel help site MrExcel.com. Teaches PivotTables, PivotCharts, and Excel 2010's new PowerPivot feature through real-world scenarios that make intuitive sense to users at all levels. Includes proven PivotTable recipes for instant on-the-job results. Helps Excel users avoid common pitfalls and mistakes. Part of the brand new MrExcel Library series, edited by Excel legend Bill Jelen.

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you won't find anywhere else      **The 2010 Stable** Paul Hawking, Brendan McCarthy, Con Nikakis, 2015-05-20 For over 15 years the Stable series has introduced Microsoft Office applications to over 100 000 Australians The 2010 Stable provides an easy to use Australian introduction to the basics of Microsoft Word 2010 Microsoft Excel 2010 Microsoft Access 2010 Microsoft PowerPoint 2010 Covering the four applications with explanations on how they are integrated this manual helps the new user to learn and master the fundamentals of these industry standard applications through concise step by step instructions

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