

MANUAL DE FUNCION DE UN GERENTE GENERAL

DATOS GENERALES	
Nombre de cargo:	Gerente general
Puesto del jefe inmediato:	Ninguno
Puesto subordinado directo:	Ingeniero de administración de negocios
Área al que pertenece:	Dirección general
OBJETIVOS DE PUESTOS	
Es el encargado de la dirección de la empresa, responsable de cada uno de los niveles jerárquicos, y del control de actividades a desarrollarse en el centro, además de la toma de decisiones que garanticen el buen funcionamiento de la empresa.	
RESPONSABILIDAD	
Es responsable de cumplir con la planificación, organización, implementación y control de la empresa además de diseñar y elaborar el presupuesto, las acciones y labores del establecimiento. Lo que incluye son los siguientes puntos: • Control de los ingresos y egresos de la empresa. • desarrollar estrategias que permitan obtener productos de calidad a través de una cotización adecuada que permitan realizar una buena inversión en productos de calidad. • Elaborar planes para desarrollar actividades y dirección a cada uno de los involucrados de la empresa. • Lograr la completa armonía entre sus colaboradores a través de un trabajo coordinado inculcando las buenas relaciones entre los empleados, clientes, proveedores, bancos, comunidad y gobierno. • Conocer técnicamente de las operaciones de la empresa. • Controlar las actividades contables y financieras. • Mitigar inconvenientes mediante soluciones adecuadas y elocuentes.	
REQUERIMIENTOS	
Conocimientos en administración de empresas y negocios.	
COMPETENCIAS	
Creatividad, liderazgo, pensamiento analítico, estratégico, visión de negocios capacidad de negociación, comunicación efectiva, dirección de persona, inteligencia emocional.	

Elaborado por: Fernando arias

Fuente: El autor

Gerencia General Manual De Funciones

Michael Seilmaier



Gerencia General Manual De Funciones:

Gerencia General Manual De Funciones Book Review: Unveiling the Magic of Language

In an electronic digital era where connections and knowledge reign supreme, the enchanting power of language has become apparent than ever. Its power to stir emotions, provoke thought, and instigate transformation is really remarkable. This extraordinary book, aptly titled "**Gerencia General Manual De Funciones**," compiled by a very acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound impact on our existence. Throughout this critique, we will delve to the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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