

## **Informative Speech Outline**

### **I. Introduction:**

- A. Attention Getter:**
- B. Background and Audience Relevance:**
- C. Speaker Credibility:**
- D. Thesis:**
- E. Preview of Main Points:**

Transition to first main point:

### **II. Main Point 1:**

- A. Subpoint A:**
- B. Subpoint B:**

Transition (signpost, review, preview):

### **III. Main Point 2:**

- A. Subpoint A:**
- B. Subpoint B:**

Transition (signpost, review, preview):

### **IV. Main Point 3:**

- A. Subpoint A:**
- B. Subpoint B:**

Transition and signal closing:

### **V. Conclusion:**

- A. Restate thesis:**
- B. Review main points:**
- C. Memorable closer:**

# Informative Speech Outline Format

**H Kauffman**



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