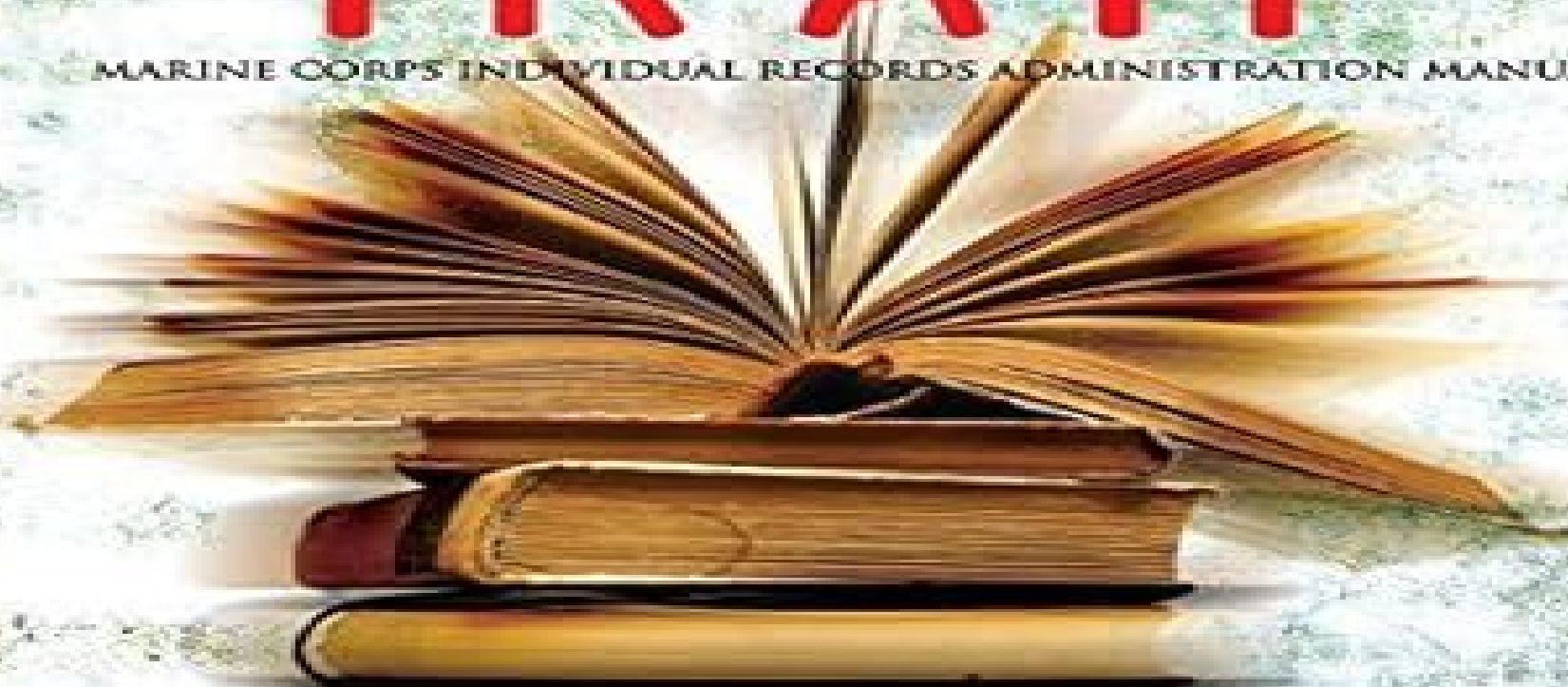# MARINE CORPS ORDER P1070.12K W/CH 1

IRAM

MARINE CORPS INDIVIDUAL RECORDS ADMINISTRATION MANUAL

DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
2 NAVY ANNEX
WASHINGTON, DC 20380-1775

[Individual Records Administration Manual](#)

Marco Cascella

Individual Records Administration Manual:

Marine Corps Individual Records Administration Manual (IRAM). United States. Marine Corps,1992 **Marine Corps Individual Records Administration Manual** Department Navy,2013-06-28 This Manual is issued for the guidance and compliance of all individuals concerned with Marine Corps records administration Instructions contained herein do not amend any provisions of Navy Regulations and Navy Department General Orders Marine Corps Individual Records Administration Manual (IRAM). United States. Marine Corps,1973 **Assistance Administration Manual** ,1985 **Grants Administration Manual** United States. Environmental Protection Agency, **Publications Stocked by the Marine Corps (indexed by Distribution).** ,1985 Federal Register ,2002 **Privacy Act Issuances ... Compilation** ,1986 *Privacy Act Issuances* United States. Office of the Federal Register,1986 **Privacy Act Issuances ... Compilation** United States. Office of the Federal Register,1991 Contains systems of records maintained on individuals by Federal agencies which were published in the Federal Register and rules of each agency concerning the procedures the agency will use in helping individuals who request information about their records Privacy act issuances, 1984 compilation United States. Office of the Federal register, **Administrative Manual** Michigan. Department of Management and Budget,1961 **Administrative Manual** United Nations. Secretary-General,1948 **Freedom of Information and Protection of Individual Privacy** Ontario,1992 *Test Critiques* ,1987 *Department of the Navy Records Management Manual* Department of the Navy,2007-11-30 The Department of the Navy DON Records Management RM Program establishes policies and procedures for life cycle management creation maintenance use and disposition of DON records This manual provides guidelines and procedures for the proper administration of a records management program This manual implements the policy set forth in Secretary of the Navy Instruction SECNAVINST 5210 8D Department of the Navy Records Management Program 31 December 2005 and is issued under the authority of SECNAVINST 5430 7N Assignment of Responsibilities and Authorities in the Office of the Secretary of the Navy 9 June 2005 This manual replaces SECNAV Manual M 5210 Department of the Navy Navy Records Management Program Records Management Manual December 2005 Revisions were made throughout and major changes were made to the disposition schedules for DON records contained in Part III The disposition schedules are listed by Standard Subject Identification Code SSIC The schedules incorporate National Archives and Records Administration NARA records disposition policies and guidelines and have been approved by the Archivist of the United States as required by Title 36 Code of Federal Regulations CFR Chapter XII This manual is the single records disposition authority for all DON records This manual is effective immediately it is mandatory and applicable to the offices of the Secretary of the Navy Chief of Naval Operations CNO Commandant of the Marine Corps CMC and all Navy and Marine Corps activities installations and commands Reports Report Control Symbol SECNAV 5212 1 is assigned to the report on accidental destructions of records required by paragraph 6 Part I and is approved in accordance

with DON reports control procedures The statutory definition of records Title 44 United States Code USC Chapter 33 defines records as all books papers maps photographs machine readable materials or other documentary materials regardless of physical form or characteristics made or received by an agency of the United States Government under Federal law or in connection with the transaction of public business and preserved or appropriate for preservation by that agency or its legitimate successor as evidence of the organization functions policies decisions procedures operations or other activities of the Government or because of the information value of data in them Library and museum material made or acquired or preserved solely for reference or exhibition purposes extra copies of documents preserved only for convenience of reference and stock of publication and of processed documents are not included   *Field Artillery Manual* Arthur Riehl Wilson,1928

Manual for the Medical Department of the United States Navy United States. Navy. Medical Department,1917

County Records Management Manual Mark H. Jones,1979   Department of the Navy Records Management Manual The Secretary of The Navy,2007-12-01 The Department of the Navy DON Records Management RM Program establishes policies and procedures for life cycle management creation maintenance use and disposition of DON records This manual provides guidelines and procedures for the proper administration of a records management program This manual implements the policy set forth in Secretary of the Navy Instruction SECNAVINST 5210 8D Department of the Navy Records Management Program 31 December 2005 and is issued under the authority of SECNAVINST 5430 7N Assignment of Responsibilities and Authorities in the Office of the Secretary of the Navy 9 June 2005 This manual replaces SECNAV Manual M 5210 Department of the Navy Navy Records Management Program Records Management Manual December 2005 Revisions were made throughout and major changes were made to the disposition schedules for DON records contained in Part III The disposition schedules are listed by Standard Subject Identification Code SSIC The schedules incorporate National Archives and Records Administration NARA records disposition policies and guidelines and have been approved by the Archivist of the United States as required by Title 36 Code of Federal Regulations CFR Chapter XII This manual is the single records disposition authority for all DON records This manual is effective immediately it is mandatory and applicable to the offices of the Secretary of the Navy Chief of Naval Operations CNO Commandant of the Marine Corps CMC and all Navy and Marine Corps activities installations and commands Reports Report Control Symbol SECNAV 5212 1 is assigned to the report on accidental destructions of records required by paragraph 6 Part I and is approved in accordance with DON reports control procedures The statutory definition of records Title 44 United States Code USC Chapter 33 defines records as all books papers maps photographs machine readable materials or other documentary materials regardless of physical form or characteristics made or received by an agency of the United States Government under Federal law or in connection with the transaction of public business and preserved or appropriate for preservation by that agency or its legitimate successor as evidence of the organization functions policies decisions procedures operations or other activities of the Government or

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This book delves into Individual Records Administration Manual. Individual Records Administration Manual is an essential topic that must be grasped by everyone, from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Individual Records Administration Manual, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:

    - Chapter 1: Introduction to Individual Records Administration Manual
    - Chapter 2: Essential Elements of Individual Records Administration Manual
    - Chapter 3: Individual Records Administration Manual in Everyday Life
    - Chapter 4: Individual Records Administration Manual in Specific Contexts
    - Chapter 5: Conclusion

2. In chapter 1, the author will provide an overview of Individual Records Administration Manual. This chapter will explore what Individual Records Administration Manual is, why Individual Records Administration Manual is vital, and how to effectively learn about Individual Records Administration Manual.
3. In chapter 2, the author will delve into the foundational concepts of Individual Records Administration Manual. The second chapter will elucidate the essential principles that must be understood to grasp Individual Records Administration Manual in its entirety.
4. In chapter 3, the author will examine the practical applications of Individual Records Administration Manual in daily life. The third chapter will showcase real-world examples of how Individual Records Administration Manual can be effectively utilized in everyday scenarios.
5. In chapter 4, this book will scrutinize the relevance of Individual Records Administration Manual in specific contexts. This chapter will explore how Individual Records Administration Manual is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, this book will draw a conclusion about Individual Records Administration Manual. The final chapter will summarize the key points that have been discussed throughout the book.
   The book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Individual Records Administration Manual.

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