

D074 – Principles of Accounting: Study Guide

Course Overview

This course will provide you with a foundational understanding of how accounting impacts you as a business professional. From budgets and performance reports to cost analyses and approaches to decision making, Accounting impacts them all. Principles of Accounting will introduce you to how things are done in the business environment today. As the "language of business," this course will give you an insider's view of both financial and managerial accounting, both of which will be essential to your success in whatever path you take in the global economy of today and the future.

UNIT 2:

Accounting Information (Module 1) -

What is the role and purpose of Accounting?

An **accounting system** is used by a business to

1. analyze transactions,
 2. handle routine bookkeeping tasks, and
 3. structure information so it can be used to evaluate the performance and health of the business.
- **Accounting** is formally defined as a system for providing "quantitative information, primarily financial in nature, about economic entities that is intended to be useful in making economic decisions."
 - Part of business is learning how to protect yourself against bad outcomes.
 - Who uses accounting information and why? Everyone. Information supplied by accounting comes in the form of quantitative data, is primarily financial in nature, and related to specific economic entities. An economic entity may be an individual, a business enterprise, or a nonprofit organization.
 - Accounting provides the means for tracking activities and measuring results. "Language of business"
 - The acquisition of monetary resources. These resources, often referred to as **capital**, come from three sources:
 - investors (owners),
 - creditors (lenders), and
 - the business itself in the form of earnings that have been retained.
 - When the product or service is sold, additional monetary resources (**revenues**) are generated.
 - What are the important influences on Accounting?
 - Accountants play two roles with regard to these activities:
 - **Measuring and reporting.** Accountants measure and communicate (report) the results of business activities—in other words, accountants keep score. To measure these results accurately, accountants follow a standard set of procedures referred to as the **accounting cycle**. The cycle includes several steps, which involve analyzing, recording, classifying, summarizing, and reporting the transactions of a business.

Government Accounting Study Guide

Michael Hoelscher



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