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**POUR RÉUSSIR
SA PRISE DE
POSTE**

2^e édition

Jours Pour Reacuteussir Sa Prise De Poste

Sougou Bruno SANON



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Réussir sa prise de poste en 7 étapes Didier Durandy, Hugues de Poncins, 2022-04-27 Qu'il s'agisse d'un poste dans une nouvelle structure d'une promotion d'une mutation en interne ou d'une mission de management de transition personne ne devrait mettre en jeu sa crédibilité et son image en négligeant l'importance de la prise de fonction Quel que soit le challenge accepté l'importance du niveau hiérarchique ou le statut administratif tout ce qui n'aura pas été clarifié à l'avance est perdu ou risqué autorité décisions prioritaires emploi du temps mode opératoire Contenu en 7 tapes cet ouvrage est agrémenté de nombreux cas vécus et propose des conseils juridiques ou encore des techniques managériales mettre en place aussi bien en amont que tout au long de la période d'essai et des premiers mois Un recrutement se prépare comme un plan stratégique et après avoir lu ce livre le lecteur sera complètement préparé

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plus au pass les leaders vivent de nombreuses transitions Ce sont des p riodes cl s de la vie professionnelle en effet pour tout manager qui entre en fonction faire ses preuves rapidement est un imp ratif Vous n avez peut tre pas encore une vision tr s claire des d fis qui vous attendent mais vous devez convaincre en 90 jours Comment r ussir alors tablir un diagnostic de la situation dont vous h ritez en identifiant les contraintes et les opportunit s gagner la confiance de votre sup rieur et celle de votre quipe recruter un r seau d alli s et de conseillers cr er de la valeur et atteindre votre seuil de rentabilit Michael Watkins pr sente ici la m thode en dix points qu il a labor e pour vous aider franchir cette p riod e d licate et d cisive Les exercices et questionnaires d taill s qui la compl tent vous permettront ensuite d adapter le mod le votre propre situation Que vous deveniez manager d une petite quipe ou que vous preniez des fonctions de direction que vous rejoigniez une nouvelle entreprise ou que vous soyez promu en interne vous trouverez dans cet ouvrage tous les outils pour r ussir votre prise de poste 90 jours pour r ussir sa prise de poste est un best seller mondial depuis plus de quinze ans Cette deuxi me dition a t enti rement revue et mise jour pour int grer les nouvelles donn es du monde des affaires d aujourd hui *The whole truth* Sougou Bruno SANON,2017-08-01 Only the truth can set you free If the price of telling the truth is expensive then that of not telling the truth is too much costly *Coaching* Emilie Devienne,2020-08-27 Pratique et bas sur l exp rience ce guide op rationnel complet propose en 120 FICHES un panorama complet des concepts incontournables et novateurs du coaching et de l accompagnement Car si le meilleur outil du coach c est lui m me il trouvera n anmoins ici la pr sentation des notions cl s des approches th oriques et des outils pratiques d accompagnement dont il a besoin pour tre au service de ses clients Trait e de mani re op rationnelle chaque fiche outil est ainsi pr sent e en 2 4 pages comprenant le contexte d utilisation des conseils de mise en uvre des sch mas des cas pratiques et un r sum des points cl s Cette nouvelle dition d un ouvrage de r f rrence est enrichie de 10 nouvelles fiches qui refl tent les pratiques mergentes de ces derni res ann es l qui coaching la qualit de vie au travail la s rendipit la transformation digitale la motivation et l enthousiasme la pleine conscience la psychologie int grative l usage des m taphores le coaching scolaire et le coaching distance Ce livre s adresse aux coachs aux professionnels des RH aux managers aux consultants et aux formateurs ainsi qu aux tudients en sciences humaines et en management Les ouvrages de la collection FICHES OUTILS permettent de d couvrir ou d approfondir un sujet ou une fonction Regroup es en modules leurs fiches pratiques et largement outill es conseils cas pratiques sch mas tableaux illustrations vous seront rapidement indispensables Osez le job de vos rêves Collectif,2018-05-29 Choisissez un travail que vous aimez et vous n aurez pas travailler un seul jour de votre vie Le philosophe chinois Confucius met tout le monde d accord tre bien dans son job c est se donner toutes les chances d tre heureux en am liorant sa qualit de vie et son bien tre au quotidien Mais cela n explique pas quels moyens mettre en uvre pour suivre ses v ritables aspirations et d crocher le poste id al Que vous envisagiez une reconversion ou que vous soyez avide de conseils utiles pour donner un coup de boost votre carri re ce guide est fait pour vous tablir une strat gie gagnante Ce guide est une aide pr cieuse pour comprendre les dessous du processus de recrutement

et s'y préparer efficacement Vous trouverez galemment des conseils et des méthodes pour relever le défi de la reconversion professionnelle en évitant les pièges Que ce soit pour gravir les échelons ou changer d'horizon Osez le job de vos rêves vous propose de multiples outils afin de développer une stratégie de carrière adaptée à vos besoins et concrétiser votre projet Explorez toutes les facettes de votre projet Cet ouvrage vous propose de profiter de conseils d'experts pour convaincre un employeur à travers des modalités d'usage comme votre CV et votre lettre de motivation Comment faire preuve d'originalité tout en respectant les règles Comment exprimer son enthousiasme sans avoir l'air arrogant Peut-on faire preuve d'humour Autant de questions abordées qui vous permettront d'être sûr de mettre toutes les chances de votre côté Vous découvrirez galemment comment faire des réseaux sociaux vos alliés tout en garantissant votre e-reputation

La lecture pour réussir sa vie professionnelle Céline Mas, 2024-11-06 ET SI UN LIVRE POUVAIT TRANSFORMER VOTRE VIE PROFESSIONNELLE Dans un monde où les urgences se succèdent et les informations se tressaillent réussir dans le milieu professionnel n'est pas toujours chose facile Pourtant la clé pourrait bien se cacher entre les pages d'un livre Dans cet ouvrage inspirant Céline Mas experte en formation soft skills et bibliothécaire vous guide à travers 20 situations clés de la vie professionnelle Vous y découvrirez comment prendre un nouveau départ dans un poste surmonter le syndrome de l'imposteur gagner en productivité et performance préserver votre santé mentale et bien plus encore Chaque situation s'accompagne de conseils concrets de témoignages et d'exercices à pratiquer seul ou en groupe ainsi que de listes de lecture sur mesure pour vous aider à relever les défis du quotidien Ce guide complet est conçu pour les professionnels en quête de résultats tangibles que vous soyez manager employé votre compte ou en quête de nouvelles perspectives plongez dans cette méthode originale et efficace pour concilier travail progrès et bien-être

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Réussir sa prise de fonction Arnaud Delphin, 2023-05-17 Une prise de fonction n'est pas un long fleuve tranquille Si vous êtes manager ou dirigeant arrivant dans une nouvelle entreprise vous vous demandez sûrement comment réussir votre intégration et asseoir votre légitimité Cet ouvrage vous donne toutes les clés pour comprendre le cosystème dans lequel vous entrez et vous adapter à ses particularités pour tirer pleinement votre potentiel couter avant d'agir comprendre les jeux de pouvoir se faire accepter par son environnement s'adapter aux prises de fonction spécifiques ou complexes Arnaud Delphin décrypte les comportements et les questionnements qui favoriseront votre prise de fonction Qu'attend l'entreprise de vous Quelle posture adopter Quels comportements éviter Quelles actions réaliser en priorité durant vos cent premiers jours Quand apporter de nouvelles idées Comment les implanter Comment assurer la cohésion de votre équipe et faire face aux situations particulières Cet ouvrage clé en main inclut des questionnaires et des conseils pratiques ainsi que nombreux retours d'expériences conférences et témoignages de dirigeants dans tous les types de prise de fonction

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