



HOTEL GUEST ROOM CLEANING CHECKLIST

Guest Room Checklist

Item	Yes	No	Item	Yes	No			
Door lock works properly			☐ Mattress firm ☐ turned regularly					
Door opens easily & quietly			Bedspreads free of rips & stains					
Light switches work properly			Upholstery clean & in good condition					
Windows open & close properly			Furniture scratched or stained					
Window glass clean			Walls clean & free of cobwebs					
Window glass free of cracks			Walls scratched or nicked					
Drapes straight & working properly			Luggage racks in good condition					
Controls for air conditioning/heat work properly			Pictures and mirrors straight					
Air conditioning filters clean			Furniture drawers slide easily					
Lamps work			Telephone working					
Wall lights work			Clean ashtrays & matches					
Lamp shades clean & straight			Mattress pads clean & free of stains					
Beds correctly made			Light bulbs with proper wattage					
Bedspreads straight			Minimum of 6 hangers (3 suit, 3 dress)					
Fluffed/Even pillows			Drapes partially closed					
Rate cards posted								
Item	Yes	No	Item	Yes	No	Item	Yes	No
Desk tops			Mirrors			Lamps & shades		
Dresser Tops			Rim of baseboard			Light bulbs		
Table Tops			All drawers			Window cornice		
Headboards			Closet shelves			Window frame		
Chairs			Closet rods			Corners		
Picture Frames			Telephone			Window sills		

Bathroom Checklist

Item	Yes	No	Item	Yes	No	Item	Yes	No
Clean toilet seat (both sides)			Shower curtain clean			Faucets leaking		
Underside of lavatory clean			Pop up stopper clean			Broken Tile		
Shower rod in good condition			Water spots on tile			Toilet seat firm		
Commode clean under rim			Tub grouting missing			Fixtures firm		
Commode flushes properly			Tub grouting clean			Chrome sparkling		
Bathroom free of odours			Supply of towels					

House Keeping Guide For Hotels

Anita Banerjee,B.k.chakravarti



House Keeping Guide For Hotels:

Guide to Hotel Housekeeping Mary E. Palmer, 2021-04-25 Mary E Palmer's *Guide to Hotel Housekeeping* offers a comprehensive exploration of the intricacies of hotel management and housekeeping blending practical advice with a thorough grounding in hospitality theory The book is organized into clear sections that cover everything from standard operating procedures and cleaning techniques to the chemistry of cleaning products and the psychology of customer service Palmer's writing is direct and accessible making complex topics understandable while maintaining an authoritative tone that reflects her expertise in the field In the context of the hospitality industry's evolution this text serves as an essential resource for both novices and experienced professionals seeking to enhance their operational knowledge and service standards Mary E Palmer is a noted figure in the hospitality sector with decades of experience in both clean management and pedagogical roles Her background includes hands on roles in renowned hotels and contributions to academic curriculum development in hospitality studies This blend of practical experience and educational insight equips Palmer with the unique perspective necessary to address the challenges faced by today's housekeeping professionals making her guidance both relevant and impactful For anyone looking to excel in hotel housekeeping or establish a career in hospitality *Guide to Hotel Housekeeping* is a must read It not only imparts vital skills and information but also inspires a commitment to excellence in service Readers will find it an invaluable companion that fosters professional growth and elevates industry standards [House-Keeping Management In Hotels](#) Anita Banerjee, B.k. Chakravarti, 2007 ***Guide to Hotel Housekeeping*** Mary Elizabeth

Palmer, 2013-04-01 *Guide to Hotel Housekeeping* The average hotel manager is only too prone to complain of the incompetency and the inefficiency of hotel help It is true that it is difficult to secure skilled help for there is no sort of institution that trains men and women for the different kinds of hotel work Each hotel must train its own help or obtain them from other hotels Thus there is no uniform and generally accepted standard of excellence in the different departments of hotel keeping A good word should be said in behalf of the Irish American girls who constitute a majority of the laundry help waitresses and chambermaids in American hotels to day With a high regard for honor and rectitude handicapped by poverty they find employment at a very early age in hotels and perform menial duties in a manner that is greatly to their credit The Irish American girls are not shiftless remaining in one place for years until they either marry or leave to fill better positions which is the privilege of every one living under the Stars and Stripes Some improve their spare time in study thereby fitting themselves to become stenographers and bookkeepers Some adopt the stage as a profession one instance being that of Clara Morris who takes delight in telling of the days when she washed silver in a hotel My chief purpose in writing this book was to place a few guide posts along the route of hotel housekeepers to warn them against certain errors common to women engaged in the arduous and difficult occupation of keeping house for hotels If anything that I have set forth herein shall make the work of hotel housekeepers easier more inviting or more efficient thereby contributing to the satisfaction of proprietors

and to the comfort of patrons I shall feel amply repaid for writing this book Mary E Palmer **Guide to Hotel Housekeeping** Mary E. Palmer, 2016-05-09 My chief purpose in writing this book was to place a few guide posts along the route of hotel housekeepers to warn them against certain errors common to women engaged in the arduous and difficult occupation of keeping house for hotels If anything that I have set forth herein shall make the work of hotel housekeepers easier more inviting or more efficient thereby contributing to the satisfaction of proprietors and to the comfort of patrons I shall feel amply repaid for writing this book **Professional Management of Housekeeping Operations** Thomas J. A. Jones, 2007-10-26 Now in its fifth edition Professional Management of Housekeeping Operations is the essential practical introduction to the field a complete course ranging from key principles of management to budgeting from staff scheduling to cleaning With expanded attention to leadership and training budgeting and cost control and the increasingly vital responsibility for environmentally safe cleaning the latest edition of this industry standard also includes new case studies that help readers grasp concepts in a real world setting Instructor s Manual Test Bank in both Word and Respondus formats Photographs from the text and PowerPoint Slides are available for download at www.wiley.com/college Functional Housekeeping in Hotels and Motels John T. Fales, 1971 **Guide to Hotel Housekeeping** Mary E. Palmer, 2015-06-02 Excerpt from Guide to Hotel Housekeeping My chief purpose in writing this book was to place a few guide posts along the route of hotel housekeepers to warn them against certain errors common to women engaged in the arduous and difficult occupation of keeping house for hotels If anything that I have set forth herein shall make the work of hotel housekeepers easier more inviting or more efficient thereby contributing to the satisfaction of proprietors and to the comfort of patrons I shall feel amply repaid for writing this book About the Publisher Forgotten Books publishes hundreds of thousands of rare and classic books Find more at www.forgottenbooks.com This book is a reproduction of an important historical work Forgotten Books uses state of the art technology to digitally reconstruct the work preserving the original format whilst repairing imperfections present in the aged copy In rare cases an imperfection in the original such as a blemish or missing page may be replicated in our edition We do however repair the vast majority of imperfections successfully any imperfections that remain are intentionally left to preserve the state of such historical works *Health and Safety Guide for Hotels and Motels* National Institute for Occupational Safety and Health, 1975 Housekeeping (Theory and Practice) Negi Jagmohan, Chapter 1 Introduction Chapter 2 Organisational And Operation Chapter 3 Cleaning Agents And Equipments Chapter 4 Hotel Guest Rooms And Cleaning Procedure Chapter 5 Bed Marketing And Principle Of Cleaning Chapter 6 Linen Management And Control Chapter 7 Laundry Operation Chapter 8 Room Keys And Key Control Chapter 9 Pest And Pest Control Chapter 10 Security And Safety Appendices A Examination Questions B Housekeeping Terminology C Books And Publications
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