



# CNA / MEDICAL ASSISTANT STUDY GUIDE

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KNOW BEFORE YOU TAKE THE EXAM

*Contains 50 practice questions  
Broken down by section, but only WHAT YOU NEED TO KNOW*

*Created by Nurses*



# Medical Assistant Learning Guide

**Judy Kronenberger, Julie Ledbetter**



## **Medical Assistant Learning Guide:**

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Bonewit-West, 2025-03-21      Study Guide for the Complete Medical Assistant Janet Sesser, Deborah L.

Westervelt, 2020-06-15 This Study Guide for The Complete Medical Assistant includes exercises and activities that align with the latest CAAHEP and ABHES competencies and meet the cognitive psychomotor and affective learning domains      **Study Guide for Today's Medical Assistant** Kathy Bonewit-West, Sue Hunt, Edith Applegate, Edith MS Applegate, MS, 2015-09-30 Launch your career in medical assisting with Today's Medical Assistant Clinical Administrative Procedures 3rd Edition Bringing together the clinical know how of Kathy Bonewit West the administrative expertise of Sue Hunt and the anatomy and physiology knowledge of Edith Applegate this hands on guide uses easy to follow language and detailed visuals to walk readers through all of the medical knowledge procedures and skills needed for success in today's fast paced medical office Not only does this new edition incorporate the latest standards and competencies throughout all of its content and resources but it also includes an incredibly wide assortment of engaging learning tools and activities that help readers fully understand and demonstrate those competencies      Jones & Bartlett Learning's Pocket Guide for Medical Assisting Judy

Kronenberger, Julie Ledbetter, 2022-11-14 Jones Bartlett Learning's Pocket Guide for Medical Assisting provides the essential information you need to make the transition from the classroom to the clinic as smooth and as stress free as possible The streamlined quick reference format allows you to easily find key information to carry out clinical administrative and laboratory duties It keeps all the essential information at hand and organized for easy review and is the ideal procedure manual every medical assistant needs for the practice setting Color coded tabs to clearly identify sections Warning boxes describe situations that may pose an increased risk to you or your patient Charting Examples present realistic samples of the information required for legal documentation Vital reference material includes commonly prescribed medications normal lab values pain assessment tools HIPAA resources key English to Spanish health care phrases a basic medical terminology refresher commonly used abbreviations Celsius Fahrenheit conversions metric equivalents and more 2024 266 pages

**Clinical Procedures for Medical Assistants - Text, Study Guide, and Adaptive Learning Package** Kathy

Bonewit-West,2014-12-10 This money saving package includes the 9th edition of Clinical Procedures for Medical Assistants Book Study Guide and SimChart for the Medical Office      **Study Guide and Procedure Checklist Manual for Kinn's The Clinical Medical Assistant - E-Book** Deborah B. Proctor,Brigitte Niedzwiecki,Julie Pepper,Martha (Marti) Garrels,Helen Mills,2016-06-07 Get more practice with the essential medical assisting job skills Designed to support Kinn s The Clinical Medical Assistant An Applied Learning Approach 13th Edition Kinn s The Clinical Medical Assistant Study Guide and Procedure Checklist Manual Package An Applied Learning Approach 13th Edition offers a wide range of exercises to reinforce your understanding of common clinical skills including CAAHEP and ABHES competencies A variety of exercises test your knowledge and critical thinking skills with vocabulary review multiple choice fill in the blank and true false questions Additional exercises enhance learning with skills and concepts word puzzles case studies workplace applications and Internet activities Procedure checklists help you track your performance of every procedure included in the textbook Work products allow you to provide documentation to instructors and to accrediting organizations when a competency has been mastered Cross references tie together exercises in the study guide to the Connections theme in the main text NEW Eight procedure checklists based on CAAHEP competencies provide an assessment tool for MA procedures NEW Glucometer test results and Mantoux test records allow you to assess how well you re able to perform these procedures NEW SimChart for the Medical Office Connection ties EHR cases to appropriate chapters      *Study Guide and Procedure Checklist Manual for Kinn's The Medical Assistant - E-Book* Brigitte Niedzwiecki,Julie Pepper,P. Ann Weaver,2022-06-18 Designed to support the trusted content in Kinn s The Medical Assistant 14th Edition this study guide is the essential review and practice companion to reinforce key concepts encourage critical thinking and ensure that you learn to master and apply key medical assisting content This robust companion guide offers a wide range of exercises to reinforce your understanding of common administrative and clinical skills including new certification preparation questions that offer additional practice for certification exams a review of medical terminology and anatomy and need to know workplace applications Trusted for more than 60 years as a key part of the student journey from classroom to career it also features competency checklists to clearly assess your performance and progression from day one until you land your first job as a Medical Assistant Comprehensive coverage of all administrative and clinical procedures is built from Medical Assisting accreditation standards and competencies Hundreds of practice questions multiple choice true false fill in the blank help students with essential content review and practice Skills practice workplace applications and online activities promote critical thinking before students enter practice Procedure checklists help students track their performance of every procedure included in the textbook Work products allows students to provide documentation of skills mastery for classroom or job searching requirements Chapter by chapter correlation with the textbook allows students to easily follow core textbook competencies Perforated pages for on the go study or turn in assignments and evaluations NEW Chapter reviews medical terminology anatomy and physiology and

pathology to reinforce key foundational knowledge NEW Expanded content on medical office accounts collections banking and practice management prepares students to step into the role of a Medical Assistant NEW Certification Preparation questions help students focus on certification from the beginning of their studies NEW Streamlined presentation combines chapters and focuses on need to know content **The Complete Medical Assistant** Janet Sesser, Deborah L. Westervelt, 2020-07-01 The Complete Medical Assistant aligned with the latest CAHEEP and ABHES competencies is your source to transform engaged students into successful medical assistants **Kinn's the Clinical Medical Assistant - Text and Study Guide and Procedure Checklist Manual Package** Deborah B. Proctor, Brigitte Niedzwiecki, Helen Mills, Julie Pepper, Marti Garrels, 2019-11 Medical Assistant Study Guide Ascencia, 2020-08-14 *Study Guide for Lippincott Williams & Wilkins' Comprehensive Medical Assisting* Judy Kronenberger, Laura Southard Durham, Laura Durham, Denise Woodson, 2012-03-19 In the Fourth Edition of Study Guide for Lippincott Williams Wilkins Comprehensive Medical Assisting the exercises and activities have been aligned with the most current 2008 Medical Assistant Education Review Board MAERB of the American Association of Medical Assistants AAMA curriculum standards Program directors instructors and students will know which activities in this Study Guide support comprehension of knowledge from textbook cognitive domain which support the practice and skills needed to become a competent entry level medical assistant psychomotor domain and which exercises encourage critical thinking and professional behaviors in the medical office affective domain The Study Guide is divided into four sections that coincide with the textbook Administrative Clinical Laboratory and Career Strategies Sections One Two and Three include exercises that reinforce the knowledge and skills required of all Medical Assistants Section Four includes activities to put it all together as a potential medical office employee and to prepare you for either the Registered Medical Assistant RMA or the Certified Medical Assistant CMA credentialing examination New to this edition Chapter 47 in the Study Guide gives students the opportunity to reinforce information learned throughout their program This final Study Guide chapter includes documentation skills practice for a multitude of situations and active learning activities to engage students with previously learned knowledge Each chapter includes the following Learning Outcomes Learning outcomes are listed at the beginning of the chapter and are divided into AAMA MAERB categories Cognitive Psychomotor Affective and AMT ABHES objectives A Variety of Question Formats To meet the needs of a variety of learning styles and to reinforce content and knowledge each chapter of the Study Guide includes multiple choice matching short answer completion and where applicable calculation type questions These formats will help you retain new information reinforce previously learned content and build confidence Case Studies for Critical Thinking These scenarios and questions are designed with real world situations in mind and are intended to promote conversation about possible responses not just one correct answer These questions will be valuable to students who confront these types of situations during externship and graduates who encounter similar situations after employment Procedure Skill Sheets Every procedure in the textbook has a procedure skill sheet in the



Study Guide These procedures have been updated and revised in this edition and include steps on interacting with diverse patients such as those who are visually or hearing impaired those who do not speak English or who speak English as a Second Language ESL and patients who may have developmental challenges

**Study Guide for Kinn's The Administrative Medical Assistant - E-Book** Deborah B. Proctor,Brigitte Niedzwiecki,Julie Pepper,Payel Madero,2016-06-15 Get more practice with the essential medical assisting job skills Designed to support Kinn s The Administrative Medical Assistant An Applied Learning Approach 13th Edition Kinn s The Administrative Medical Assistant Study Guide and Procedure Checklist Manual Package An Applied Learning Approach 13th Edition offers a wide range of exercises to reinforce your understanding of common administrative skills including CAAHEP and ABHES competencies A variety of exercises test your knowledge and critical thinking skills with vocabulary review multiple choice fill in the blank and true false questions Additional exercises enhance learning with skills and concepts word puzzles case studies workplace applications and Internet activities Procedure checklists help you track your performance of every procedure included in the textbook Work products allow you to provide documentation to instructors and to accrediting organizations when a competency has been mastered Cross references tie together exercises in the study guide to the Connections theme in the main text NEW Eight procedure checklists based on CAAHEP competencies provide an assessment tool for MA procedures NEW Glucometer test results and Mantoux test records allow you to assess how well you re able to perform these procedures NEW Coverage of ICD 10 prepares you to use this new code set NEW SimChart for the Medical Office Connection ties EHR cases to appropriate chapters

**Study Guide and Procedure Checklist Manual for Kinn's the Clinical Medical Assistant** Deborah B. Proctor,Brigitte Niedzwiecki,Marti Garrels,Julie Pepper,Helen Mills,2016-06-24 This study guide was created to help you to achieve the objectives of each chapter in your text and to establish a solid base of knowledge in medical assisting Page iii

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