Sample Gift Letter for Car

[August 1, 2054]

From

[Michael Robinson]

[1234 Maple Street, Springfield, IL, 62704]

Tiese.

[Department of Motor Vehicles]

[Vehicle Registration Section]

[7890 Elm Road, Springfield, IL, 62711]

Subject: Gift of Vehicle

Dear Sir/Madam,

I, [Michael Robinson], residing at [1234 Maple Street, Springfield, IL, 62704], hereby declare that I am gifting my vehicle to [Emily Johnson], whose address is [5678 Oak Avenue, Springfield, IL, 62705]. This letter is to confirm that this gift is being made out of affection and without any expectation of payment or compensation.

Details of the Vehicle:

Make: (Toyota)
Model: [Camry]
Year: [2055]

Color: [Blue]

Vehicle Identification Number (VIN):[1HGBH41DMN109186]

I confirm that the vehicle is currently [free of any liens or encumbrances] and I hold the title to the vehicle. I have provided [Emily Johnson] with the original vehicle title and required documentation for the transfer of ownership.

Please update your records to reflect this change in ownership and kindly provide any necessary forms or instructions to complete this process.

If there are any fees or duties to be paid for the transfer of this vehicle, please inform [Emily Johnson] at the above-mentioned address.

Thank you for your attention to this matter. Should you require any further information or clarification, please do not hesitate to contact me at [555-123-4567]or [m.robinson@docformats.com].

Sincerely,

[Michael Robinson]

@ Doctormats.com



Gifting A Car Letter Example

AN Whitehead



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