

Excel Lesson 5

Overview

- ☐ Watch the Excel Lesson 5 Video
- ☐ Using the L5_Titan_Inventory_Summary Excel file, complete the worksheet using the instructions

below saving it as

“firstName_lastName_L5_Titan_Inventory_Summary”.

- ☐ Complete the Lesson 5 Quiz using the completed worksheet.
- ☐ Upload the completed “firstName_LastName_L5_Titan_Inventory_Summary” to the “Lesson 5 Excel

Submission Link”.

Objectives

1. Duplicate spreadsheets.
2. Consolidate data using 3-D referencing.
3. Highlight data using conditional formatting.

Lesson Instructions

Background: You will be completing a Summary Inventory worksheet for the Titan Off-Campus Shops based

Excel Lesson 5 Study Guide

Sandra M. Reed, Anne M. Bogardus

A red circular graphic with a gradient, appearing as a partial circle or a thick arrow pointing to the right, located on the right side of the slide.

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Excel Science Study Guide, Years 9-10 Will Marchment, 2004 The book contains coverage of five major topic areas in the NSW School Certificate test Energy Force and Motion Atoms Elements and Compounds Structure and Function of Living Things Earth and Space Ecosystems Resources and Technology a chapter on Investigations and Problem Solving in Science to help with practical skills revision questions and chapter tests to help you remember important information a glossary and summary in each section of the book diagrams and illustrations to help your understanding a section to help you prepare for the School Certificate test a sample School Certificate test paper with answers answers to all questions *Study Guide for*

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