

Document ID XXXX	Title: Referral Tracking and Follow-Up	Print Date mm/dd/yyyy
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	Approved By	Date Approved mm/dd/yyyy
Applicable Standard: PCMH Standard 5: Care Coordination and Care Transitions; Element B: Referral Tracking and Follow-Up.		
Description: The Practice coordinates referrals for patients including referrals to all medical specialists, mental health and substance abuse specialists and all other services.		

Policy:

It is the policy of the Practice to document and monitor all referrals using an electronic system. The patient's provider is notified of all unfilled referrals in a timely manner.

It is the policy of the Practice to document results and monitor all results or other communication from providers to whom the patient is referred. All referrals are monitored for the successful completion of the referral.

Scope:

This procedure applies to all office personnel.

Procedure:

The Practice tracks referrals to specialists, including medical, mental health, and substance abuse specialists, using an electronic reporting system. Referrals tracked are those determined by the patient's provider to be important for a patient's treatment or as indicated by evidence-based guidelines.

The Practice uses available data from Physician Compare Website, health plans and Iowa Medical Society on the performance of the clinicians and the practice before initiating a referral with the specialist. The Practice establishes an informal agreement with a subset of specialist based on this criterion.

The Practice has an agreement with two behavioral health specialists:

Dr.XXXXX and Dr. YYYYYY (locations)

The Practice tracks the following factors for referrals:

- Date of initiation of referral
- Originating provider
- Reason for the referral
- Timing of the expected receipt of the communication from the referral, or relative urgency of the referral based on the clinical circumstance. Per current protocol, the urgency is

Laboratory Medical Billing Policies And Procedures Manual

Bette A. Warn, Elizabeth W. Woodcock



Laboratory Medical Billing Policies And Procedures Manual:

Operating Policies and Procedures Manual for Medical Practices Bette A. Warn, Elizabeth W. Woodcock, 2001

Compliance for Coding, Billing & Reimbursement, 2nd Edition Duane C. Abbey, 2008-04-02 While the vast majority of providers never intend to commit fraud or file false claims complex procedures changing regulations and evolving technology make it nearly impossible to avoid billing errors For example if you play by HIPAA s rules a physician is a provider however Medicare requires that the same physician must be referred to as a supplier Even more troubling is the need to alter claims to meet specific requirements that may conflict with national standards Far from being a benign issue differing guidelines can lead to false claims with financial and even criminal implications Compliance for Coding Billing Reimbursement Second Edition A Systematic Approach to Developing a Comprehensive Program provides an organized way to deal with the complex coding billing and reimbursement CBR processes that seem to force providers to choose between being paid and being compliant Fully revised to account for recent changes and evolving terminology this unique and accessible resource covers statutorily based programs and contract based relationships as well as ways to efficiently handle those situations that do not involve formal relationships Based on 25 years of direct client consultation and drawing on teaching techniques developed in highly successful workshops Duane Abbey offers a logical approach to CBR compliance Designed to facilitate efficient reimbursements that don t run afoul of laws and regulations this resource Addresses the seven key elements promulgated by the OIG for any compliance program Discusses numerous types of compliance issues for all type of healthcare providers Offers access to online resources that provide continually updated information Cuts through the morass of terminology and acronyms with a comprehensive glossary Includes a CD ROM packed with regulations and information In addition to offering salient information illustrated by case studies Dr Abbey provides healthcare providers and administrators as well as consultants and attorneys with the mindset and attitude required to meet this very real challenge with savvy humor and perseverance

Clinical Microbiology Procedures Handbook ,2020-08-06 In response to the ever changing needs and responsibilities of the clinical microbiology field Clinical Microbiology Procedures Handbook Fourth Edition has been extensively reviewed and updated to present the most prominent procedures in use today The Clinical Microbiology Procedures Handbook provides step by step protocols and descriptions that allow clinical microbiologists and laboratory staff personnel to confidently and accurately perform all analyses including appropriate quality control recommendations from the receipt of the specimen through processing testing interpretation presentation of the final report and subsequent consultation If you are looking for online access to the latest from this reference or site access for your lab please visit www.wiley.com/learn/clinmicronow "Code of Massachusetts regulations, 1999" ,1999 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020 **Clinical Microbiology Procedures Handbook, Multi-Volume** Amy L. Leber, Carey-Ann D. Burnham, 2024-11-13 Gold Standard

consensus based procedures from the experts The Clinical Microbiology Procedures Handbook 5th edition provides those engaged in microbial analysis of clinical specimens with procedures for the detection identification and characterization of microorganisms involved in human infections This unique and valuable collection of step by step descriptions of the numerous testing modalities used in the clinical microbiology laboratory was written and edited by highly knowledgeable laboratorians The 5th edition features two new sections one on blood cultures and one on MALDI TOF MS and the sections on molecular diagnostics virology and serology were extensively revised and updated Presented over multiple volumes this handbook enables laboratory staff to perform all analyses including appropriate quality control recommendations from the receipt of the specimen through processing testing interpretation presentation of the final report and subsequent consultation If you are looking for online access to the latest from this reference or site access for your lab please visit www.wiley.com/learn/clinmicronow

Workbook for Insurance Handbook for the Medical Office - E-Book Marilyn Fordney, 2016-01-12 Gain real world practice in insurance billing and coding with Fordney's Workbook for Insurance Handbook for the Medical Office 14th Edition This user friendly workbook features realistic hands on exercises to help you apply concepts and develop critical thinking skills Study tools include performance objectives key terms abbreviation lists study outlines critical thinking assignments and more Performance objectives are carried throughout the chapter to help users identify what needs to be accomplished for that chapter Critical thinking assignments contains questions in the form of short real world vignettes to assist users in applying theory learned from the textbook Self study exercises include fill in the blank mix and match multiple choice and true false questions Key terms and abbreviations lists at beginning of each chapter help to teach and reinforce new concepts and terminology Study outlines covering the key points for each chapter in the textbook guide effective note taking during classroom lecture NEW Updated content reflects changes in the main text

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Rutherford's Vascular Surgery and Endovascular Therapy, 2-Volume Set, E-Book Anton N. Sidawy, Bruce A. Perler, 2022-06-04 Encyclopedic definitive and state of the art in the field of vascular disease and its medical surgical and interventional management Rutherford's Vascular Surgery and Endovascular Therapy offers authoritative guidance from the most respected and innovative global thought leaders and clinical and basic science experts of our time The thoroughly revised 10th Edition published in association with the Society for Vascular Surgery and authored by multidisciplinary and international contributors is an outstanding reference for vascular surgeons vascular medicine specialists interventional radiologists and cardiologists and their trainees who depend upon Rutherford's in their practice Under the expert editorial guidance of Drs Anton N Sidawy and Bruce A Perler it is quite simply the most complete and most reliable resource available on the art and science of circulatory diseases Incorporates fundamental vascular biology diagnostic techniques and decision making as well as medical endovascular and

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resource for any veterinarian or staff member involved in practice management "Code of Massachusetts regulations, 1997" ,1997 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020 **Kinn's Medical Assisting Fundamentals - E-Book** Brigitte Niedzwiecki,2021-10-21 Master the clinical and administrative competencies you need to succeed as a Medical Assistant Kinn s Medical Assisting Fundamentals 2nd Edition covers the administrative and clinical knowledge skills and procedures that are essential to patient care A reader friendly approach and focus on foundational content including medical terminology anatomy and physiology basic math calculations and soft skills provide a solid foundation for the key skills and procedures at the heart of Medical Assisting practice An applied learning approach organizes content around realistic case scenarios The 2nd edition adds coverage of intravenous procedures catheterization and limited scope radiography to address competencies approved in many states This practical text will prepare you to launch a successful Medical Assisting career Easy to understand writing style is appropriate for all levels of learners in all types of Medical Assisting programs Emphasis on foundational content includes in depth coverage of anatomy and physiology medical terminology basic math calculations and job readiness to build a strong base of knowledge Illustrated step by step procedure boxes demonstrate how to perform and document key administrative and clinical skills Content supports Medical Assisting certification test plans to help you prepare for board examinations Real world scenario in each chapter presents a situation for you to follow as you read through the material helping you understand and apply key concepts as they are presented Learning features include key terms and definitions Being Professional boxes study tips critical thinking exercises and review and summary sections all focusing on developing the soft skills that employers seek when hiring Chapter learning tools include terms with definitions study tips critical thinking boxes and review and summary sections Medical Terminology boxes highlight chapter related medical terms to help you learn word parts pronunciation and definitions Evolve website includes skills videos chapter quizzes five practice certification exams and a portfolio builder NEW chapters on intravenous procedures and limited scope radiography provide coverage of expanded Medical Assisting functions approved in many states NEW Expanded content addresses behavioral health catheterization procedures disease states medical office organization expanding MA roles and more Kinn's Medical Assisting Fundamentals Brigitte Niedzwiecki,Julie Pepper,P. Ann Weaver,2018-08-31 Launch your Medical Assisting career with Kinn s Medical Assisting Fundamentals Administrative and Clinical Competencies with Anatomy RMA and CMAS from American Medical Technologist CCMA and CMAA from the National Healthcareer Association NCMA from the National Center for Competency Testing and CMAC from the American Medical Certification Association Emphasis on anatomy and physiology along with pathology signs symptoms diagnostic procedures and treatments enables you to meet key competencies Strong focus on medical terminology includes feature boxes that highlight chapter related medical terminology to help you learn word parts pronunciation and definitions Math exercises embedded throughout the text challenge you to

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Health Care Initiatives Under the False Claims Act that Impact Hospitals United States. Congress. House. Committee on the Judiciary. Subcommittee on Immigration and Claims,2000 Federal Register ,2013-07

Saunders Essentials of Medical Assisting - E-Book Diane M. Klieger,2013-08-09 Saunders Essentials of Medical Assisting 2nd Edition is designed to give you just the right amount of the essential information you need to prepare for your career as a medical assistant It covers all of the need to know information in an organized approachable format The condensed information is perfect for shorter programs of study and as a review tool for certification or re certification for practicing medical assistants Full color and visually oriented this text presents information in manageable segments that give you all the relevant facts without being overwhelming With the most up to date information on basic body systems foundational concepts such as medical terminology nutrition and full coverage of office concepts and procedures you ll have everything you need to know to begin your Medical Assisting career with confidence Full color design is visually stimulating and great for visual learners Helpful studying features guide students through the material such as Learning Objectives for every chapter Key Information summarized in tables throughout the text and emphasized Key Words Practical Applications case studies at the beginning of each chapter quickly introduce students to real life Medical Assisting Word Parts and Abbreviations at the end of the Anatomy and Physiology sections reinforce learned medical terminology Illustrated step by step Procedures with charting examples and rationales show how to perform and document administrative and clinical procedures UPDATED information on Medical Office Technology prepares students for jobs in today s modern and often hectic medical offices NEW Disaster Preparedness content demonstrates how medical offices can work closely with community and health departments during an emergency Newly organized information emphasizes foundational areas of knowledge with new chapters on Nutrition Phlebotomy Venipuncture and Blood Lymphatic and Immune Systems

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of discharge Written by coding expert Debra P Ferenc this book also ensures that you understand the essentials of ICD 10 CM and develop skills in both inpatient coding and outpatient ambulatory surgery coding UB 04 Claim Simulation on the companion Evolve website lets you practice entering information from source documents into the claim form Over 300 illustrations and graphics bring important concepts to life Detailed chapter objectives highlight what you are expected to learn Key terms acronyms and abbreviations with definitions are included in each chapter Concept Review boxes reinforce key concepts Test Your Knowledge exercises reinforce lessons as you progress through the material Chapter summaries review key concepts Practice hospital cases let you apply concepts to real life scenarios Updated Claim Forms chapter covers the UB 04 claim form Updated information covers diagnosis and procedural coding with guidelines and applications Updated claim forms and names are used throughout

Study Guide and Procedure Checklist Manual for Kinn's The Medical Assistant - E-Book Brigitte Niedzwiecki, Julie Pepper, 2022-09-08 Designed to support the trusted content in Kinn's The Medical Assistant 15th Edition this study guide is an essential review and practice companion to reinforce key concepts encourage critical thinking and help you apply medical assisting content This robust companion guide offers a wide range of activities to strengthen your understanding of common administrative and clinical skills including certification preparation questions a review of medical terminology and anatomy and application exercises Trusted for more than 65 years as a key part of the journey from classroom to career it also features competency checklists to accurately measure your progress and performance from day one until you land your first job as a medical assistant Comprehensive coverage of all administrative and clinical procedures complies with accreditation requirements Approximately 190 step by step procedure checklists enable you to assess and track your performance for every procedure included in the textbook Chapter by chapter correlation with the textbook allows you to easily follow core textbook competencies Matching and acronym activities reinforce your understanding of medical terminology anatomy and physiology and chapter vocabulary Short answer and fill in the blank exercises strengthen your comprehension of key concepts Multiple choice questions help you prepare for classroom and board exams Workplace application exercises promote critical thinking and job readiness before you enter practice Internet exercises offer ideas for expanded and project based learning NEW Content aligns to 2022 Medical Assisting educational competencies NEW Advanced Clinical Skills unit features three new chapters on IV therapy radiology basics and radiology positioning to support expanded medical assisting functions NEW Coverage of telemedicine enhanced infection control related to COVID 19 and catheterization NEW Procedures address IV therapy limited scope radiography applying a sling and coaching for stool collection UPDATED Coverage of administrative functions includes insurance coding privacy security and more EXPANDED Information on physical medicine and rehabilitation EXPANDED Content on specimen collection including wound swab nasal and nasopharyngeal specimen collections

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