

NOTICE TO CEASE AND DESIST

[Date]

[State your name and address]

[State the name of the collection agency and its address]

[State your account number]

Open with “Dear [insert name of debt collector]:”

[For the body of the letter, state what you want them to do and that it is your right to ask.]

This letter is in response to phone calls I’ve been receiving from you. As is my right under the Fair Debt Collection Practices Act (FDCPA), I am formally requesting that you immediately cease and desist all communication with me and my friends or members of my family immediately.

Any further contact by your company other than a letter stating that you received this letter or one stating what specific action you intend to take will be a violation of my rights according to the FDCPA, and I will file a complaint with the Attorney General’s office.

Thank you for your prompt response to this request.”

Close with “Sincerely, [insert your full name].

How To Send A Cease And Desist Letter

Ying-Ying Zheng



How To Send A Cease And Desist Letter:

Unveiling the Magic of Words: A Report on "**How To Send A Cease And Desist Letter**"

In a global defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their power to kindle emotions, provoke contemplation, and ignite transformative change is really awe-inspiring. Enter the realm of "**How To Send A Cease And Desist Letter**," a mesmerizing literary masterpiece penned by way of a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve to the book is central themes, examine its distinctive writing style, and assess its profound impact on the souls of its readers.

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