1 Main Street, New Cityland, CA 91010 Cell: (555) 322-7337 example-email@example.com

#### Summary

Meticulous Custodian with more than 11 years providing janitorial services for schools and universities. Organized, diligent, and skilled in handling multiple cleaning and minor repair projects at the same time. Focused and dedicated to high standards of cleaning and service.

#### Highlights

- Detail-oriented
- · Janitorial equipment familiarity
- Buffing and waxing
- Snow removal.
- Excellent communication skills

- Organized
- Team player
- Clean driving record
- Service-focused
- Leaf blowing

#### Experience

Bryant Custodial Services

Coestaclian

New Cityland, CA.

- - Dust furniture, walls, machines, and equipment.
  - Strip, seal, finish, and polish floors.
  - Notify building managers about needed repairs and replacement equipment.
  - Manage cleaning for dormitories, athletic buildings, academic buildings, and office areas.
  - Empty all trash cans and replaced liners.
  - Keep all janitorial equipment in a clean, safe, and operable condition.
  - Travel to and from work sites in a timely manner.
  - Move and carry equipment and furniture.
  - Maintain bathrooms and showers and swept and mopped floors.

New Cityland Community College

June 2006 to February 2009

March 2009 to Current

#### Custodian

New Cityland, CA

- Safely operated equipment such as vacuum cleaners, floor buffers, and carpet machines.
- Polished furniture and metal fixtures.
- Gathered and emptied trash and recycling bins.
- Dusted and mopped all hard surfaces.
- Scraped gum off of hard surfaces and carpet.
- Wet and spot mopped public corridors, washrooms, and classrooms.
- Raked leaves, cut and watered grass, and picked up garbage to maintain grounds.

New Cityland High School

January 2003 to May 2006

#### Cafeteria Custodian

New Cityland, CA

- Removed soiled service ware and set tables with clean silverware and glassware.
- Restocked cleaned cafeteria items and materials.
- Inspected previously washed dishes to check for cleanliness.
- Collected breakfast and lunch garbage after each meal period.
- Operated janitorial equipment properly and safely.
- Cleaned teacher break rooms, including sinks, countertops, appliances, tables, and chairs.

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