

Siobhan Keenan

IT Researcher

July 1, 2018

Marcel Steinhoff
HR Manager
SmogTech Solutions
350 5th Ave
New York, NY 10118

Dear Mr. Steinhoff,

As a longtime user and fan of SmogTech's peerless cloud services, I was thrilled to see the opening for an entry-level IT researcher. With my IT university background as well as a dedicated consumer of your cloud offerings, I know I can use my skill set and knowledge to quickly become a valuable member of the SmogTech team.

In my former role in my university's IT laboratory, I had numerous responsibilities and achievements which would serve me well in this entry-level role at SmogTech. I'm proud to have been on a team which pioneered some innovative new IT best practices. On top of that, my diverse set of projects there have often maintained an enviable position as public-sector winners, and I'm sure that I could garner similar results at SmogTech, such as:

- New method for documenting bugs which reduced operational downtime by 52%
- Initiated system for merging data streams into single output which led to a 26% increase in productivity.

Obtaining the IT research position at SmogTech would be a digital dream come true. You see, SmogTech's user-friendly cloud development platform is what inspired my fondness for tech. As such, there is no other firm that would make me as happy to work for. I know that, should I be granted the researcher position, I'd be the envy of my circle of friends!

I would welcome the chance to discuss your current tech and research objectives and show you how my successes at university can translate into growth for SmogTech.

Sincerely,

Siobhan Keenan

P.S. - I'd love the opportunity to sit down with you and go over how I can bring similar results (26% productivity increase) to your office, as well.

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How To Write An Entry Level Cover Letter

Michael Hoelscher



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