

Sample Annual Report

ABC Organization
Address

Phone
Fax

Email
Website

ABC Organization's mission is to assist in the protection and recovery of missing, abused, and neglected children.

Dear Friends,

One of the joys of preparing an annual report is that it gives us the opportunity to look back and be thankful for all that has been accomplished. The past fiscal year was filled with wonderful opportunities and many challenges. Some of the highlights were:

- Assisted in recovery of 250 children
- Strengthened our ID Child program to benefit both current missing children and prevent further child kidnappings through the sale of a child identification bracelet
- Created new after-school programs at local community center to help neglected and abused children
- Produced a public service announcement with the assistance of a local sports hero

The following is an overview of ABC Organization's income and expenses for the fiscal year ended June 30, XXXX.

<u>Total Support & Revenue:</u>	\$XXX,XXX
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Program Expenses:

Child ID Program*	\$XXX,XXX
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Recovery and After School Program*	\$XXX,XXX
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Total Program Expense	\$XXX,XXX
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Management & General Expenses:	\$XXX,XXX
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Fundraising Expenses:	\$XXX,XXX
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<u>Total Expenses*:</u>	\$XXX,XXX
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Total Assets*:	\$XXX,XXX
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Total Liabilities*:	\$XXX,XXX
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Net Asset Balance:	\$XXX,XXX
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Board of Directors

Charles Johnson, Chairman

Maria Ibarra, Treasurer

Peter Williams, Secretary

Calvin Johnson, Trustee

Roger Kingston, Trustee

Inez Martinez, Trustee

Janie Piermont, Trustee

Nicolas Vanderbilt, Trustee

Executive Director: Joel W. Mehl

ABC Organization is tax-exempt under section 501(c)(3) of the Internal Revenue Code. Donations are tax-deductible to the extent allowed by law.

* Optional

How To Write An Annuual Report

JG Myers



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