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How to Write a Portfolio

It's the end of the marking period; you've made it through Writing Workshop, and it's time for one of the final steps: writing your portfolio letter. Don't freak out! You're almost done! The portfolio letter isn't really that bad. Concentrate on introducing your essays, focus on your strengths and weakness, and let the evaluators know what you've gained from Academic Writing Workshop.

Here are some tips that might be helpful for you:

- It only has to be one-two pages (Woo-hoo!) The portfolio letter should be from one to two pages.
 However, sometimes it is more difficult to fit all the information you want into a short letter, so this is an opportunity to practice using word economy (painting the picture and illustrating your point using as few words as practical).
- Start it like a letter You could start your letter the way you start any regular letter: "Dear Ms. Tannous, Enclosed you will find..." Ten you can start by introducing the essays you have included. You can include the titles of your essays and what they are about.
- Mention your strengths and weaknesses Now it's time to show them that you have an understanding of your strengths and weaknesses as a writer. This is the most important part of your letter.

Strengths: Think of this part as your selling points. Here, you are giving them all the reasons why you should pass the portfolio, and the stronger and more specific points you can provide, the more likely that your points will be sold! Think about your strengths in terms of work ethic, ability to tolerate frustration during the writing process, ability to conference (give and receive feedback), brainstorming, revising word choices, building transitions, etc.

Weaknesses: The point is simple: a strong writer recognizes not only his/her strengths, but also his/her weaknesses as well. To be able to point out your weaknesses and at the same time, tell your portfolio evaluators what you've done to improve upon these weaknesses will only make your point stronger. Remember that the more specific you can be, the easier it would be for evaluators to see and identify with your points. (Therefore, refer to specific sections of the essays you've included to demonstrate your point whenever possible.)

How To Write A Portfolio Paper

J Ma

How To Write A Portfolio Paper:

How to Create a Successful Adoption Portfolio Madeleine Melcher, 2014-01-21 Full of simple and effective design ideas and tips for writing adoption portfolios this is a step by step guide to creating a portfolio that will present you in the best Guide to College Writing Assessment Peggy possible light and help the right birth family to find and choose you O'Neill, Cindy Moore, Brian Huot, 2009-04-15 While most English professionals feel comfortable with language and literacy theories assessment theories seem more alien English professionals often don't have a clear understanding of the key concepts in educational measurement such as validity and reliability nor do they understand the statistical formulas associated with psychometrics But understanding assessment theory and applying it by those who are not psychometricians is critical in developing useful ethical assessments in college writing programs and in interpreting and using assessment results A Guide to College Writing Assessment is designed as an introduction and source book for WPAs department chairs teachers and administrators Always cognizant of the critical components of particular teaching contexts O Neill Moore and Huot have written sophisticated but accessible chapters on the history theory application and background of writing assessment and they offer a dozen appendices of practical samples and models for a range of common assessment needs Because there are numerous resources available to assist faculty in assessing the writing of individual students in particular classrooms A Guide to College Writing Assessment focuses on approaches to the kinds of assessment that typically happen outside of individual classrooms placement evaluation exit examination programmatic assessment and faculty evaluation Most of all the argument of this book is that creating the conditions for meaningful college writing assessment hinges not only on understanding the history and theories informing assessment practice but also on composition programs availing themselves of the full range of available assessment practices A Practical Guide to Information Literacy Assessment for Academic Librarians Carolyn Radcliff, Mary L. Jensen, Joseph A. Salem, Jr., Kenneth J. Burhanna, Julie A. Gedeon, 2007-06-30 Information literacy assessment applies to a number of contexts in the higher education arena institutional curricula information literacy programs information literacy courses course integrated information literacy instruction and stand alone information literacy workshops and online tutorials This practical guide provides an overview of the assessment process planning selection and development of tools and analysis and reporting of data An assessment decision chart helps readers match appropriate assessment tools and strategies with learning outcomes and instructional settings Assessment tools organized by type are accompanied by case studies Various information literacy standards are referenced with emphasis given to ACRL's Information Literacy Competency Standards for Higher Education College **Research Papers For Dummies** Joe Giampalmi, 2023-08-15 Get ready to take on your first college research paper like a pro Just got assigned your first college research paper Don t sweat it College Research Papers For Dummies has your back with the perfect companion to these not as hard as they look assignments Discover how to research argue problem solve analyze

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