

FACILITY MANAGEMENT SERVICES

The Purpose of this Request for Proposal (RFP) is to establish a contract with one qualified Contractor to provide support in the management and operations of the physical plant entirely at Henderson State University (HSU), as further described in this RFP.

HSU believes that its physical plant including facility maintenance, grounds and custodial services are more than essential services among its educational responsibilities and activities. These services are a contributing force in the continuing well-being and academic progress of the University's community members in their academic and residential areas of campus. A successful physical plant is expected to offer quality and courteous maintenance, grounds and cleaning services provided by well-trained and experienced personnel, enhancing positive public relations while utilizing economically sound operating practices. All programs should support an awareness of the priorities of recycling and waste reduction, as well as energy and natural resource conservation.

Henderson State University intends to award the bid to the Contractor that is most responsive to its needs and offers the best operational program with a realistic, economical fiscal investment with a commitment to regular performance evaluation. Contractors are encouraged to demonstrate how their expertise and resources will contribute to the long range planning and upkeep of the facilities and grounds and include specific benchmarks and data regarding funding information (i.e. dollars per square foot per year) and other best practices and benchmarks in the facilities management field. All contracted services at the university are considered to be an integral part of the campus. All contractors are encouraged and expected to become involved in our Community and take an ownership interest in our mission.

It is expected that the selected Contractor will exhibit a commitment to regular evaluation of performance through the development of key performance indicators and that performance will be continually measured against benchmarks. These measures must include evaluation of work quality, operational efficiency and faculty, staff and student satisfaction levels.

Henderson State University requests bid proposals for the following services:

- Facilities Management (management of physical plant operations)
- General Facility Maintenance
- Grounds Maintenance
- Custodial Services

For each of these services, HSU requests bid proposals for a full service contract with contractors providing all staff and human resource support services for that team. HSU requests that a full service contract include the guarantee that all current non-management employees of be given an opportunity to transfer to the contractor's payroll with no loss in seniority and or decline in wage rates or benefits. The welfare of current employees is a major consideration in the evaluation of any proposals received.

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H Kauffman



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