To

The General Manager

Human Resources Department

SB Companies Pvt. Ltd.

New York, USA

Date: 25.04.2014

Sub: Complaint letter concerning management issues

Respected Sir.

My name is Helen Fernandes and I am working as Sales Executive for SB Companies Pvt. Ltd for last 2 years. I am writing this letter to inform you that it has been a week since I had applied for a five-day leave, from 2<sup>-st</sup> May, 2014 to 7<sup>-st</sup> May, 2014 but unfortunately, there hasn't been any response yet and hence I was compelled to write to you one more time to ensure my plea is looked after properly. I have always been an admirer of your managerial abilities and the organizational skills you exhibit in the tasks concerning the company. I have never faced such a condition earlier where my request or petition(s) had been overlooked. I am sure there has been some sort of miscommunication for which the appeal still remains unattended to. But I would like to inform you that it is extremely urgent for me to have this leave granted as I have to leave station for a very important personal issue. I would understand if there's a problem related to the same, but please do let me know within this week, for I would then have a scope to revise the plans accordingly.

I would be obliged if you could deal with this issue at the earliest, as I would again like to state that this leave is very important for me. I would be looking forward to your reply.

Yours sincerely,

Helen Fernandes

# **How To Write A Discrimination Complaint Letter**

Dr. Roselinda Johnson, Ed.D.

#### **How To Write A Discrimination Complaint Letter:**

War on Women Administrators EEOC Documentation Dr. Roselinda Johnson, Ed.D., 2014-05 This book is dedicated to all the Potential Female Administrators from Superintendent in Education to President of the United States of America After not being hired for the Position of Superintendent in Arkansas Schools I decided to use my degree and knowledge to change the hiring policies which were mainly in the area of application question that asked for sex age and disability status None of these victories helped me but it helped other over forty females or disabled people obtain jobs The process of using EEOC Equal Employment Opportunity Commission with charges of discrimination against the Arkansas School Districts took from 1993 to 2012 The process changed all the application in Arkansas School Districts One of the main reasons given as to why I had not been hired or interviewed as a Superintendent was that I had not been a Superintendent before Since I had never been hired as a Superintendent I had nothing to lose Thus I turned my attention to writing this book which will help other females know how to fight discrimination when they apply to be in upper administration The Essential Guide to Handling Workplace Harassment & Discrimination Deborah C. England, 2021-09-01 Keep harassment and discrimination out of your workplace Discrimination and harassment can poison the work environment prevent employees from succeeding undermine company diversity efforts and even lead to costly investigations and lawsuits But it doesn t have to be that way Armed with the information and strategies in this book you can protect your employees and your company from illegal harassment and discrimination This book explains how to prevent harassment and discrimination and quickly and effectively handle any incidents that arise You ll learn how to recognize harassment and discrimination develop an effective policy against discrimination and harassment train employees and managers conduct a fair and thorough investigation document your company's response take action against wrongdoers respond to agency complaints investigations and even lawsuits Filled with real world cases answers to common questions and tools you can use immediately in your company The Essential Guide to Handling Workplace Harassment Discrimination is your go to guide for preventing and managing harassment and discrimination claims **Equal Employment Opportunity Discrimination Complaints** United States. Department of the Army, 1993 Working with Your School United States Commission on Civil Rights. Arkansas State Advisory Committee, 1978 Working with Your School United States Commission on Civil Rights. Texas State Advisory Committee, 1977 Ethics for Psychologists Liang Tien, 2012 I thing that one of the great strengths of this book is its real life cases for the students to examine from multiple perspectives Sherry Dingman Marist CollegeThis book approaches ethics from a unique perspective that appeals to students In addition to providing stimulating cases it provides the framework and legal background important to psychologists in training Amazing work The vignette approach makes the book much more interesting than its competitors Misty Ginicola Southern Connecticut State University Full coverage of the American Psychological Association's APA Ethical Principles of Psychologists and Code of Conduct and engaging vignettes to draw

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