



Manual Prático Microsoft® Excel 2007

Pedro Filipe C. Jesus
Abril / 2008

Manual Excel 2007 Romana

Huangqi Zhang

A red circular graphic with a gradient, appearing as a stylized arrow or a decorative element, located to the right of the author's name.

Manual Excel 2007 Romana:

Excel 2007 for Starters: The Missing Manual Matthew MacDonald,2007-01-23 Fast paced and easy to use this new book teaches you the basics of Excel 2007 so you can start using the program right away This concise guide shows readers how to work with Excel s most useful features and its completely redesigned interface With clear explanations step by step instructions lots of illustrations and plenty of timesaving advice Excel 2007 for Starters The Missing Manual will quickly teach you to Build spreadsheets Add and format information Print reports Create charts and graphics Use basic formulas and functions and more The new Excel is radically different from previous versions Over the years Excel has grown in power sophistication and capability but its once simple toolbar has been packed with so many features that not even the pros could find them all For Excel 2007 Microsoft redesigned the user interface completely adding a tabbed toolbar that makes every feature easy to locate Unfortunately Microsoft s documentation is as scant as ever so even if you find the features you need you still may not know what to do with them But with this book you can breeze through the new user interface and its timesaving features in no time Excel 2007 for Starters The Missing Manual is the perfect primer for small businesses with no techie to turn to as well as those who want to organize household and office information *Excel 2007* Helen

Dixon,2007-05-29 Many experienced users may initially find Excel 2007 rather disorientating But Excel 2007 Beyond the Manual will introduce those who are already familiar with Excel basics to more advanced features like consolidation what if analysis PivotTables sorting and filtering and some commonly used functions You ll learn how to maximize your efficiency at producing professional looking spreadsheets and charts and become competent at analyzing data using a variety of tools The book includes practical examples to illustrate advanced features It also covers new features of Excel 2007 along with ways to access old features You ll even gain timesaving tips and shortcuts *Microsoft Excel 2007* Inmark-Elearning,2011

Bibliografia națională română ,2009 *Manual Excel 2007* Fòrum de Formació i Edicions de Catalunya,2011

Excel 2007 Matthew MacDonald,2007 Publisher description *Excel 2007: Beyond The Manual* Dixon,2007-07-01

Excel 2007 Matthew MacDonald,2007 **Manual Excel 2007 : formación para el empleo** Interconsulting

Bureau,2013-03 **Excel 2007** ,2007

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