Microsoft Word & PowerPoint Final Exam Review – Microsoft Latest Update.

Printer Status - CORRECT ANSWER 1. In the Print dialog box, which area provides a user with a list of available printers?

A. Print

B. Printer Status

C. Printer List

D. Printer Selector List

Window Control Buttons - CORRECT ANSWER 2. On the Title bar, which item enables a user to minimize, maximize, or close the Microsoft Word window?

A. File tab buttons

B. Zoom slider

C. Window control buttons

D. Word Ribbon tabs

Is the template easy to use? - CORRECT ANSWER 3. Linda is creating a custom template. If it will be quicker to use the template than to recreate the flyer from scratch each time, which important question is she answering?

A. Who is the intended audience?

B. Is the template easy to use?

C. Will the template have correct calculations and functional macros?

D. Will the template have correct spelling, grammar, punctuation, and mechanics?

File Name - CORRECT ANSWER 4. What is the name assigned to a file when it is saved?

A. Document name

B. Document title

C. File name

D. File title

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CH Cherryholmes

Microsoft 20powerpoint Final Exam:

Exam 77-883 Microsoft PowerPoint 2010, with Microsoft Office 2010 Evaluation Software Microsoft Official Academic Course,2011-10-11 The Microsoft Official Academic Courseware MOAC Office 2010 Series is the only Official Academic Course program Microsoft Office PowerPoint 2010 is built from the ground up around the MOS certification objectives making it a great way to learn all the workforce oriented tasks required for certification The Test Bank now offers greater flexibility and provides more than 75 questions and 3 projects per lesson as well as automated grading via OfficeGrader Furthermore the latest edition s use of color in screen captures allows users to follow on screen much easier as screen captures will look the exact same as the application Additional projects throughout the book help users comprehend how a task is applied on the job OfficeGrader also helps instructors offer immediate feedback on all homework assignments and projects and additional animated tutorials on key Office tasks provides additional help on difficult topics   Exploring Microsoft PowerPoint 2003 Comprehensive Robert T. Grauer,Maryann Barber,2004 For Introductory Computer courses in Microsoft Office 2003 or courses in Computer Concepts with a lab component for Microsoft Office 2003 applications Master the How and Why of Office 2003 Students master the How and Why of performing tasks in Office and gain a greater understanding of how to use the individual applications together to solve business problems   **MOS 2016 Study Guide for Microsoft PowerPoint** Joan Lambert,2017   MOS Study Guide for Microsoft PowerPoint Exam MO-300 Joan Lambert,2020-09-18 Advance your everyday proficiency with PowerPoint 2019 and earn the credential that proves it Demonstrate your expertise with Microsoft PowerPoint Designed to help you practice and prepare for Microsoft Office Specialist MOS PowerPoint 2019 certification this official Study Guide delivers In depth preparation for each MOS objective Detailed procedures to help build the skills measured by the exam Hands on tasks to practice what you ve learned Practice files and sample solutions Sharpen the skills measured by these objectives Create and manage presentations and slides Insert and format text shapes and images Create and manage references Insert and format graphic elements Manage multiple presentations About MOS A Microsoft Office Specialist MOS certification validates your proficiency with Microsoft Office programs demonstrating that you can meet globally recognized performance standards Hands on experience with the technology is required to successfully pass Microsoft Certification exams   Microsoft PowerPoint Introduction and Certification Study Guide Daniel John Stine,2022-04 Serving as both a training guide for Microsoft PowerPoint and a study guide for the PowerPoint certification exam Microsoft PowerPoint Introduction and Certification Study Guide is an indispensable resource for PowerPoint users at every level of expertise Starting with the essentials and building to more complicated steps each chapter breaks one of five essential PowerPoint skill sets into manageable pieces These are the exact skills measured by the exam but the logical skill progression benefits all PowerPoint users and prepares you to create effective and compelling presentations Concise steps and descriptions make the information easy to follow and remember

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this all in one study guide features Full objective by objective exam coverage Easy to follow procedures and illustrations to review essential skills Hands on practice tasks to apply what you ve learned Includes downloadable practice files

Microsoft Powerpoint 97 Carlos F. Gonzalez,Deborah Gonzalez,1997-11-01 Written by a PowerPoint expert this title helps readers of varied experience levels gain the knowledge necessary to pass the expert Microsoft PowerPoint 97 exam It prepares the certification candidate to pass the timed task based test by providing a review of the application as well as test taking strategies tips and hints **Microsoft PowerPoint 97** David W. Beskeen,1998 The demand for highly trained office workers prompted Microsoft to create the Certified Microsoft Office User CMOU program Written by expert trainers this book helps candidates prepare quickly for the program s PowerPoint 97 exam After the reader works through the lessons and uses the active learning CD ROM he or she will be fully prepared to pass the exam *Exam 77-883* Microsoft Official Academic Course,2011-10-11 **Exam 77-883 Microsoft PowerPoint 2010 High School Version with MOS Practice Test Set** Microsoft Official Academic Course,2011-10-10 **Exam 77-883 Microsoft PowerPoint 2010 Certiprep** MOAC,2014-03-20 Microsoft PowerPoint 97 Exam Guide Jane Calabria,Dorothy Burke,1997 **Exam 77-883** Microsoft Official Academic Course,2011-10-11 Exam 77-422 PowerPoint 2013 with MS Office 2013 180 Day Trial Reg Card Set Microsoft Official Academic Course,2013-12-23 Preparing for a PowerPoint 2013 certification This Microsoft PowerPoint 2013 Exam 77 422 book is the Microsoft Official Academic Course MOAC text It supports a complete instructional program in the classroom This text is mapped to the PowerPoint 2013 certification exam objectives Using this resource students can develop their career skills as they create complex slides product plans reports and marketing materials They ll know how to mark up slides pause a presentation and move through slideshows Sharing data visually and presenting professionally is easier with the knowledge from a MOAC course *Exam 77-883 Microsoft PowerPoint 2010* Microsoft Official Academic Course,2011-10-11 The Microsoft Official Academic Courseware MOAC Office 2010 Series is the only Official Academic Course Material The new and enhanced MOAC Microsoft Office PowerPoint 2010 by Catherine Binder features Enhanced Wiley Desktop Editions as well as many other enhanced features designed to re enforce workforce skills The addition of animated tutorials in the Enhanced Wiley Desktop Editions and WileyPLUS courses textbooks include additional materials on different skill levels to help users keep pace WileyPLUS and an automatic Office assignment grader provides immediate feedback on every assignment to help users practice and hone skills at their own pace MOAC Microsoft Office PowerPoint 2010 is built from the ground up around the MOS certification objectives making it a great way to learn all the workforce oriented tasks required for certification The Test Bank now offers greater flexibility and provides more than 75 questions and 3 projects per lesson as well as automated grading via OfficeGrader Furthermore the latest edition s use of color in screen captures allows users to follow on screen much easier as screen captures will look the exact same as the application Additional projects throughout the book helps users comprehend how a task is applied on the job OfficeGrader functionality

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