

An Ideal Book Proposal

By William Frucht,
Executive Editor, Yale University Press

I've always considered the ideal book proposal to consist of four elements:

1. A description of the book. You can consider this a draft preface, except that you should avoid the tiresome practice of taking the reader through a chapter-by-chapter description. Instead you should focus on the central question you're asking, why it's an important question that previous authors either haven't understood properly or haven't addressed at all, what your approach is and where it leads you. An editorial guru of mine says you should write in your preface what you want to read about your book in the New York Times Book Review. Christopher Lasch once wrote that the purpose of a preface is not to summarize what you'll say later but to tell readers where you stand. This should be about 1,000 to 2,000 words.
2. An extended outline, with the chapter titles listed and one to two paragraphs of description per chapter. Don't merely list the subheadings—this tells your editor nothing—but focus on how each chapter will function within the logic of the whole book. E.g. "The previous three chapters showed how the Reagan and Bush foreign policy teams negotiated the end of the Cold War and helped manage the peaceful dissolution of the Soviet Union. Here I will describe the Clinton Administration's erratic and inattentive management of relations with the newly emerged Russian state." If your description was equivalent to an architectural elevation ("Look at the beautiful building I'm proposing to put up"), the outline is the floor plan: it tells how the parts will be organized into a coherent whole.
3. About the author. This should be a page or so (two at most) describing not only your academic qualifications but also why you're the ideal person to write the book you're proposing. E.g. "I have published several papers on such subjects as patterns of neighborhood restoration, income flows between U.S. cities, and the relation of gay and lesbian populations to high-tech economic development. But I have never brought my ideas together, as I propose to do here, into a coherent theory of how what I call the 'creative class' affects urban economic growth generally."
4. "Comp" books. "Comp" stands for both competing and comparable. It goes without saying that no one's written your exact book—otherwise you presumably wouldn't feel the need to write it. But it's worthwhile discussing some books that are on the same subject as yours to show how they differ—because you have access to information the other authors didn't have, because you're applying some ideas from a different discipline that illuminates the subject in new ways, or because you have a new way of looking at the subject that will overturn much existing thinking. Beyond that, though, you should also discuss comparable books—books that are not directly competitive but whose readers you wish to reach. "This book will appeal to readers of . . ."—and say why.

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Norbert Wu



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Table of Contents I See That You Edit Book Proposals

1. Understanding the eBook I See That You Edit Book Proposals
 - The Rise of Digital Reading I See That You Edit Book Proposals
 - Advantages of eBooks Over Traditional Books
2. Identifying I See That You Edit Book Proposals
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an I See That You Edit Book Proposals
 - User-Friendly Interface
4. Exploring eBook Recommendations from I See That You Edit Book Proposals
 - Personalized Recommendations
 - I See That You Edit Book Proposals User Reviews and Ratings
 - I See That You Edit Book Proposals and Bestseller Lists
5. Accessing I See That You Edit Book Proposals Free and Paid eBooks
 - I See That You Edit Book Proposals Public Domain eBooks
 - I See That You Edit Book Proposals eBook Subscription Services
 - I See That You Edit Book Proposals Budget-Friendly Options
6. Navigating I See That You Edit Book Proposals eBook Formats

- ePub, PDF, MOBI, and More
- I See That You Edit Book Proposals Compatibility with Devices
- I See That You Edit Book Proposals Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of I See That You Edit Book Proposals
 - Highlighting and Note-Taking I See That You Edit Book Proposals
 - Interactive Elements I See That You Edit Book Proposals
- 8. Staying Engaged with I See That You Edit Book Proposals
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers I See That You Edit Book Proposals
- 9. Balancing eBooks and Physical Books I See That You Edit Book Proposals
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection I See That You Edit Book Proposals
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine I See That You Edit Book Proposals
 - Setting Reading Goals I See That You Edit Book Proposals
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of I See That You Edit Book Proposals
 - Fact-Checking eBook Content of I See That You Edit Book Proposals
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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