

Intermediate Accounting 1

Chapter 1: Cash and Cash equivalents

Definition of Cash

Cash includes money and any other negotiable instrument that is payable in money and acceptable by the bank for deposit and immediate credit.

Money is the standard medium of exchange in business transactions.

Cash Items Included in Cash

Cash on hand refers to undeposited collections awaiting deposit and other current funds held as of the reporting date.

a. **Checks** such as Personal checks, Cashier's checks, Traveler's checks, and Certified checks.

b. **Bank drafts** – guarantees by bank to advance funds on the demand by the party to whom the draft was directed.

c. **Money orders** – similar to bank drafts but are drawn from post offices or other financial institutions.

Cash in bank refers to deposits in banks that are available for immediate withdrawal and unrestricted use.

a. **Demand deposits or checking accounts and savings account** – refers to a bank account from which deposited funds can be withdrawn at any time, without advance notice.

Cash funds that are set aside for current purposes.

a. **Petty cash fund** – money set aside to defray relatively small amounts of cash disbursement.

b. **Change fund** – fund used for facilitating customer transactions in the course of completing a sale.

c. **Dividend fund** – a fund set aside to be used in distributing appropriate profits to the corporation's shareholders.

d. **Payroll fund** – a fund set aside to be used in paying the employees.

e. **Revolving fund** – a fund similar to the petty cash fund but is used for a limited or specific purpose set by management.

f. **Tax fund** – a fund set aside to be used in paying taxes.

g. **Travel fund** – a fund set aside to be used in paying the transportation while doing business.

h. **Interest fund** – a fund set aside to be used in paying interests for such loans and other liabilities.

Reversion to cash – refers to payments that failed to be recognized officially.

a. **Undelivered checks drawn** – those that are used to pay a current liability but yet to be delivered.

b. **Stale checks** – checks that are delivered to payees but are not cashed a relatively long period of time, normally 6 months or more.

c. **Postdated checks drawn** – those that are used to pay a current liability and already delivered but the stated date is later than the current date.

Cash Items Not Included in Cash

Postdated checks received are not presently available for immediate use.

IOUs refers to an informal document acknowledging debt and it does not specify repayment terms.

Advances to employees is an asset representing the services to be provided by the employee at a future date. It is recoverable from the employee's wages, therefore recorded as a receivable.

Unused credit line is the difference between the amount of line of credit and the amount that was actually borrowed. It is disclosed only in the notes.

Postage stamps that were unused are treated as prepaid supplies.

Cash funds that are not available for use in current purposes.

a. **Sinking fund** – money set aside to pay off a debt or a bond.

b. **Plant expansion fund** – money set aside to provide funds for plant expansion.

c. **Depreciation fund** – is a form of asset replacement fund wherein cash payments to the fund are equal to the periodic depreciation charges on the related asset. It can be used to acquire a replacement when the asset is fully depreciated.

d. **Preference share redemption fund** – money set aside for the repayment to the shareholders of preference share capital.

e. **Contingency fund** – money set aside for future circumstances.

f. **Insurance fund** – money set aside to pay a party to compensate in the event of a certain loss, damage, or injury.

g. **Restricted fund** – money set aside for specific purposes.

Cash Equivalents

Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Items Included in Cash Equivalents

Only debt instruments **acquired within 3 months or less before their maturity date** can qualify as cash equivalents.

Redeemable preference shares allow for the repayment of the principal share capital to shareholders. It is considered as a debt instrument rather than equity instrument.

Bank overdrafts that are repayable on demand and **form an integral part of the entity's cash management**.

Money market instruments are investments in portfolios of short-term securities.

Treasury bill is a short-term obligation issued by the government at a discount. Treasury bills normally have a maturity of 90 days to less than a year.

Treasury notes and treasury bonds are long-term obligations issued also by the government. Treasury notes have a maturity of 1 year to less than 10 years. Treasury bonds have a maturity of 10 years or more.

Commercial papers consist of short-term, unsecured, notes payable issued in large denominations by large companies with high credit ratings to other companies and institutional investors. It normally has a maturity date of less than 270 days.

Time deposit is a form of a bank deposit normally made in fixed denomination, bears interest higher than that of regular deposits, and has a pre-agreed maturity.

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Annelies Wilder-Smith



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