# Part 1: Paper Formatting

#### Setting up your paper

- Double-space your paper and use a clear font (like Times New Roman) size 12.
- . In the header include your last name and page number and align right.
- · On the first page include your name, date, course, and professor's name, and align left.
- Center your title; do not bolden, enlarge, italicize, or underline the title. Do not add extra spaces.

#### In-text citations

- Use the author's last name and the page number(s) in parenthesis. Do not include commas or p. abbreviations. Examples:
  - Paraphrase: Active learning is needed to create strong neural networks for lasting learning (Downing 22).
  - Direct quote: Skip Downing notes, "In order to create strong neural networks, you've got to actively participate in the learning process" (22).
- If there is no author, use a shortened version of the title and the page number if available.
  Examples:
  - Paraphrase: Mayo Clinic doctors are currently studying how stem cells can be used to replace or repair diseased lung cells ("Lung Transplant").
  - Direct quote: According to the Mayo Clinic website, "Researchers study how reprogrammed stem cells can be turned into specialized cells that can replace, repair or regenerate diseased lung cells" ("Lung Transplant").

## Part 2: Works Cited Formatting

#### Setting up your Works Cited

- Start the Works Cited on a new page at the end of your paper.
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- List your citations in alphabetical order. Do not add extra spacing.
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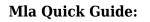
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#### Citation Rules

- Pay attention to date styling, punctuation, italicization, and abbreviations.
- Include a URL or doi for all sources found online. Do not include the https:// prefix.
- Common abbreviations include: Jan., Feb., Mar., Apr., Aug., Sept., Oct., Nov., Dec., et al. (and others; used for three or more authors), ed. (edition), vol. (volume), no. (issue number), p. (page), pp. (pages), UP (University Press)

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**S Baum** 



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