

EASTERN CAPE DEPARTMENT OF HEALTH

APPLICATIONS FOR: POST BASIC NURSING DIPLOMAS (R212), FOUR YEAR DIPLOMA IN NURSING (R425) AND ONE YEAR MIDWIFERY (R254), BRIDGING COURSE FOR ENROLLED NURSES (DIPLOMA IN GENERAL NURSING) R683

“BE INSPIRED TO BE A NURSE: LILITHA COLLEGE OF NURSING”

The Lilitha College of Nursing invites applications for:

Post Basic Diplomas in Nursing Science (R212): Clinical Health Assessment, Treatment and Care (PHC), Advanced Midwifery and Neonatal Care (Centralized and Decentralized programs), Community Nursing Science, Child Nursing Science, Operating Theatre, Critical Care, Orthopedic Nursing Science, Ophthalmic Nursing Science.

Basic Diplomas: Four Year Diploma in Nursing Science and Midwifery (R425) course leading to Registration as a Nurse (General, Community, Psychiatry and Midwifery), One Year Midwifery (254) and Diploma in General Nursing (Bridging Course for qualified practicing Enrolled Nurses) R683 from young, compassionate and caring individuals who are passionate about nursing and wish to start their career in Nursing Profession in the Eastern Cape Province or upgrade their current nursing status (having been granted Study Leave by the current Employer).

REQUIREMENTS:

A well written application letter accompanied by the following documents:

- Certified copy of a valid grade 12 certificate with aggregate D or E/S (from 750 and above) – old certificate and meet minimum requirements for admission to a bachelor's degree or diploma for the new certificate.
- Certified copy of 2010 Grade 11 end of the year report or term 1 Grade 12 report for candidates who are still doing Grade 12.
- The certificate or report must have the following subject as they are compulsory: English Level 3 and above/E symbol - old certificate and Biology (Life Sciences) Level 4 and above/E symbol –old certificates, other science subjects (Physical Science, Mathematics, Geography, Agriculture, Life Orientation) will be an added advantage as the Admission Point System (with minimum points of 18) will be utilized to select these candidates.
- Certified copy of study leave or letter from supervisor indicating that study leave is being processed for government employees.
- Certified copy of identity document
- Certified copy of a marriage certificate for married candidates
- Curriculum vitae with reliable contact numbers and clear physical address indicating the town/farm/village of origin **AS A CATCHMENT AREA**
- An original bank copy of a R50.00 deposit slip (as proof of having deposited the R50.00 non-refundable application fee to:

Account Name : Lilitha College of Nursing
 Bank : First National Bank
 Branch : Bhishe
 Account Number : 62407182229
 Branch Code : 210619
 Reference : APP – Name and Surname

NB. For Post Basic Diploma, and One Year Diploma in Midwifery applicants must attach copy of the current South African Nursing Council license to practice, and must have been exposed in the specialist field/discipline applying for;

Age limit for the Four Year Diploma R425 for those who are currently not practicing as nurses is 17-35 years on registration with Lilitha College of Nursing, and for those who are practicing as nurses is 45 years.

Your application must be sent to one main/sub campus nearest to your place of residence:

MAIN CAMPUSES	ADDRESS	SUB CAMPUSES FOR BRIDGING COURSE
MTHATHA CAMPUS	Umthatha Main Campus – Mthatha General Hospital Private Bag X 5014 Umthatha, 5099	Dr Malizo Mpehle Sub-campus in Tsolo
EAST LONDON CAMPUS	Frere Site Lennox Road, Amalinda Private Bag X 9023 East London, 5200	Victoria Sub Campus in Alice Tatalofefe Sub Campus in Centane Madwaleni Sub Campus in Elliotdale
QUEENSTOWN CAMPUS	Queenstown Campus Lilitha – Frontier Hospital Queenstown Health Resource Centre Private Bag X 7063 Queenstown, 5320	Umlamli/Emplisweni Cluster Sub Campus in Sterkspruit
PORT ELIZABETH CAMPUS (OLD SHIRLEY CRIBB NURSING COLLEGE BUILDING)	58 Park Drive Central Port Elizabeth, 6000	Dora Nginza in Port Elizabeth Andries Vosloo in Somerset East Settlers in Grahamstown Midlands in Graaf Reinet
LUSIKISIKI CAMPUS	St Elizabeth Hospital Private Bag X 1007 Lusikisiki, 4802	Madzikane kaZulu in Mt Frere

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National Business Employment Weekly

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The Everything Cover Letter Book Burton Jay Nadler, 2005-06-01 Get the interview with professional correspondence Completely updated for today's competitive job market The Everything Cover Letter Book 2nd Edition is what you need to get your foot in the door With hundreds of resumes lined up for the job you want it seems impossible to get yours to rise to the top of the pile You need a superior cover letter to sell yourself when you're not there to do the talking Make a memorable first impression and get the job you want with this authoritative reference as your guide This new edition includes 200 plus cover letters revised for today's industries Techniques to highlight the best qualities on your resume Tips on industry trends Savvy advice on how to grab your reader's attention Detailed guidance on how to polish your letter to perfection Formatting guidelines to follow for letters emails notes and more Dos and Don'ts based on specific job applications With sample letters for every job seeker from stay at home moms to traveling CEOs The Everything Cover Letter Book 2nd Edition is the only guide you'll need to land the job of your dreams

The Guide to Basic Cover Letter Writing Public Library Association, Editors of VGM, 2003-09-22 A solid well written cover letter is crucial to getting a job interview Written under the auspices of the Job and Career Information Services Committee of the Public Library Association a group of librarians with many years of collective experience in researching and providing job assistance information this practical guide provides easy to follow instruction in crafting outstanding cover letters for any type of position Completely updated it features guidance in job seeking effectively online and the best ways to showcase experience with the latest technologies

The Cover Letter Book James Innes, 2012-12-14 In a competitive job market first impressions are vital To get an interview you're going to have to stand out and a well executed cover letter is vital to ensure that you do not fall at the first hurdle This book takes you through all the essential rules and high impact strategies to ensure your cover letter makes you stand out from the crowd It takes a detailed look at the fifteen most common cover letter mistakes to ensure you do not make the errors that the competition will be and covers every situation from email and fax to speculative letters career development letters and advert response letters

Resume and Cover Letter Writing Guide Carey E. Harbin, 1996-08-01 **How To Write Amazing Cover Letters** The Hyperink Team, 2012-02-12 ABOUT THE BOOK If a resume is a window into your past work experience a cover letter is the tool you use to install it Cover letters were once just an after thought something most people used to simply regurgitate their resumes In fact it wasn't until the last decade that cover letters gained wide acceptance and importance Today not only is the cover letter just as important as a resume it can be the deciding factor in whether a hiring manager looks at your resume or throws it in the trash But how do you write the kind of amazing cover letter that will get you in the door How can you create a narrative of your professional experience that makes the HR person sit up and take notice The key is knowing how to present yourself It does not matter if you've spent 30 years in the work force or are just entering it the fact remains that you need to learn how to convince someone else to interview you MEET THE AUTHOR The

Hyperink Team works hard to bring you high quality engaging fun content If ever you have any questions about our products or suggestions for how we can make them better please don t hesitate to contact us Happy reading

EXCERPT FROM THE BOOK You ve probably figured out a few mistakes to avoid already but you d probably be surprised at what many employers are turned off by when reading cover letters Lack of proofreading This is a no brainer but many people often miss them or don t bother to spell check before sending out the cover letter and resume It s always a good idea to ask a friend or family member to check your letter for spelling errors and typos to give you a fresh perspective Not including the name of the hiring manager If you don t know who is going to read your cover letter and resume try to find out When in doubt call the company and ask who the person in charge of that department is so you can target your letter appropriately Not writing to an audience Focus each letter on each employer According to Career Builder 44 percent of executives polled said it s common for applicants to use their cover letters to show they ve learned more about the job Doing so can give you an edge against the competition Failing to sell yourself If you undersell your skills and qualifications you won t make an impression on the reader Don t just talk about your accomplishments give concrete examples Regurgitating the resume Cover letters weren t meant as a tool to repeat everything that s in your resume It s a tool to build on it and an opportunity to correlate your experience with the job you re applying for Include any training classes awards and recognition you ve received in the past that might give you an edge over the competition Buy a copy to keep reading

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combining theory constructive examples and practical exercises to enhance your learning

How to Write the Perfect Cover Letter Aline An, 2024-02-28 Welcome to How to Write the Perfect Cover Letter A Step by Step Guide your essential roadmap to crafting a cover letter that not only complements your resume but significantly boosts your job application In the competitive job market standing out to potential employers is more crucial than ever While your resume provides a snapshot of your professional background a well written cover letter offers you the chance to speak directly to your future employer showcasing your personality and enthusiasm for the role A cover letter is not just a formality it s an opportunity It allows you to explain in your own words why you re the perfect fit for the job highlight your most relevant skills and experiences and demonstrate your knowledge of the company and its values This guide is designed to walk you through the process of creating a compelling cover letter that resonates with hiring managers and makes them eager to meet you Whether you re a seasoned professional or entering the job market for the first time mastering the art of the cover letter is a powerful tool in your job search arsenal Let s dive in and discover how you can make your application shine

The Resume -- Cover Letter -- Portfolio Handbook John DiMarco, 2022 [The Perfect Cover Letter](#) Richard H. Beatty, 2003-12-18 Write the perfect cover letter every time With fewer job opportunities and more applicants just being qualified isn t enough to get the job you want So how can you separate yourself from the pack With the perfect cover letter of course With so much riding on it a cover letter that attracts and holds the attention of your prospective employer is essential This practical how to manual shows you step by step how to create highly effective letters designed to get the interview you want The Perfect Cover Letter Third Edition is an indispensable guide that covers all the vital elements of a great cover letter so you know what to include and know how to phrase it Inside you ll find The nuts and bolts of every type of cover letter what they should include how employers use them and how to write them Great sample cover letters including general broadcast executive search networking advertisement response and personal introduction Tips on what makes a letter effective and what doesn t Helpful guidelines on following up writing the post interview thank you letter With greatly expanded information on thank you letters and an entirely new chapter on the all important networking cover letter this update of the popular classic continues to offer top notch advice and high quality samples that will help any job hunter get the attention they deserve

[Cover Letters](#) National Business Employment Weekly, 1996-08-27 Tips and Techniques for Covers Letters That Get You Noticed A good cover letter is your introduction to a potential employer and a well written one is key to making a good first impression This invaluable resource now revised and expanded offers expert guidance on developing this all important component Written by an award winning columnist at the National Business Employment Weekly today s leading career resource it is packed with practical tips sound advice and helpful examples that will show you how to develop the letter you need to win an interview Learn how to Compose the basic elements of a successful letter Customize your letters for specific situations from responding to a want ad to contacting an executive search company to expanding your networking contacts Send cover

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Whispering the Strategies of Language: An Psychological Quest through **Facebook Application Letter To Lilitha College**

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