BUDGET PREPARATION

time	Sales volume (pieces		
the first season	2000		
second quarter	2500		
the third quater	3000		
fourth quarter	2800		
Total sales	10300		
ales unit price (yuan)	105.00		

project	Amount (yuan	
salary	50000.00	
Welfare fee	7000.00	
repair fee	20000.00	
Depreciation	8000.00	
office expenses	12000.00	
utility bill	15000.00	
Rental fees	25000.00	
insurance	14500.00	
Material consumption	10000.00	
Labor protection	5000.00	
other fee	8500.00	
Total cost	175000.00	

unit: yuan						
project	the first season	second quarter	the third quater	fourth quarter		
variable overhead	1200.00	2500.00	2800.00	2920.00		
fixed overhead	1250.00	2450.00	2680.00	3000.00		
Depreciation expense	800.00	500.00	750.00	860.00		
Total cost	3250.00	5450.00	6230.00	6780.00		

Guidelines For Budget Preparation

Douglas Morgan, Kent S.
Robinson, Dennis Strachota, James A.
Hough

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