



Delmar's **COMPREHENSIVE**

MEDICAL ASSISTING

Administrative and Clinical Competencies



**2nd
Edition**



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Medical Assisting Administrative And Clinical Delmar

Wilburta Q. Lindh



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Delmar's Comprehensive Medical Assisting Wilburta Q. Lindh, Marilyn Pooler, Carol D. Tamparo, Barbara M. Dahl, Julie Morris, 2013-04-25 In today's dynamic health care environment medical assistants are playing an increasingly important role. **DELMAR'S COMPREHENSIVE MEDICAL ASSISTING ADMINISTRATIVE AND CLINICAL COMPETENCIES** Fifth Edition helps you gain the knowledge and skills needed to succeed in this rewarding rapidly growing field. Known for its thorough coverage, extensive technical detail, and accurate up-to-date content, this proven book covers clinical tasks such as taking patients' medical histories, recording vital signs, explaining procedures, and assisting care providers during exams, as well as administrative duties including managing patient information, electronic medical records, EMR insurance documentation, billing, and bookkeeping. In addition, chapter material and learning objectives are clearly mapped to ABHES, CAAHEP, and MAERB competencies with an increased focus on professionalism and personal effectiveness to help you hone practical, real-world skills and prepare for certification. The guide also supports effective learning with a variety of online resources to help you make the most of your study time, including interactive quizzes for self-assessment and the popular Critical Thinking Challenge application. Thomson Delmar Learning's Comprehensive Medical Assisting Wilburta Q. Lindh, 2006 This third edition is the most comprehensive and dynamic learning package on the market for Medical Assisting. It boasts the most skills and procedures covered and includes key areas either not found or lightly touched on in other books, such as History of Medicine, Professional Procedures, coverage of OSHA and CLIA, and transcription. All ABHES and CAAHEP competencies are covered. The new edition maps to the latest CAAHEP Standards and Guidelines for Medical Assisting Educational programs and the ABHES Program Requirements and Curriculum. **Comprehensive Medical Assisting Administrative and Clinical Competencies** provides more opportunity for critical thinking through case studies, critical thinking questions, scenarios, and features tying to both of Delmar's Medical Assisting DVD series. The book also emphasizes softer skills such as professionalism and practical skills, including how to comply with HIPAA regulations and deal with privacy issues on the job. Delmar is a part of Cengage Learning. Delmar's Comprehensive Medical Assisting Wilburta Q. Lindh, Marilyn S. Pooler, Carol D. Tamparo, Barbara M. Dahl, 2005-08-16 *Delmar's Comprehensive Medical Assisting* Wilburta Q. Lindh, 1997-02 This new medical assisting learning system provides comprehensive coverage of administrative and clinical procedures and skills. The full-color text integrates the competencies identified in the new AAMA Role Delineation Study throughout, using a simulation approach to enhance learning by using characters from the Medical Assisting Videos throughout the case studies and examples in the textbook, workbook, and student disk. Two Study Guide Software Disks packaged with the text provide a comprehensive review of administrative, clinical, and general content areas. Step-by-step, detailed procedures and an innovative open-text design clearly illustrate standard and advanced medical assisting skills. End-of-chapter review questions with a critical thinking emphasis reinforce learning of material covered. Unique topics covered

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