[St. Andrew's Academy of Technology]

ACADEMY MEMORANDUM

Date: February 23, 2033

From: Nicole Kane To: Marvin Scanlen

Subject: Pre-Final Exam Schedule

The Pre-Final Exams are scheduled to take place in the last two weeks of March. Inform the students of the schedule once it is officially created so they can prepare themselves ahead of time.

We encourage the teachers to set up time to review with the students on what they have learned to ensure that they are all caught up and ready for the examinations.

Thank you.



Eureka Academy Of Learning Memorandum

Helen Abadzi

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