

Test Bank - Chapter 1

Introduction to Microsoft Excel: What is a Spreadsheet?

Chapter Objectives

1. Identify spreadsheet software used in business applications systems, the basic spreadsheet environment, spreadsheet software use rules and habits.
2. Identify Excel as (a) a spreadsheet program, (b) an Excel spreadsheet document format or file type.
3. Explain the Excel spreadsheet model with rows, columns and cells, as a document, and how Excel file formats work.
4. Identify Excel spreadsheet document structure, worksheet, dialog and a window.
5. Explain the basic spreadsheet concept of an Excel spreadsheet, including formula, a worksheet and a workbook.
6. Identify spreadsheet as data and formula organized across a unified document.
7. Explain the basic concept of a spreadsheet with an Excel spreadsheet and spreadsheet features, features or spreadsheet options.

Multiple Choice

1. Spreadsheet is a document format for data used as:
- a. professor's spreadsheet
 - b. spreadsheet
 - c. spreadsheet document or spreadsheet program
 - d. none of the above

Answer: c

2. Which of the following does not describe spreadsheet:

- a. data collection
- b. planning
- c. financial modeling
- d. all of the above

Answer: d

3. Which statement is not spreadsheet features:

- a. it is a combination of spreads, documents, and documents.
- b. it is a combination of spreads, documents, and documents, spreadsheets, and documents.
- c. it is a combination of spreads, documents, and documents, spreadsheets, and documents.
- d. it is a combination of spreads and documents, spreadsheets.

Answer: b

4. Which of the following is not a spreadsheet document format:

- a. xls
- b. xlsx
- c. xlsm
- d. xlt

Answer: d

Microsoft Excel Chapter 1 Test Answers

S Ashworth



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Microsoft Excel Chapter 1 Test Answers Book Review: Unveiling the Magic of Language

In an electronic era where connections and knowledge reign supreme, the enchanting power of language has become much more apparent than ever. Its ability to stir emotions, provoke thought, and instigate transformation is really remarkable. This extraordinary book, aptly titled "**Microsoft Excel Chapter 1 Test Answers**," written by a very acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we shall delve into the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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