

EASA Operations Manual Template for Helicopters

Note: The references given are for guidance only and are not exhaustive.

PART A		
GENERAL/BASIC		
0	ADMINISTRATION AND CONTROL OF OPERATIONS MANUAL	
0.1	<p>Introduction:</p> <p>(a) A statement that the manual complies with all applicable regulations and with the terms and conditions of the applicable air operator certificate (AOC).</p> <p>(b) A statement that the manual contains operational instructions that are to be complied with by the relevant personnel.</p> <p>(c) A list and brief description of the various parts, their contents, applicability and use.</p> <p>(d) Explanations and definitions of terms and words needed for the use of the manual.</p>	<p>ORO.MLR.100 AMC1-4 ORO.MLR.100 GM1 ORO.MLR.100 GM1 ORO.MLR.100(h)</p> <p>ORO.MLR.101</p>
0.2	<p>System of amendment and revision:</p> <p>(a) Details of the person(s) responsible for the issuance and insertion of amendments and revisions.</p> <p>(b) A record of amendments and revisions with insertion dates and effective dates.</p> <p>(c) A statement that handwritten amendments and revisions are not permitted, except in situations requiring immediate amendment or revision in the interest of safety.</p> <p>(d) A description of the system for the annotation of pages or paragraphs and their effective dates.</p> <p>(e) A list of effective pages or paragraphs.</p> <p>(f) Annotation of changes (in the text and, as far as practicable, on charts and diagrams).</p> <p>(g) Temporary revisions.</p> <p>(h) A description of the distribution system for the manuals, amendments and revisions.</p>	
1	ORGANISATION AND RESPONSIBILITIES	<p><i>Note: the Operator shall avoid duplication of the information contained in this chapter and in chapter 3 or in a separate Operator Management Manual (OMM).</i></p>

Instruction Guide Template

DP Hallahan

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